

City of Miami

CONTRACT AWARD

Procurement Department

MIAMI-DADE COUNTY: 8254-1/22-1
DESCRIPTION: REPRODUCTION AND BINDING SERVICES - PRE-QUALIFICATION
TERM OF CONTRACT: FIVE (5) YEARS WITH AN OPTION TO RENEW FOR ONE (1) ADDITIONAL FIVE (5) YEAR PERIOD
CONTRACT PERIOD: JULY 25, 2018 THROUGH OCTOBER 31, 2022

SECTION #1 – VENDOR AWARD

Blue Digital Corp.
Contact: Wayne O. Barclay
7290 NW 7th Street, Suite 107
Miami, FL 33126
Phone: (305) 262-4320
Fax: (305) 262-4922
Email: wayne@bluedigitalus.com

SECTION #2 – AWARD/BACKGROUND INFORMATION/APPLICABLE ORDINANCES/NOTES

| | | |
|----------------------------------|-------------------------|-----|
| CITY MANAGER DATE: JULY 25, 2018 | AMENDED AMOUNT: | N/A |
| RESOLUTION NO: N/A | INSURANCE REQUIREMENTS: | YES |
| FILE ID: | PERFORMANCE BOND: | N/A |
| TOTAL CONTRACT AMOUNT: \$50,000 | APPLICABLE ORDINANCES: | N/A |

Notes: CONTRACT PERIOD: JULY 25, 2018 THROUGH OCTOBER 31, 2022

SECTION #3 – REQUESTING DEPARTMENT

CITY OF MIAMI, DEPARTMENT OF PROCUREMENT
Contract Administrator: Victoria Giraldo
Phone: (305) 416-1916

SECTION #4 – PROCURING AGENCY

CITY OF MIAMI, DEPARTMENT OF PROCUREMENT
Buyer: Victoria Giraldo
Phone: (305) 416-1916

Prepared By: Aimee Gandarilla, 8/13/18

A CONTRACT AWARD SHEET INSTRUCTIONAL GUIDE TO ASSIST YOU WITH THE INFORMATION
CONTAINED HEREIN IS AVAILABLE IN THE SUPPLIER INFORMATION SECTION OF OUR WEBPAGE AT:
www.miamigov.com/procurement

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, PhD.
City Manager

DATE: July 13, 2018

FILE:

SUBJECT: Recommendation for Approval to Award Accessing Miami-Dade County ("MDC") Contract No.: 8254-1/22-1 Reproduction and Binding Services – Pre-Qualification

FROM: Annie Perez, CPPO
Director of Procurement

ENCLOSURES:
MDC Award Letter

RECOMMENDATION:

Based on the findings below, the Procurement Department ("Procurement") hereby recommends the accessing of MDC Contract No. 8254-1/22-1, Reproduction and Binding Services – Pre-Qualification, for the Building Department "Building" and citywide use for printing and binding services.

Contract Number/Title: MDC Contract No. 8254-1/22-1 Reproduction and Binding Services – Pre-Qualification

Contract Amount: \$50,000.00

Contract Term: Five (5) years, with an option to renew for one (1) additional five (5) year period, expiring on October 31, 2022

Recommended Vendor: Multiple Vendors (Pre-Qualified Pool)

BACKGROUND:

The Building Department ("Building") requested authorization to procure reproduction and binding services. Market research revealed that MDC Contract No. 8254-1/22-1, Reproduction and Binding Services, which was competitively solicited under full and open competition met all the City's criteria for accessing the contract.

Consequently, approval of this recommendation is requested. Your signature below will indicate approval of this recommendation.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 
7/25/18

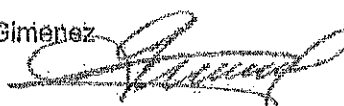
cc: Nzeribe Ihekweba, Ph.D., P.E., Assistant City Manager, Chief of Operations
Sandra Bridgeman, CPA, Assistant City Manager, Chief Financial Officer
Jose Camero, Director, Building
Yadissa Calderon, CPPB, Assistant Director, Procurement
Pearl Bethel, CPPB, Senior Procurement Contracting Manager

Memorandum



Date: September 4, 2012

To: Honorable Chairman Joe A. Martínez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool; Reproduction and Binding Services

Agenda Item No. 8(F)(6)

This substitute version differs from the original because the allocation for the Regulatory and Economic Resources is correctly reflected at \$1,047,000 and not \$410,000. The total allocations for the initial five-year term and one, five-year OTR have been adjusted accordingly.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool for reproduction and binding services for various County departments. Reproduction and binding services for business documents, including architectural renderings, are needed to supplement internal print capabilities. Use of this pool contract will provide the County with competitive pricing, high quality reproduction services, and access to the current technology. The primary users of this contract are the Water and Sewer Department and the Regulatory and Economic Resources Department.

The pre-qualified vendors are listed below. The proposed allocation for this replacement contract is based on anticipated usage, and approximately \$320,000 lower than the existing allocation for the initial five-year term. Additionally, six of the seven firms in this pool are local firms.

Contract Number and Title

8254-1/22, Reproduction and Binding Services Pre-Qualification Pool

Scope

The impact of this item is countywide in nature.

Fiscal Impact and Funding Source

The fiscal impact for the initial five-year term is up to \$1,908,000. If the one, five-year option-to-renew period is exercised the fiscal impact will be up to \$3,816,000. The allocations are budgeted as follows:

| Department | Allocation | Funding Source | Contract Manager |
|--|---------------------|----------------------------------|-----------------------------|
| Aviation | \$ 80,000 | Proprietary Funds | Nelvy Garcia |
| Office of Management and Budget | 20,000 | General Fund | Christopher Kong |
| Community Action and Human Services | 50,000 | Federal Funds | Kyra King |
| Finance | 20,000 | Proprietary Funds | Irasela Flores |
| Fire Rescue | 50,000 | Fire District Fund | Marianela Betancourt |
| Community Information and Outreach | 10,000 | General Fund | Deborah Dean |
| Public Housing and Community Development | 100,000 | Federal Funds | Barry Gowin |
| Internal Services | 50,000 | Internal Support Funds | Celia Hudson |
| Miami-Dade Economic Advocacy Trust | 8,000 | General Fund / Proprietary Funds | Angela Vaughns |
| Metropolitan Planning Organization | 150,000 | Federal Funds | Oscar Camejo |
| Parks, Recreation and Open Spaces | 8,000 | General Fund | Bill Solomon |
| Public Works and Waste Management | 25,000 | General Fund / Proprietary Funds | Yvonne Walker |
| Regulatory and Economic Resources | 1,047,000 | General Fund / Proprietary Funds | Mike Murray/Mylan Sotolongo |
| Seaport | 40,000 | Proprietary Funds | Phill Rose |
| Water and Sewer | 300,000 | Proprietary Funds | Cheryl Thomas-Hughes |
| Total | \$ 1,908,000 | | |

*The previous five-year allocation was for \$2,228,000.

Track Record/Monitor

The contract managers for each department are listed in the table above.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. The County Mayor or designee will also have the authority to exercise, at their discretion, contract modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contract.

Vendors Recommended for Pre-Qualification Pool

| Vendor | Address | Principal |
|---|---|--------------------|
| Blue Digital Corp | 7290 NW 7 th Street, Unit 107 Miami, FL | Wayne O Barclay |
| Copy Depot Inc. | 8325 24 th Avenue, Suite 2 Hialeah, FL | Fernando S. Aran |
| Doral Digital Reprögraphics Corp | 2638 NW 97 th Avenue, Doral, FL | Morgan Gregory |
| Lexprint LLC | 4255 SW 72 nd Avenue, Miami, FL | Raciel Chiralde |
| Prison Rehab Industries & Diversified Enterprises, Inc. (PRIDE) | 9400 4 th Street N., Suite 200, St. Petersburg, FL | Wilber E. Brewton |
| Quadco Printing & Signs Inc. | 8953 NW 23 rd Street, Doral, FL | Jorge Quadreny |
| Ridgeways LLC | 3946 N. Miami Avenue, Miami, FL | Suri K Suriyakumar |

Vendors Not Recommended

None

Due Diligence

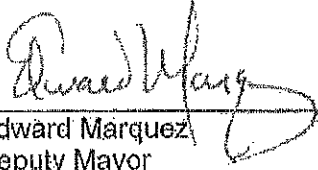
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied in accordance with the Ordinances at time of spot market competitions. The services provided are covered under the Living Wage Ordinance. This contract includes the 2% User Access Program provision which will be collected on all purchases, where permitted by funding source.

Background

An Invitation to Bid was issued under full and open competition on March 14, 2012 to establish a pool of pre-qualified vendors for purchase of reproduction and binding services for various County departments. The Water and Sewer Department uses this contract for reproduction of blueprints that are provided to vendors, primarily for construction projects. The Regulatory and Economic Resources Department mainly uses this contract for conversion of paper building plans and associated documents to a digital format so that they may be uploaded to its permitting system to facilitate concurrent plan review by the various divisions. Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 4, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's _____, 3/5's _____, unanimous _____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
9-4-12

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 8254-1/22, REPRODUCTION AND BINDING SERVICES PRE-QUALIFICATION POOL, IN AN AMOUNT UP TO \$1,908,000 FOR THE INITIAL FIVE YEAR TERM, OR \$3,816,000 IF THE RENEWAL OPTION IS EXERCISED, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to authorize the establishment of a pre-qualification pool for Contract No. 8254-1/22, Reproduction and Binding Services Pre-Qualification, in an amount up to >>\$1,908,000<<¹ [~~[\$1,271,000]~~] for the initial five year term; or >>\$3,816,000<< [~~[\$2,542,000]~~] if the renewal option is exercised, and authorizes the County Mayor or County Mayor's designee to conduct spot bids and award subsequent contracts, add vendors, subject to ratification by the Board on a bi-annual basis, conduct modifications, and exercise, in their discretion, any cancellation provisions in accordance with the terms and conditions of the contract on behalf of Miami-Dade County, and all other rights contained therein.

¹ The difference between the substitute and the original item are as follows: words stricken through and/or ~~[[double bracketed]]~~ shall be deleted, words underscored and/or >>double arrowed<< constitute the substitute proposed.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

| | |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman | |
| Audrey M. Edmonson, Vice Chairwoman | |
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this
4th day of September, 2012. This resolution shall become effective ten (10) days after
the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become
effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

Inverval SpringMaidade
TALY SHEARCOUNTY

Vendor Name: Inverval Spring Maidade
Vendor Email: [Redacted]
Vendor Phone: [Redacted]
Address: [Redacted]
City: [Redacted]
State: [Redacted]
Zip: [Redacted]
Website: [Redacted]
Business Type: [Redacted]

| Vendor Name | Vendor Email | Vendor Phone | Address | City | State | Zip | Website | Business Type | Check for Required Attachments | Check for Required Attachments | Check for Required Attachments | Check for Required Attachments | Check for Required Attachments | Check for Required Attachments | Check for Required Attachments |
|--|-------------------------------|----------------|---|-----------------|-------|-------|----------------------|---------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|
| BLITZ DIGITAL GROUP | COS2018@BLITZDIGITAL.COM | (800) 852-1010 | 2750 HWY 70, SUITE 100, DURHAM, N.C. 27601 | DURHAM | NC | 27601 | www.blitzdigital.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| COPY COPY INC | 333123@COPYCOPY.COM | (813) 251-1111 | 4333 W. 34TH AVENUE, SUITE 2, WINDY, FL 32092 | WINDY | FL | 32092 | www.copycopy.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| USA LOCAL PUBLISHING CO INC | 202018@USALOCALPUBLISHING.COM | (813) 251-1111 | 2030 N.W. 33RD AVENUE, SUITE 100, FORT LAUDERDALE, FL 33309 | FORT LAUDERDALE | FL | 33309 | www.usalocal.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| LEADPRINT LLC | 03081217@LEADPRINT.COM | (813) 251-1111 | 4065 NW 72ND AVENUE, MIAMI, FL 33156 | MIAMI | FL | 33156 | www.leadprint.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| REGION 8 MEDIA INDUSTRIES & DISTRIBUTION INC | 59241024@REGION8MEDIA.COM | (813) 251-1111 | 12415 SW 19TH AVENUE, SUITE 200, MIAMI, FL 33157 | MIAMI | FL | 33157 | www.region8media.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| QUARTO PRINTING AND COPY INC | 2202026@QUARTO.COM | (813) 251-1111 | 8520 NW 23RD AVENUE, SUITE 100, MIAMI, FL 33157 | MIAMI | FL | 33157 | www.quarto.com | Advertising | YES | YES | YES | YES | YES | YES | YES |
| IMPACTA, LLC | 74661552@IMPACTA.COM | (813) 251-1111 | 1361 N BROWARD AVENUE, SUITE 300, WINDY, FL 32092 | WINDY | FL | 32092 | www.impacta.com | Advertising | YES | YES | YES | YES | YES | YES | YES |

| Vendor Name | Company Name Provided? | Contact Name Provided? | Contact Title Provided? | Contact Address Provided? | Contact Telephone Provided? | Contact Email Provided? | Request for Required Attachments |
|-------------|------------------------|------------------------|-------------------------|---------------------------|-----------------------------|-------------------------|----------------------------------|
| 1 | YES | YES | YES | YES | YES | YES | YES |
| | YES | YES | YES | YES | YES | YES | YES |
| | YES | YES | YES | YES | YES | YES | YES |
| | YES | YES | YES | YES | YES | YES | YES |
| | YES | YES | YES | YES | YES | YES | YES |

Header must be able to demonstrate that they have provided registration and link needed to secure vendor's documents to the vendor's contact person.



Intersect Companies
TALLAHASSEE, FLORIDA
 850-422-1225
 Registered for 80% of the services qualification
 Bid Number: 2009-001-0001
 Bid Opening Date: August 14, 2008
 Vendor Name: Intersect Companies
 Vendor Address: 1000 N. Gadsden Street, Tallahassee, FL 32303
 Vendor Phone: 850-422-1225
 Vendor Fax: 850-422-1226
 Vendor Email: info@intersect.com
 NOTE: When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary!

| Vendor Name | Vendor Name | Vendor Name | Vendor Name | Vendor Name | Vendor Name | Vendor Name | Vendor Name |
|--|---|--|---|---|---|--|--|
| ADP/PS Address | ADP/PS Address | ADP/PS Address | ADP/PS Address | ADP/PS Address | ADP/PS Address | ADP/PS Address | ADP/PS Address |
| Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) | Local Preference Awarded (Yes/No) |
| Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) | Is this Bid responsive (If no, state reason) |
| When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! | When all prices are entered, highlight low price vendor in yellow and if applicable, green for secondary, blue for tertiary! |
| Vendor Name: BIZ DIGITAL CORP Vendor Address: 49653310 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@bizdigital.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: COPI CENTER INC Vendor Address: 60422001 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@copicenter.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: DIGITAL REPRODUCTIONS CORP Vendor Address: 20007010 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@digitalrepro.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: LEARNING LLC Vendor Address: 60422010 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@learningllc.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: MEADIAN ISSUES CONSULTING & SOLUTIONS INC Vendor Address: 35310200 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@medianissues.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: QUINCY PRINTING AND MAILING INC Vendor Address: 20007010 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@quincyprinting.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Vendor Name: REPROVANT LLC Vendor Address: 74000500 - 01 Vendor Phone: 904-333-1111 Vendor Fax: 904-333-1111 Vendor Email: info@reprovant.com Primary Contact Name: [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | |
| Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | Primary Contact Information Provided? (Yes/No): [REDACTED] Contact Name (Yes/No): [REDACTED] Contact E-Mail Address Provided? (Yes/No): [REDACTED] Contact Telephone Provided? (Yes/No): [REDACTED] Company Main Phone Number Provided? (Yes/No): [REDACTED] | |



**Miami-Dade
Department of Procurement Management**

Vendors Notified of DPM Solicitations via Email

Solicitation Number: 8254-1/22

Title: REPRODUCTION & BINDING SERVICES

Due Date: 3/14/2012 2:00:00 PM

8254-1-22_-_REPRODUCTION_AND_BINDING-_ITB.pdf

Date Sent: 3/1/2012 9:25:18 AM

Commodities: BINDINGS, COMB TYPE, METAL ; BINDINGS, COMB TYPE, PLASTIC ; BINDINGS, PLASTIC
POST/RIVET STRIPS ; BLUE PRINTING SERVICES: BLUE PRINTS, BLUE LINE,

Total Enrolled Vendors Notified: 73

Enrolled Vendors

| <u>Vendor Name</u> | <u>Vendor No.</u> | <u>Vendor Info</u> |
|-----------------------------|-------------------|--|
| 426 MEDIA GROUP, LLC | 21148 | Address: 40 SE 4TH RD , HOMESTEAD , FL, 33030 , US Phone:(305) 242-6800 Fax:(305) 242-6801 Email: TMCHUGH@MINUTEMANPRESS.COM |
| 426 MEDIA GROUP, LLC | 21160 | Address: 40 SE 4TH ROAD , MIAMI , FL, 33030 , US Phone:(305) 242-6800 Fax:(305) 242-6801 Email: HOMESTEAD@MINUTEMANPRESS.COM |
| 575 PRINTNG INC | 27566 | Address: 7389 N.W 54TH ST. , MIAMI , FL, 33166 , US Phone:(305) 8882099 Fax:() Email: LC@575PRINTING.NET |
| A & E GRAPHICS CORP | 16779 | Address: 11965 SW 142 TERRACE UNIT # 104 , MIAMI , FL, 33166 , US Phone:(786) 237-5404 Fax:(305) 378-4058 Email: A_EGRAPHICS@HOTMAIL.COM |
| A.I.W. INC | 19769 | Address: 4446 OLD WINTER GARDEN RD STE 101 , ORLANDO , FL, 32811 , US Phone:(407) 521-4576 Fax:(407) 446-4603 Email: STACEY@AIWONLINE.NET |
| ABC IMAGING | 16384 | Address: 3818 NE 2ND AVE. , MIAMI , FL, 33137 , US Phone:(646) 3020987 Fax:() Email: CCRAIG@ABCIMAGING.COM |
| ABC IMAGING | 16564 | Address: 3818 NE 2 AVENUE , MIAMI , FL, 33137 , US Phone:(305) 796-6538 Fax:(786) 497-7643 Email: WMAHR@ABCIMAGING.COM |
| ABC IMAGING | 20069 | Address: 3818 NE 2ND AVENUE , MIAMI , FL, 33137 , US Phone:() Fax:() Email: KDEBIASE@ABCIMAGING.COM |
| ABC IMAGING OF WASHINGTON | 30861 | Address: 1155 21ST STREET, NW , WASHINGTON , DC, 20036 , US Phone:(202) 4296870 Fax:() Email: PROCUREMENTS@ABCIMAGING.COM |
| ACCURATE TENNIS COURTS INC. | 1716 | Address: 41 NW 110TH AVENUE , PLANTATION , FL, 33324 , US Phone:(954) 423-8364 Fax:(954) 533-4126 Email: ACCURATETENNIS@NETSCAPE.NET |
| ADORAMA CAMERA INC. | 2650 | Address: 42 WEST 18TH STREET , NYC , NY, 10011 , US Phone:(212) 741-0401 Fax:(212) 727-9613 Email: GOVSALES@ADORAMA.COM |
| AMERICAN BINDING COMPANY | 28027 | Address: 1142 W. FLINT MEADOW DR. , KAYSVILLE , UT, 84037 , US |

| | | |
|--------------------------------------|-------|---|
| | | Phone:(800) 658-8788 Fax:(801) 927-3037 Email: MARKETING@ABCOFFICE.COM |
| BEST DIGITAL REPROGRAPHICS | 3051 | Address: 9730 NW 25 STREET, MIAMI, FL, 33172, US Phone:(305) 266-7024 Fax:(395) 702-6565 Email: JOE@BESTDIGITAL.COM |
| BOLINE OFFICE SUPPLIES | 10934 | Address: 1847 S DIXIE HWY, POMPANO BEACH, FL, 33060, US Phone:(954) 969-9600 Fax:(954) 969-9669 Email: BILLP@OFFICEPRODUCTSAMERICA.COM |
| BUNDLEBAND INDUSTRIES INC. | 9260 | Address: 1280 SAW MILL RIVER ROAD, YONKERS, NY, 10710, US Phone:(914) 9664930 Fax:(914) 9664941 Email: INFO@CLIPPERTAGS.COM |
| BUSINESS MARKETING INNOVATIONS, INC. | 13706 | Address: 4944 SW 36TH TERRACE, HOLLYWOOD, FL, 33312, US Phone:(954) 3033920 Fax:(954) 8945858 Email: JIMMY.TAM@PROFORMA.COM |
| CENTRAL FLORIDA PRESS | 27991 | Address: 4560 L. B. MCLEOD ROAD, ORLANDO, FL, 32811, US Phone:(813) 930-5129 Fax:(813) 930-5129 Email: JSCHERO@PRINTCFP.COM |
| COPISERVICE OF AMERICA INC. | 9630 | Address: 1315 SW 107 AVE, MIAMI, FL, 33174, US Phone:(305) 220-9593 Fax:(305) 223-2200 Email: VELASQUEZGINA@HOTMAIL.COM |
| CUSTOM IMPRINT | 2376 | Address: 3445 CABRITO, EL DORADO HILLS, CA, 95762, US Phone:(916) 941-8194 Fax:(916) 941-8190 Email: DSHERIDAN@AHOMEFORYOURLOGO.COM |
| DATAMAX O'NEIL PRINTER SUPPLIES | 19494 | Address: 7856 E. 700TH AVE, ROBINSON, IL, 62454, US Phone:(949) 4586400 Fax:(949) 4580708 Email: HEIDI.SCHAEFER@ONEILINC.COM |
| DAVID C. MCCLEAN | 6713 | Address: 900 WEST AVE STE1405, MIAMI BEACH, FL, 33139, US Phone:(786) 281-9876 Fax:(208) 545-4404 Email: DAVID@MCCLEANDSIGN.NET |
| DAVID STUART | 7328 | Address: 1142 W. FLINT MEADOW DR., KAYSVILLE, UT, 84037, US Phone:(801) 927-3020 Fax:(801) 927-3037 Email: MARKETING@ABCOFFICE.COM |
| DIGILOT, INC. | 17680 | Address: 444 NE 3RD AVENUE, FORT LAUDERDALE, FL, 33301, US Phone:(954) 763-1710 Fax:(954) 763-5360 Email: MARK@DIGILOTINC.COM |
| DIGITAL REPROGRAPHICS, INC. | 6796 | Address: 303 N.W. 1ST AVENUE, FORT LAUDERDALE, FL, 33301, US Phone:(954) 760-7616 Fax:(954) 760-5824 Email: DRI1@BELLSOUTH.NET |
| DITIGAL COPY AND SIGN INC. | 17703 | Address: 1554 S. DIXIE HWY, MIAMI, FL, 33146, US Phone:(786) 344-5126 Fax:(305) 661-5355 Email: SUPPORT@DIGITALCOPYANDSIGNS.COM |
| DORAL DIGITAL REPROGRAPHICS, INC. | 15448 | Address: 2638 N.W. 97TH AVENUE, DORAL, FL, 33172, US Phone:(786) 2987628 Fax:(305) 7043195 Email: PRINTING@DDREPRO.COM |
| ELENA PROTO | 30151 | Address: 16570 NE 26 AVE 6C, MIAMI, FL, 33160, US Phone:(786) 2831616 Fax:(305) 9494429 Email: ELENAPROTO@ATT.NET |
| ENVISION GRAPHICS | 30629 | Address: 7336 NW 35TH ST, MIAMI, FL, 33122, US Phone:(305) 4700083 Fax:() Email: INFO@EGPRINT.NET |
| ESPIRITO SANTO GRAPHICS | 19393 | Address: 275 UNIVERSITY DRIVE, CORAL GABLES, FL, 33134, US Phone:(305) 461-2882 |

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| FITZGERALD BUDHOO | 4976 | Fax:(305) 461-2880 Email: E5GRAPHICS@BELLSOUTH.NET Address: 5858 SW 68 STREET, SOUTH MIAMI, FL, 33143, US Phone:(305) 336-4409 Fax:(305) 661-2214 Email: FBUDHOO@AOL.COM |
| FLORIDA DIGITAL REPROGRAPHICS, CORP. | 12839 | Address: 7164 PEMBROKE ROAD, MIRAMAR, FL, 33029, US Phone:(954) 9632593 Fax:(954) 9632595 Email: PLOT@FLORIDADIGITALREPRO.COM |
| FLORIDA ENGRAVING & PRINTING INC | 21178 | Address: 14150 SW 145 TERR, MIAMI, FL, 33186, US Phone:(305) 9726002 Fax:() Email: INFO@ENGRAVINGANDPRINTING.COM |
| FORMS & SUPPLIES UNLIMITED, INC. | 3930 | Address: 40 KEYES COURT, SANFORD, FL, 32773, US Phone:(407) 328-7777 Fax:(407) 328-4449 Email: RGH@FSUINC.COM |
| GATOR OFFICE PRODUCTS, INC. | 7794 | Address: 6160 BEACH BLVD., JACKSONVILLE, FL, 32216, US Phone:(904) 725-1144 Fax:(866) 727-9944 Email: VLOMBARDO@GOPJAX.COM |
| GIBRE GEORGE | 24005 | Address: 717 SE 2ND AVE. SUITE 201, FT LAUDERDALE, FL, 33301, US Phone:(954) 793-4472 Fax:(954) 523-8964 Email: GIBRE@MADSTUDIOS.NET |
| GLOBE OFFICE PRODUCTS | 3967 | Address: 4942 SHADOWDALE DR., HOUSTON, TX, 77041, US Phone:(713) 932-7822 Fax:(713) 856-6264 Email: GLOBEOFF@HOTMAIL.COM |
| GRYPHON SOLUTIONS INC | 22678 | Address: 13030 SW 263RD TER, MIAMI, FL, 33032, US Phone:(305) 7644623 Fax:() Email: BIDS@GRYPHON-SOLUTIONS.COM |
| GUGGENHEIM INVESTMENTS, INC. | 6905 | Address: 199 EAST FLAGLER STREET, MIAMI, FL, 33131, US Phone:(305) 379-4607 Fax:(305) 379-4608 Email: STORE4781@THEUPSSTORE.COM |
| IMAGE STATION OF TAMPA BAY, INC. | 16197 | Address: 2820 SCHERER DRIVE, SUITE 220, ST. PETERSBURG, FL, 33716, US Phone:(727) 561-0700 Fax:(727) 561-0707 Email: MARILU@IMAGESTATION.NET |
| INTERNATIONAL PRINTING AIDS INC. | 26563 | Address: 3799 HALLANDALE BEACH BLVD., PEMBROKE PARK, FL, 33023, US Phone:(305) 984-7997 Fax:(954) 985-1192 Email: DNZN@HOTMAIL.COM |
| JASMA GRAPHICS, INC. | 7027 | Address: 6885 SW 40 ST, MIAMI, FL, 33155, US Phone:(305) 6659220 Fax:(305) 6655584 Email: ALEX@JASMAGRAPHS.COM |
| JIFFY REPROGRAPHICS, INC. | 4630 | Address: 411 SOUTH GARDEN AVENUE, CLEARWATER, FL, 33759-5567, US Phone:(727) 446-1034 Fax:(727) 447-9558 Email: BNEELY@IX.NETCOM.COM |
| JOSE S RODRIGUEZ | 24513 | Address: 1865 BRICKELL AVE., MIAMI, FL, 33129, US Phone:(786) 216-6300 Fax:() Email: JRODRIGUEZ@ASTROTED.COM |
| LDI REPROPRINTING | 21303 | Address: 188 N.W. 36TH ST., MIAMI, FL, 33127, US Phone:(305) 571-9595 Fax:(305) 571-9594 Email: ALEX@PRINTLDI.COM |
| LEXPRINT L.L.C. | 17724 | Address: 4937 SW 74HT COURT, MIAMI, FL, 33155, US Phone:(305) 6612424 Fax:(305) 6638788 Email: RACIEL@LEXPRINTUSA.COM |
| MIAMIART | 14852 | Address: 1310 WEST 35 STREET, HIALEAH, FL, 33012, US Phone:(305) 8194609 Fax:() Email: NUBEUS2@HOTMAIL.COM |

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| MICHAEL HUTER | 4370 | Address: 655 NORTHEAST 15 STREET UNIT 712 , MIAMI , FL, 33132 , US Phone:(305) 305-6453 Fax:() Email: MHUTER@COMCAST.NET |
| MICHAEL NI | 27416 | Address: 6630 ROXBURGH DRIVE SUITE 140 , HOUSTON , TX, 77041 , US Phone:(713) 8560000 Fax:(713) 8560001 Email: MICHAELZNI@SBCGLOBAL.NET |
| NATIONAL BLUEPRINT ARTS INC. | 10906 | Address: 11865 SW 26TH ST BLDG. I SUITE 7 , MIAMI , FL, 33175 , US Phone:(305) 559-9854 Fax:(305) 559-9855 Email: NATIONALBLUE@BELLSOUTH.NET |
| NEW AGE IMAGES INC. | 8064 | Address: 103 S.E. 2ND STREET , MIAMI , FL, 33131 , US Phone:(305) 373-2212 Fax:(305) 373-2207 Email: NEWAGE_I@BELLSOUTH.NET |
| NEW AGE IMAGES, INC. | 18702 | Address: 100 SOUTHEAST 1ST STREET SUITE # 42 , MIAMI , FL, 33131 , US Phone:(305) 373-2212 Fax:(305) 373-2207 Email: SCARLET@NEWAGE-IMAGE.COM |
| OFFICE STORE INC. | 11050 | Address: 18 SE FIRST STREET , MIAMI , FL, 33131 , US Phone:(305) 5775667 Fax:(305) 5775305 Email: ADMIN@TRIALCOPY.COM |
| OFFICE ZONE | 23159 | Address: P.O. BOX 121 , KAYSVILLE , UT, 84037 , US Phone:(801) 927-3025 Fax:(801) 927-3037 Email: MARKETING@OFFICEZONE.COM |
| ONE SOURCE CREATIVE GROUP, INC. | 22760 | Address: 2000 SOUTH BAYSHORE DRIVE, 49 , MIAMI , FL, 33133 , US Phone:(786) 888-6249 Fax:(786) 787-2373 Email: FMPINA@ONESOURCECREATIVE.COM |
| PARA-GRAPHIC DESIGNS, INC. | 10410 | Address: 1547 NW 165 STREET , MIAMI , FL, 33169 , US Phone:(305) 690-4328 Fax:(305) 656-1515 Email: PARAGRAPHICDESIGNS@YAHOO.COM |
| PREMIER BUSINESS SYSTEMS, INC. | 27721 | Address: 4209 114TH TERRACE, NORTH , CLEARWATER , FL, 33762 , US Phone:(727) 572-4500 Fax:(727) 573-9408 Email: SALES@PREMIER-USA.COM |
| PRINTING DOCTORS | 18393 | Address: 707 17TH STREET , MIAMI BEACH , FL, 33139 , US Phone:(305) 866-2123 Fax:(786) 538-2104 Email: INFO@PRINTINGDOCTORS.COM |
| PRINTING UNLIMITED OF FLORIDA, INC | 28291 | Address: 451 E HIALEAH DR , HIALEAH , FL, 33010 , US Phone:(305) 8869179 Fax:(305) 8866091 Email: PUNLIMIT@BELLSOUTH.NET |
| QUALITY BLUEPRINT CORP | 28947 | Address: 11865 SW 26 STREET BLDG I SUITE 7 , MIAMI , FL, 33175 , US Phone:(786) 378 Fax:() Email: NATIONALBLUE@BELLSOUTH.NET |
| REBECCA BARKMAN | 17248 | Address: 1450 NW 87TH AVENUE , DORAL , FL, 33172 , US Phone:(305) 438-5011 Fax:(305) 436-5019 Email: USA1493@FEDEXKINKOS.COM |
| REBECCA GUARDA | 4178 | Address: 2260 SW 16TH TERRACE , MIAMI , FL, 33146 , US Phone:(305) 2850212 Fax:(305) 2850212 Email: REBECCAGUARDA@HOTMAIL.COM |
| REPROGRAPHIC SERVICES, INC | 23606 | Address: 3379 S.W. 3RD AVE , MIAMI , FL, 33145 , US Phone:(305) 859-8282 Fax:(305) 859-8292 Email: REPROSERVICES@AOL.COM |
| ROJAS ASSOCIATES, CORP. | 28394 | Address: 9737 NW 41ST ST , DORAL , FL, 33178 , US Phone:(305) 5941102 Fax:(305) 5944458 Email: STORE0517@THEUPSSSTORE.COM |
| SAXON BUSINESS SYSTEMS, INC. | 1030 | Address: 14025 NW 60 AVENUE , MIAMI LAKES , FL, 33014 , US Phone:(305) 362-0100 Fax:(305) 362-0200 |

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| SHARP ELECTRONICS | 10164 | Email: FLORIO@SAXON.NET Address: 14791 OAK LANE, MIAMI LAKES, FL, 33016, US Phone:(305) 779-6367 Fax:(305) 779-1298 Email: CUEO@SHARPUSA.COM |
| SIMBIS INC | 5347 | Address: 10459 PINES BLVD #173, PEMBROKE PINES, FL, 33029, US Phone:(954) 430 8736 Fax:() Email: XMURPHY@YAHOO.COM |
| STACE SHAW VIRGO | 10923 | Address: 601 WELDON BLVD, SUITE # 106-201, LAKE MARY, FL, 32746, US Phone:(877) 345-5228 Fax:(305) 675-6186 Email: INFO@IMAGINGQ.COM |
| STEINER DEVELOPMENT CORP | 26959 | Address: 18901 SW 106 AVE UNIT. 138, MIAMI, FL, 33157, US Phone:(786) 293-9366 Fax:(786) 293-9023 Email: CUTLERBAYPRINT@YAHOO.COM |
| THE ZEPHIRIN GROUP, INC. | 5831 | Address: 586 VANDERBILT AVENUE, BROOKLYN, NY, 11238, US Phone:(917) 348-4169 Fax:(000) 000-0000 Email: LENNY@ZEPHIRINGROUP.COM |
| THOMAS REPROGRAPHICS | 22908 | Address: 7451 SW 50TH TERRACE, MIAMI, FL, 33155, US Phone:(305) 667-4149 Fax:(305) 669-9331 Email: DENIS@REPROGRAFIA.COM |
| THOMAS VENDRYES | 14669 | Address: 11145 BOULDER RIDGE DR, FORT WORTH, TX, 76140, US Phone:(817) 875-2228 Fax:(817) 887-0983 Email: TOM@SILVERTREE-FINANCIAL.COM |
| TOUCAN PRINTING & PROMOTIONAL PRODUCTS | 21377 | Address: 220 I STREET STE 200, WASHINGTON, DC, 20002, US Phone:(202) 543-0162 Fax:(202) 543-2938 Email: MPIERCE@PRINTDC.COM |
| WELD TECH.,LLC | 16643 | Address: 5051 HOLMBERG ROAD, 3926, PARKLAND, FL, 33067, US Phone:(954) 8213325 Fax:(954) 2552646 Email: lh7018x2@yahoo.com |

Total ADPICS Vendors Notified: 126

ADPICS Vendors

| <u>Vendor Name</u> | <u>Vendor No.</u> | <u>Vendor Info</u> |
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| 426 MEDIA GROUP LLC | 204778320 | Address: 40 S.E. 4TH ROAD, HEMESTEAD, FL, 33030, Phone:(305) 242-6800 Fax:(305) 242-6801 Email: TMCHUGH@MINUTEMANPRESS.COM |
| 575 PRINTING INC | 270149233 | Address: 7389 NW 54TH STREET, MIAMI, FL, 33168, Phone:(305) 888-2099 Fax:(305) 437-7623 Email: MG@575PRINTING.NET |
| A FIRE PROFESSIONALS LLC | 274465221 | Address: 13360 NW 42 AVE #5, OPA LOCKA, FL, 33064, Phone:(305) 661-4860 Fax:(305) 661-4862 Email: AFP@AFIREPROFESSIONALS.COM |
| A1A DOCUMENT SERVICE INC | 650806610 | Address: 44 WEST FLAGLER STREET #250, MIAMI, FL, 33130, Phone:(305) 286-2525 Fax:(305) 374-1869 Email: A1ASERVICES@BELLSOUTH.NET |
| ABC ADVISORS INC | 261364082 | Address: P O BOX W, CHAMBERSBURG, PA, 172010822, Phone:(717) 264-7298 Fax:(800) 876-2230 Email: TAMMY.BLAKEY@E-LYNXX.COM |
| ABC IMAGING OF WASHINGTON INC | 521768626 | Address: 3818 NE 2ND AVENUE, MIAMI, FL, 33137, Phone:(305) 790-6538 Fax:() Email: KDEBIASE@ABCIMAGING.COM |
| ACCESS PRINTING & DESIGN INC | 650740673 | Address: 12915 SW 133 CT, MIAMI, FL, 33186, |

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| ADVANCED DATA SOLUTIONS INC | 593565568 | Phone:(305) 269-1815 Fax:(305) 269-1819 Email: INFO@ARCHIPRESS-INC.COM |
| ADVANTI & ASSOCIATES INC | 660669272 | Address: 141 SCARLET BOULEVARD SUITE A , OLDSMAR , FL, 34677 , Phone:(813) 855-3545 Fax:(813) 855-6575 Email: MBUELL@ADSUS.NET |
| AMERICAN ART CORPORATION | 660790631 | Address: 3716 GRAND AVE , MIAMI , FL, 33133 , Phone:(305) 569-0038 Fax:(305) 569-0106 Email: INFO@SPOTCOLOR2.COM |
| AMERICAN BUSINESS FORMS INC | 411393684 | Address: 2160 CORAL WAY, SUITE 6B , MIAMI , FL, 33146 , Phone:(305) 854-3050 Fax:(305) 854-0760 Email: HCARRARA@ARTEALDIA.COM |
| AMERICAN MINORITY BUSINESS FORMS INC | 411725179 | Address: 31 E MINNESOTA AVE , GLENWOOD , MN, 56334 , Phone:(305) 971-5400 Fax:(305) 971-0808 Email: BRENDA.COUTTE@AMERICANBUS.COM |
| AMERICAN NATIONAL LITHO & ENGRAVERS LTD | 591361721 | Address: 108 FIRST STREET , GLENWOOD , MN, 56334 , Phone:(305) 971-5400 Fax:(305) 971-0808 Email: BCOUTTE@AMERICANMIN.COM |
| AMITESH INC | 592522444 | Address: 3360 NW 112 ST , MIAMI , FL, 33187 , Phone:(305) 768-9600 Fax:(305) 681-3833 Email: HECTOR@AMERICANNATIONAL.COM |
| AMITOS OFFICE FURNITURE & SUPPLY INC | 592102419 | Address: 831 TRIUMPH CT UNIT 5 , ORLANDO , FL, 32805 , Phone:(407) 623-6440 Fax:(407) 523-6368 Email: BRKAMANI@YAHOO.COM |
| APPLIED DIGITAL PROGRAMMING TECHNOLOGIES | 650648581 | Address: 5433 NW 72 AVE , MIAMI , FL, 33166 , Phone:(305) 887-1665 Fax:(305) 887-9769 Email: ANTOS4LESS@YAHOO.COM |
| APRICOT OFFICE SUPPLIES & FURNITURE INC | 592663744 | Address: 14355 SW 142 STREET , MIAMI , FL, 33186 , Phone:(305) 254-7658 Fax:(305) 254-5623 Email: ADPT@AOL.COM |
| ARGO INDUSTRIES INCORPORATED | 271601926 | Address: 1013 PARK CENTRE BLVD , MIAMI GARDENS , FL, 33169 , Phone:(305) 483-8872 Fax:(305) 463-8862 Email: STACEY.SILVERA@APRICOTOS.COM |
| AUTOMATED BUSINESS MACHINES INC | 591494132 | Address: 4980 SW 72ND AVENUE # 307 , MIAMI , FL, 33155 , Phone:(305) 401-2789 Fax:() Email: ANA@ARGO-FL.COM |
| BARLOP INC | 592288304 | Address: 6073 NW 167 STREET STE C-24 , MIAMI , FL, 33015 , Phone:(305) 620-0020 Fax:(305) 620-2201 Email: SALES@ABMMIAMI.COM |
| BELLAK COLOR CORPORATION | 591297505 | Address: 8376 NW 68 STREET , MIAMI , FL, 33166 , Phone:(305) 594-0470 Fax:(305) 594-2189 Email: JLOPEZ@BARLOP.COM |
| BISCAYNE ENGINEERING CO INC | 590166220 | Address: 9730 NW 25TH STREET , MIAMI , FL, 33172 , Phone:(305) 254-8525 Fax:(305) 858-8783 Email: MANNY@BELLAK.COM |
| BISCAYNE ENGINEERING CO INC | 590166220 | Address: 529 WEST FLAGLER ST , MIAMI , FL, 33130 , Phone:(305) 324-7671 Fax:(305) 324-0809 Email: INFO@BISCAYNEENGINEERING.COM |
| BLUE DIGITAL CORP | 060528104 | Address: 529 WEST FLAGLER ST , MIAMI , FL, 33130 , Phone:(305) 324-7671 Fax:(305) 324-0809 Email: INFO@BISCAYNEENGINEERING.COM |
| BP LIFESTYLE GROUP INC | 273019937 | Address: 7290 NW 7TH STREET UNIT 107 , MIAMI , FL, 33126 , Phone:(305) 262-4920 Fax:(305) 262-4822 Email: WAYNE@BLUEDIGITALUS.COM |
| | | Address: 4919 SW 164TH AVENUE , MIRAMAR , FL, 33027 , Phone:(305) 979-1080 Fax:(954) 534-9671 Email: BPLIFESTYLEGROUP@GMAIL.COM |

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| COLE ENTERPRISES | 470562192 | Address: PO BOX 3129 , CLEARWATER , FL, 346308169 , Phone:(727) 441-4101 Fax:(727) 441-4507 Email: INFO@FLRESEARCH.COM |
| COLOR CONCEPTS INTERNATIONAL INC | 650862842 | Address: 13904 NW 16 DRIVE , PEMBROKE PINES , FL, 33128 , Phone:(305) 885-7820 Fax:(305) 885-3443 Email: CCONCEPTS777@PRODIGY.NET |
| COMPUTER USA INC | 650884744 | Address: 9890 S.W. 40 ST. , MIAMI , FL, 33165 , Phone:(305) 227-1416 Fax:(305) 980-7779 Email: SERGIO@SCHINOFF.COM |
| CONCEPT DESIGN LLC | 200594187 | Address: 2444 NW 7 PLACE , MIAMI , FL, 33127 , Phone:(305) 358-2572 Fax:(305) 371-9598 Email: INFO@CONCEPT-DESIGN.US |
| COPISERVICE OF AMERICA INC | 651034917 | Address: 1315 SW 107TH AVENUE , MIAMI , FL, 33174 , Phone:(305) 220-9593 Fax:(305) 223-2200 Email: SALES@CSAMERICATECH.COM |
| COPY DEPOT INC | 650123691 | Address: 6325 W 24 AVENUE, STE 2 , HIALEAH , FL, 33016 , Phone:(305) 477-9099 Fax:(305) 470-2359 Email: LORTIZ@COPYDEPOTMIAMI.COM |
| COPY RIGHT INC | 650857930 | Address: 6370 MANOR LANE , SOUTH MIAMI , FL, 331434961 , Phone:(305) 740-6300 Fax:(305) 740-6333 Email: ERIK@COPYRIGHTGRAPHICS.COM |
| COPYCAT DOCUMENT SOLUTIONS INC | 432022146 | Address: 200 SE 1ST STREET SUITE # 101 , MIAMI , FL, 33131 , Phone:(305) 377-8898 Fax:(305) 377-8847 Email: COPYCATUS@BELLSOUTH.NET |
| COSMYK IMAGES INC | 650524151 | Address: 1056 E 24 ST , HIALEAH , FL, 33013 , Phone:(305) 798-0984 Fax:(305) 382-1977 Email: TICO@COSMYKIMAGES.COM |
| DADELAND COPY INC | 651136931 | Address: 9150 SOUTH DADELAND BLVD , MIAMI , FL, 33156 , Phone:(305) 670-9070 Fax:(305) 670-9035 Email: OUTPUT@DADELANDCOPY.COM |
| DANNYS PRINTING SERVICES SUPPLIES & | 650276035 | Address: 7233 BISCAYNE BLVD , MIAMI , FL, 33138 , Phone:(305) 757-2282 Fax:(305) 767-2286 Email: JALVAREN@BELLSOUTH.NET |
| DAZAS PAINTING & RENOVATION INC | 652340160 | Address: 6800 NW 27 AVENUE #20 , MIAMI , FL, 33169 , Phone:(305) 693-8301 Fax:(305) 693-8302 Email: DOROTHYMCPIHEE@YAHOO.COM |
| DIGILOT INC | 650834637 | Address: 444 NE 3RD AVENUE , FORT LAUDERDALE , FL, 33301 , Phone:() Fax:() Email: RICHARD@DIGILOTINC.COM |
| DIGITAL COPY & SIGN INC | 113757128 | Address: 1554 S DIXIE HWY , CORAL GABLES , FL, 33146 , Phone:() Fax:() Email: SUPPORT@DIGITALCOPYANDSIGNS.COM |
| DIGITAL IMAGING SERVICES INC | 650710686 | Address: 2774 SYDELLE STREET , SARASOTA , FL, 34237 , Phone:(941) 366-0877 Fax:(941) 721-1932 Email: DIGINFO@DIGITALIMAGINGSERVICES.NET |
| DOCUMENT SCANNING CENTER CORP | 592583409 | Address: 44 W. FLAGLER ST STE 200 , MIAMI , FL, 331861628 , Phone:(305) 372-8502 Fax:(305) 675-8300 Email: JUAN.BOLET@SCANNINGCENTER.COM |
| DOCUMENT SCANNING CENTER CORP | 582583409 | Address: 68 W FLAGLER STREET #320 , MIAMI , FL, 33130 , Phone:(305) 372-8502 Fax:(305) 675-8300 Email: SALES@SCANNINGCENTER.COM |
| DORAL DIGITAL REPROGRAPHICS | 204073160 | Address: 2638 NW 97TH AVENUE , DORAL , FL, 331721400 , |

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| CORP | | Phone:(305) 704-3194 Fax:(305) 704-3195 Email: PRINTING@DDREPRO.COM |
| EAGLE LITHOGRAPHERS INC | 691229194 | Address: 2725 NW 17 AVENUE , MIAMI , FL, 33142 , Phone:(305) 634-3052 Fax:(305) 633-8712 Email: EAGLELITHO@BELLSOUTH.NET |
| EASY DIGITAL REPROGRAPHICS INC | 201026118 | Address: 16610 NORTH MIAMI AVENUE , MIAMI , FL, 33169 , Phone:(305) 940-1001 Fax:(305) 940-1030 Email: EASY2PLOT@AOL.COM |
| EMPIRE PRESS INC | 650014681 | Address: 10519 SW 109 CT. , MIAMI , FL, 33178 , Phone:(305) 275-9991 Fax:(305) 275-9993 Email: 1EPRESS@BELLSOUTH.NET |
| ENVISION GRAPHICS INC | 650923624 | Address: 7335 NW 35 ST , MIAMI , FL, 33122 , Phone:(305) 470-0083 Fax:(305) 640-0309 Email: PRINT@ENVISIONGRAPHICSCC.COM |
| EXECUTIVE OFFICE SUPPLY | 691291829 | Address: 241 E. HARRISON ST. , TALLAHASSEE , FL, 32301 , Phone:(850) 224-9476 Fax:(850) 224-3886 Email: RSANTIAGO@EOFINC.COM |
| FEDEX OFFICE & PRINT SERVICES INC | 770433330 | Address: 600 BRICKELL AVENUE SUITE 101 , MIAMI , FL, 33131 , Phone:(954) 383-5666 Fax:(954) 301-6666 Email: FRAN.ONOFRIETTO@FEDEXKINKOS.COM |
| FIRE LAB 911 INC | 251914427 | Address: 8885 COUNTY BEND CIRCLE NORTH , JACKSONVILLE , FL, 32244 , Phone:(904) 610-2503 Fax:(904) 779-0391 Email: CN2RSQU@AOL.COM |
| FLORIDA DIGITAL REPROGRAPHIC CORP | 203360036 | Address: 7164 PEMBROKE ROAD , MIRAMAR , FL, 330232627 , Phone:(954) 963-2593 Fax:(954) 963-2595 Email: PLOT@FLORIDADIGITALREPRO.COM |
| FRANKLIN COMMUNICATIONS LLC | 113642730 | Address: 5301 NW 37TH AVENUE , MIAMI , FL, 33142 , Phone:(305) 633-9779 Fax:(305) 633-2848 Email: KSIDMAN@FRANKLINCOMM.COM |
| GANE BROTHERS & LANE INC | 381116520 | Address: 1400 GREENLEAF AVE , ELK GROVE VILLAGE , IL, 60007 , Phone:() Fax:(800) 784-2484 Email: RNIELAND@GANEBROTHERS.COM |
| GENERAL BINDING CORP | 360897470 | Address: 1 GBC PLAZA , NORTHBROOK , IL, 60062 , Phone:(305) 804-7219 Fax:(847) 291-8378 Email: DENNY.WUEHL@GBC.COM |
| GO GREEN DOCUMENT SOLUTIONS INC | 274354463 | Address: 3715 GRAND AVE , COCONUT GROVE , FL, 33133 , Phone:(786) 360-2041 Fax:(786) 360-2218 Email: INFO@DDDSI.COM |
| GODDESS PRODUCTS INC | 621696406 | Address: 624 E 12TH STREET , NORTH LITTLE ROCK , AR, 72114 , Phone:(305) 506-5700 Fax:(877) 472-4066 Email: BEYQUINCY@YAHOO.COM |
| GRAPHIC ARTS INTERNATIONAL INC | 650700763 | Address: 830 BRICKELL PLAZA , MIAMI , FL, 33131 , Phone:(305) 371-1401 Fax:(305) 371-1402 Email: INFO@SIRSPEEDY-BRICKELL.COM |
| GRYPHON SOLUTIONS INC | 262750713 | Address: 13030 SW 263 TERRACE , HOMESTEAD , FL, 33032 , Phone:(305) 764-4923 Fax:() Email: WILHELMG@GRYPHON-SOLUTIONS.COM |
| GUGGENHEIM INVESTMENTS INC | 651069229 | Address: 199 EAST FLAGLER STREET , MIAMI , FL, 33131 , Phone:(305) 379-4607 Fax:(305) 379-4908 Email: INFO@THEUPSSTOREDOWNTOWNMIAMI.COM |
| GUIMAR INC | 692844275 | Address: 1224 E 4TH AVENUE , HIALEAH , FL, 33010 , Phone:(305) 888-1547 Fax:(305) 888-0725 Email: INFO@COLORSOLUTIONS.COM |
| IRON ENTERPRISES LLC | 261146614 | Address: 15337 W DIXIE HIGHWAY , N MIAMI BEACH , FL, 33162 , |

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| JACOBSEN DANIELS ASSOCIATES LLC | 01056836 | Phone:(305) 947-5878 Fax:(305) 945-1265 Email: TIMUR@MODERNDISPLAY.NET |
| JEH OF CORAL GABLES INC | 692087082 | Address: 121 PEARL STREET, YPSILANTI, MI, 48197 , Phone:(734) 961-3200 Fax:(734) 961-3204 Email: DARRYL@JACOBSENDANIELS.COM |
| JET GRAPHICS INC | 650246956 | Address: 222 ANDALUCIA AVENUE , CORAL GABLES , FL, 33134 , Phone:(305) 444-4452 Fax:(305) 567-9003 Email: FILES@SYKESPRINTING.COM |
| JUDICIAL RESEARCH & RETRIEVAL SVCS INC | 650641244 | Address: 4101 SW 73RD AVE , MIAMI , FL, 33155 , Phone:(305) 204-4333 Fax:(305) 262-6670 Email: TGMARSHALL@JETGRAPHICS.COM |
| JUDICIAL RESEARCH & RETRIEVAL SVCS INC | 650641244 | Address: 17 NW MIAMI COURT , MIAMI , FL, 33128 , Phone:(305) 379-3900 Fax:(305) 379-4460 Email: CHASE@JUDICIALRESEARCH.COM |
| JUDICIAL RESEARCH & RETRIEVAL SVCS INC | 650641244 | Address: 17 NW MIAMI CT , MIAMI , FL, 33128 , Phone:(305) 3793900 Fax:(305) 3794460 Email: JUDICIALAW2@PRODIGY.NET |
| KNIGHT RIDDER INC | 380723657 | Address: 1 HERALD PLAZA , MIAMI , FL, 33101 , Phone:(305) 376-8914 Fax:(305) 376-2057 Email: BADAMS@HERALD.COM |
| KONICA MINOLTA BUSINESS SOLUTIONS USA | 131921089 | Address: 100 WILLIAM DR , RAMSEYLAKES , NJ, 07466 , Phone:(305) 828-0994 Fax:(305) 826-1994 Email: DCOOPER@KMBS.KONICAMINOLTA.US |
| LEXPRINT LLC | 010881737 | Address: 4265 SW 72ND AVE , MIAMI , FL, 33155 , Phone:(305) 661-2424 Fax:(305) 663-8788 Email: RACIEL@LEXPRINTUSA.COM |
| LITHOGRAFIKOS LLC | 651164993 | Address: 8850 SW 129TH TERRACE , MIAMI , FL, 33178 , Phone:(305) 266-6902 Fax:(305) 266-6903 Email: ZAC@MMPFALLS.COM |
| LUCIANO DUQUE & ASSOCIATES LLC | 203113595 | Address: 7034 NW 50 STREET , MIAMI , FL, 33168 , Phone:(305) 640-9600 Fax:(305) 499-9200 Email: LUIS@ECOGM.COM |
| M V ELECTRICAL SERVICES INC | 204242630 | Address: 18311 NW 82 COURT , MIAMI , FL, 33015 , Phone:(305) 216-0677 Fax:(305) 558-9904 Email: MARIO@MVELECTRICAL.COM |
| MAKOWSKI & WRIGHT INC | 592896406 | Address: 27 NW 13 STREET , HOMESTEAD , FL, 33030 , Phone:(305) 247-1366 Fax:(305) 247-1378 Email: MAKOWSKISURV@AOL.COM |
| MANUFACTURERS RESOURCE NETWORK INC | 260281053 | Address: 5363 S 960 E # 200 , SALT LAKE CITY , UT, 84117 , Phone:(888) 676-6761 Fax:(888) 676-6763 Email: CURTISG@MRN.COM |
| MANUFACTURERS RESOURCE NETWORK INC | 260281053 | Address: 5363 S 960 E , SALT LAKE CITY , UT, 84117 , Phone:(888) 676-6761 Fax:(888) 676-6763 Email: CURTISG@MRN.COM |
| MARTIN ASSOCIATES OF SOUTH FLORIDA INC | 650012464 | Address: 240 SOUTH MILITARY TRAIL , DEERFIELD BEACH , FL, 33442 , Phone:(954) 421-0661 Fax:(954) 421-8054 Email: MARTIN0661@AOL.COM |
| MEGACOLOR PRINT LLC | 030388466 | Address: 7869 NW 52ND STREET , MIAMI , FL, 33166 , Phone:(305) 639-2111 Fax:(305) 402-5987 Email: INFO@MEGACOLORPRINT.COM |
| MIAMI MINI RIDERS TRANSPORTATION | 274141696 | Address: 18334 NW 66TH AVENUE APT L , MIAMI , FL, 33015 , Phone:(305) 303-2100 Fax:(305) 646-1300 Email: GINA-DELICE@YAHOO.COM |
| NATIONWIDE PRINTING & MORE LLC | 208488883 | Address: 12059 SW 117TH AVENUE , MIAMI , FL, 33186 , Phone:(305) 971-5184 Fax:(305) 971-5493 Email: EMPIREPRINTINGMO@BELLSOUTH.NET |

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| NATIONWIDE PRINTING & MORE LLC | 208460803 | Address: 12059 SW 117 AVENUE , MIAMI , FL, 33106 , Phone:(305) 971-5184 Fax:(305) 971-5493 Email: NATIONWIDEPRINT@BELLSOUTH.NET |
| OFFICE EXPRESS SUPPLY INC | 660086768 | Address: 8005 W 20 AVE , HIALEAH , FL, 33014 , Phone:(305) 657-1667 Fax:(305) 624-9211 Email: BLANCA@XPRESSBUY.COM |
| OFFICE STORE INC | 030380835 | Address: 18 SE FIRST STREET , MIAMI , FL, 33131 , Phone:(305) 577-5567 Fax:(305) 577-5305 Email: ADMIN@TRIALCOPY.COM |
| OFFICE USA RETAIL CORP | 660868072 | Address: 6960 NW 77 COURT , MIAMI , FL, 33166 , Phone:(305) 3922222 Fax:(305) 3922322 Email: MARIELAG@OFFUSA.COM |
| ORIGINAL IMPRESSIONS LLC | 030446119 | Address: 12900 SW 89TH COURT , MIAMI , FL, 33178 , Phone:(305) 233-1322 Fax:(305) 251-1190 Email: ROLAND@ORIGINALIMPRESSIONS.COM |
| OUR LITTLE CLOUDS OF JOY INC | 270137881 | Address: 10940 SW 184TH STREET , MIAMI , FL, 33157 , Phone:(305) 234-0430 Fax:(305) 235-3094 Email: JACKIELHARRIS@BELLSOUTH.NET |
| P M E INC | 203035545 | Address: 10800 NW 21 STREET SUITE 130 , MIAMI , FL, 33172 , Phone:(305) 994-9222 Fax:(305) 994-9922 Email: LOCALGOV@PMESUPPLIES.COM |
| PARA GRAPHIC DESIGNS INC | 650540773 | Address: 1547 NW 185 STREET , MIAMI , FL, 33169 , Phone:(305) 690-4328 Fax:(305) 655-1615 Email: PARAGRAPHICDESIGNS@YAHOO.COM |
| PARAMOUNT BINDERY INC | 273324601 | Address: 5330 NW 161 STREET , HIALEAH , FL, 33014 , Phone:(305) 622-7070 Fax:(305) 622-7066 Email: JCATA@PARAMOUNTBINDERY.COM |
| PAWA ARCHITECTS & ENGINEERS INC | 681107367 | Address: 12940 SW 133RD COURT , MIAMI , FL, 33186 , Phone:(305) 232-7292 Fax:(305) 368-6080 Email: POSTMASTER@PAWA.COM |
| PLASTIC CARD SYSTEMS INC | 042976003 | Address: 31 PIERCE ST , NORTHBORO , MA, 01532 , Phone:(508) 351-6210 Fax:(508) 351-6211 Email: SALES@PLASTICCARD.NET |
| PRINTING CORP OF THE AMERICAS INC | 691878715 | Address: 620 SW 12 AVE , POMPANO BEACH , FL, 33069 , Phone:(954) 781-8100 Fax:(954) 781-8421 Email: PCAPRINT@BELLSOUTH.NET |
| PRISON REHAB INDUSTRIES & DIV ENTERP INC | 692167018 | Address: 12425 28TH STREET NORTH, 3RD FL , ST. PETERSBURG , FL, 33716 , Phone:(727) 672-1987 Fax:(727) 570-3449 Email: BIDS@PRIDE-ENTERPRISES.ORG |
| PROFESSIONAL PROJECT SERVICES INC | 621661329 | Address: 6501 PARK OF COMMERCE BLVD , BOCA RATON , FL, 33487 , Phone:(561) 4434494 Fax:(561) 4437122 Email: NIEVESR@P2S.COM |
| PROPERTIES SOLUTION SERVICES LLC | 611613199 | Address: 11865 SW 26TH STREET , MIAMI , FL, 33175 , Phone:(305) 228-8900 Fax:(305) 228-8481 Email: INFO@PSSPERMITS.COM |
| PYRAMID PAPER COMPANY | 690932660 | Address: 6510 N 54 STREET , TAMPA , FL, 336101994 , Phone:(813) 621-6446 Fax:(813) 621-7688 Email: BIDS@PYRAMIDSP.COM |
| PYRAMID PAPER COMPANY | 690932660 | Address: 6510 N 54 STREET , TAMPA , FL, 336101994 , Phone:(813) 621-6446 Fax:(813) 621-7688 Email: BIDS@PYRAMIDSP.COM |
| QUADCO PRINTING & SIGNS INC | 270309840 | Address: 2272 NW 87 AVENUE , MIAMI , FL, 33172 , Phone:(305) 514-0055 Fax:(305) 514-0077 Email: JORGE@QUADCOONLINE.COM |
| QUALITY BLUEPRINT CORP | 271998716 | Address: 11865 SW 26TH STREET , MIAMI , FL, 33175 , Phone:(305) 559-9854 Fax:(305) 560-9855 Email: NATIONAL.BLUE@BELLSOUTH.NET |

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| REPROGRAFIA INC | 602089836 | Address: 7451 SW 50TH TERRACE , MIAMI , FL, 33156 , Phone:(305) 667-4149 Fax:(305) 668-9331 Email: CARMEN@REPROGRAFIA.COM |
| REPROGRAPHIC ART INC | 113708132 | Address: 4316 NW 7TH STREET SUITE # 35 , MIAMI , FL, 33126 , Phone:(305) 445-8924 Fax:(305) 445-8926 Email: REPROART@BELLSOUTH.NET |
| REPROGRAPHIC EXPRESS CORP | 412037009 | Address: 4316 NW 7 STREET , MIAMI , FL, 33126 , Phone:(786) 552-1019 Fax:(786) 552-1020 Email: RKCOPY@BELLSOUTH.NET |
| RICK O PERSAUD | 050620081 | Address: 9999 SUMMERBREEZE DR # 814 , SUNRISE , FL, 33322 , Phone:(954) 748-0256 Fax:(954) 748-0256 Email: OMSDIGITAL@COMCAST.NET |
| RIDGWAYS LLC | 746036692 | Address: 3946 N MIAMI AVENUE , MIAMI , FL, 33127 , Phone:(305) 324-1234 Fax:(305) 547-1556 Email: JOSE.SARDINA@E-ARC.COM |
| RIDGWAYS LLC | 746036692 | Address: 3946 N MIAMI AVENUE , MIAMI , FL, 33127 , Phone:(305) 324-1234 Fax:(305) 547-1556 Email: JSARDINA@T-SQUARE.COM |
| RONIN ADVERTISING GROUP LLC | 134286503 | Address: 2866 S BAYSHORE DR STE 301 , COCONUT GROVE , FL, 33133 , Phone:(305) 858-7676 Fax:(305) 858-9776 Email: ECONTORAKES@RONINADV.COM |
| SAKURA SOLUTIONS CO INC | 273351158 | Address: 13405 SW 128 STREET , MIAMI , FL, 33186 , Phone:(305) 358-2572 Fax:(305) 371-9598 Email: INFO@ACE-PRINTING.NET |
| SAKURA SOLUTIONS CO INC | 273351158 | Address: 13405 SW 128 STREET #204-B , MIAMI , FL, 33186 , Phone:(305) 358-2572 Fax:(305) 371-9598 Email: INFO@ACE-PRINTING.NET |
| SAKURA SOLUTIONS CO INC | 273351158 | Address: 13405 SW 128 STREET , MIAMI , FL, 33186 , Phone:(305) 358-2572 Fax:(305) 371-9598 Email: INFO@ACE-PRINTING.NET |
| SARDINA REPRODUCTION SERVICES | 650416253 | Address: 3152 NW 7 STREET , MIAMI , FL, 33126 , Phone:(786) 621-6010 Fax:(786) 621-5012 Email: SARREPRO@WORLDNET.ATT.NET |
| SIAPERM INVESTMENT INC | 023314561 | Address: 8210 NW 199 STREET , HIALEAH , FL, 33015 , Phone:(786) 290-6975 Fax:(305) 829-8623 Email: JAMAICA632@AOL.COM |
| SIEMENS WESTINGHOUSE TECHNICAL SVCS INC | 134018191 | Address: 5905-G HAMPTON OAKS PKWY #3 , TAMPA , FL, 33610 , Phone:(770) 740-3408 Fax:(813) 623-6261 Email: BEVERLY.PRICE@SEA.SIEMENS.COM |
| SIGNATURE IMPRESSIONS INC | 650550215 | Address: 2866 S BAYSHORE DR, STE 100 , COCONUT GROVE , FL, 33133 , Phone:(305) 8590311 Fax:(305) 8597933 Email: SIG01@BELLSOUTH.NET |
| SOUTHERN REPROGRAPHICS INC | 650305358 | Address: 13018 SW 85TH AVENUE , MIAMI , FL, 33156 , Phone:(305) 251-2899 Fax:(305) 251-6906 Email: SOUTHERN@SREPRO.COM |
| SUR DIGITAL CORPORATION | 651146248 | Address: 169 EAST FLAGLER STREET # 1534 , MIAMI , FL, 33131 , Phone:(788) 2775148 Fax:(305) 7929752 Email: OSCAR@SEMANARIOARGENTINO.COM |
| T-SQUARE EXPRESS INC | 591872313 | Address: 3946 N MIAMI AVENUE , MIAMI , FL, 33127 , Phone:(305) 324-1234 Fax:(305) 324-8040 Email: JSARDINA@T-SQUARE.COM |
| THOMAS REPROGRAPHICS INC | 751107158 | Address: 7451 SW 50TH TERRACE , MIAMI , FL, 33156 , |

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| TITAN REPRO INC | 276200942 | Phone:(305) 667-4149 Fax:(305) 669-9331 Email: JAKE@REPROGRAFIA.COM Address: 13018 SW 85TH AVE RD , MIAMI , FL, 33166 , Phone:(305) 251-6676 Fax:(305) 251-6906 Email: ACCOUNTING@SREPRO.COM |
| UTILITY INSPECTION SERVICES INC | 331005702 | Address: 133 SW 113 AVE #102 , MIAMI , FL, 33174 , Phone:(305) 651-0057 Fax:(305) 559-4860 Email: RAFAELJMANRIQUE@AOL.COM |
| V R J SUPPLY CORP | 260289521 | Address: 8439 NW 68TH STREET , MIAMI , FL, 33166 , Phone:(305) 392-9992 Fax:(305) 392-9993 Email: INFO3@VRJSUPPLYCORP.COM |
| VITAL GRAPHICS INC | 650692074 | Address: 2131 W 60 ST , HIALEAH , FL, 33016 , Phone:(305) 5578181 Fax:(305) 5571114 Email: BCHPRINTING@NETSCAPE.NET |
| W A SUTHERLAND & ASSOCIATES INC | 650452537 | Address: 12926 SW 193 CT , MIAMI , FL, 33186 , Phone:(305) 225-1949 Fax:(305) 752-7231 Email: WAYNEASUTHERLAND@MSN.COM |
| WORLD PRINTING INC | 591709708 | Address: 5858 SW 68 STREET , SOUTH MIAMI , FL, 33143 , Phone:(305) 681-2224 Fax:(305) 681-2214 Email: ZHOSANG@WORLDPRINTINGINC.COM |
| WORLD TRADE COPIERS LLC | 208461974 | Address: 4830 NW 65TH AVENUE , LAUDERHILL , FL, 33319 , Phone:(954) 866-6934 Fax:() Email: SBORENTSTEIN@COPIERSFL.COM |
| WORLDWIDE TICKETS & LABELS INC | 650888161 | Address: 3606 QUANTUM BLVD , BOYNTON BEACH , FL, 33426 , Phone:(877) 426-5754 Fax:(954) 426-5761 Email: SHAUN@WWTICHET.COM |



BID NO.: 8254-1/22

OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012

MIAMI-DADE COUNTY, FLORIDA

**I N V I T A T I O N
T O B I D**

TITLE:

REPRODUCTION & BINDING SERVICES

THE FOLLOWING ARE REQUIREMENTS OF THIS BID, AS NOTED BELOW:

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| BID DEPOSIT AND PERFORMANCE BOND:..... | NA |
| CATALOGUE AND LISTS:..... | NA |
| CERTIFICATE OF COMPETENCY:..... | NA |
| INDEMNIFICATION/INSURANCE: | NA |
| PRE-BID CONFERENCE/WALK-THRU: | NA |
| SMALL BUSINESS ENTERPRISE MEASURE: | SEE SECTION 2, PARAGRAPH 2.2 |
| SAMPLES/INFORMATION SHEETS:..... | NA |
| USER ACCESS PROGRAM:..... | SEE SECTION 2, PARAGRAPH 2.21 |
| WRITTEN WARRANTY: | NA |
| LIVING WAGE: | SEE SECTION 2, PARAGRAPH 2.29 |

FOR INFORMATION CONTACT:

Roma Campbell, Procurement Contracting Officer, via e-mail at rcamp@miamidadegov

IMPORTANT NOTICE TO BIDDERS:

- READ THIS ENTIRE DOCUMENT AND HANDLE ALL QUESTIONS IN ACCORDANCE WITH SECTION 1, PARAGRAPH 1.2(D).
- FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON BID SUBMITTAL FORM IN SECTION 4 SHALL RENDER THE VENDOR INELIGIBLE FOR LOCAL PREFERENCE
- FAILURE TO SIGN BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE



MIAMI-DADE COUNTY, FLORIDA

INVITATION TO BID

Bid Number: 8254-1/22

Bid Title: Reproduction & Binding Services

Procurement Officer: Roma Campbell

Bids will be accepted until 2:00 p.m. on Wednesday, March 14, 2012

Bids will be publicly opened. The County provides equal access and does not discriminate on the basis of disability in its programs or services. It is our policy to make all communication available to the public, including those who may be visually or hearing impaired. If you require information in a non-traditional format please call 305-375-5278.

Instructions: The Clerk of the Board business hours are 8:00am to 4:30pm, Monday through Friday. Additionally, the Clerk of the Board is closed on holidays observed by the County. Each Bid submitted to the Clerk of the Board shall have the following information clearly marked on the face of the envelope: the Bidders name, return address, Bid number, opening date of the Bid and the title of the Bid. Included in the envelope shall be an original and two copies of the Bid Submittal, plus attachments if applicable.

All Bids received time and date stamped by the Clerk of the Board prior to the bid submittal deadline shall be accepted as timely submitted. The circumstances surrounding all bids received and time stamped by the Clerk of the Board after the bid submittal deadline will be evaluated by the procuring department, in consultation with the County Attorney's Office, to determine whether the bid will be accepted as timely.

NOTICE TO ALL BIDDERS:

- FAILURE TO SIGN THE BID SUBMITTAL FORM WILL RENDER YOUR BID NON-RESPONSIVE.
- THE BID SUBMITTAL FORM CONTAINS IMPORTANT CERTIFICATIONS THAT REQUIRE REVIEW AND COMPLETION BY ANY BIDDER RESPONDING TO THIS SOLICITATION.

SECTION 1
GENERAL TERMS AND CONDITIONS

1.1. DEFINITIONS

Bid – shall refer to any offer(s) submitted in response to this solicitation.

Bidder – shall refer to anyone submitting a Bid in response to this solicitation.

Bid Solicitation – shall mean this solicitation documentation, including any and all addenda.

Bid Submittal Form – defines the requirement of items to be purchased, and must be completed and submitted with Bid. The Bidder should indicate its name in the appropriate space on each page.

County – shall refer to Miami-Dade County, Florida

ISD/PM – shall refer to Miami-Dade County's Internal Services Department, Procurement Management Division.

Enrolled Vendor – shall refer to a firm that has completed the necessary documentation in order to receive Bid notifications from the County.

Registered Vendor – shall refer to a firm that has completed the Miami-Dade County Business Entity Registration Application and has satisfied all requirements to enter into business agreements with the County.

The Vendor Registration Package – shall refer to the Business Entity Registration Application.

For additional information about on-line vendor enrollment or vendor registration contact the Vendor Assistance Unit at 111 N.W. 1st Street, 13th Floor, Miami, FL 33128, Phone 305-375-5773. Vendors can enroll online and obtain forms to register by visiting our web site at www.miamidade.gov/ISD/PM

1.2. INSTRUCTIONS TO BIDDERS**A. Bidder Qualification**

It is the policy of the County to encourage full and open competition among all available qualified vendors. All vendors regularly engaged in the type of work specified in the Bid Solicitation are encouraged to submit Bids. Vendors may enroll with the County to be included on a notification list for selected categories of goods and services. To be eligible for award of a contract (including small purchase orders), Bidders must become a Registered Vendor. Only Registered Vendors can be awarded County contracts. Vendors are required to register with the County by contacting the Vendor Assistance Unit. The County endeavors to obtain the participation of all qualified small business enterprises. For information and to apply for certification, contact the Department of Small Business Development at 111 N.W. 1st Street, 19th Floor, Miami, FL 33128-1900, or telephone at 305-375-3111. County employees and board members wishing to do business with the County are referred to Section 2-11.1 of the Miami-Dade County Code relating to Conflict of Interest and Code of Ethics.

B. Vendor Registration

To be recommended for award the County requires that vendors complete a Miami-Dade County Vendor Registration Package. Effective June 1, 2008, a new Vendor Registration Package, including a Uniform Affidavit Packet (Affidavit form), must be completed by vendors and returned to the Internal Services Department, Procurement Management Division (ISD/PM), Vendor Assistance Unit, within fourteen (14) days of notification of the intent to recommend for award. In the event the Vendor Registration Package is not properly completed and returned within the specified time, the County may in its sole discretion, award to the next lowest responsive, responsible Bidder. The Bidder is responsible for obtaining the Vendor Registration Package, including all affidavits by downloading from the ISD/PM website at www.miamidade.gov or from the Vendor Assistance Unit at 111 N.W. 1st Street, 13th Floor, Miami, FL 33128. Bidders are required to affirm that all information submitted with the Vendor Registration Package is current, complete and accurate, at the time they submit a response to a Bid Solicitation, by completing the provided Affirmation of Vendor Affidavit form.

In becoming a Registered Vendor with Miami-Dade County, the vendor confirms its knowledge of and commitment to comply with the following:

1. **Miami-Dade County Ownership Disclosure Affidavit** (Sec. 2-8.1 of the County Code)

2. **Miami-Dade County Employment Disclosure Affidavit** (County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code)
3. **Miami-Dade County Employment Drug-free Workplace Certification** (Section 2-8.1.2(b) of the County Code)
4. **Miami-Dade Disability and Nondiscrimination Affidavit** (Article 1, Section 2-8.1.5 Resolution R182-00 Amending R-385-95)
6. **Miami-Dade County Debarment Disclosure Affidavit** (Section 10.38 of the County Code)
6. **Miami-Dade County Vendor Obligation to County Affidavit** (Section 2-8.1 of the County Code)
7. **Miami-Dade County Code of Business Ethics Affidavit** (Article 1, Section 2-8.1(f) and 2-11(b)(1) of the County Code through (6) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code)
8. **Miami-Dade County Family Leave Affidavit** (Article V of Chapter 11 of the County Code)
9. **Miami-Dade County Living Wage Affidavit** (Section 2-8.9 of the County Code)
10. **Miami-Dade County Domestic Leave and Reporting Affidavit** (Article 8, Section 11A-60 11A-67 of the County Code)
11. **Subcontracting Practices** (Ordinance 97-35)
12. **Subcontractor /Supplier Listing** (Ordinance 97-104)
13. **Environmentally Acceptable Packaging** Resolution (R-738-92)
14. **W-9 and 8100 Forms**
The vendor must furnish these forms as required by the Internal Revenue Service.
15. **Social Security Number**
In order to establish a file for your firm, you must provide your firm's Federal Employer Identification Number (FEIN). If no FEIN exists, the Social Security Number of the owner or individual must be provided. This number becomes your "County Vendor Number". To comply with Section 119.071(5) of the Florida Statutes relating to the collection of an individual's Social Security Number, be aware that ISD/PM requests the Social Security Number for the following purposes:
 - Identification of individual account records
 - To make payments to individual/vendor for goods and services provided to Miami-Dade County
 - Tax reporting purposes
 - To provide a unique identifier in the vendor database that may be used for searching and sorting departmental records
16. **Office of the Inspector General**
Pursuant to Section 2-1076 of the County Code.
17. **Small Business Enterprises**
The County endeavors to obtain the participation of all small business enterprises pursuant to Sections 2-8.2, 2-8.2.3 and 2-8.2.4 of the County Code and Title 49 of the Code of Federal Regulations.
18. **Antitrust Laws**
By acceptance of any contract, the vendor agrees to comply with all antitrust laws of the United States and the State of Florida.
- C. **PUBLIC ENTITY CRIMES**
To be eligible for award of a contract, firms wishing to do business with the County must comply with the following:

SECTION 1
GENERAL TERMS AND CONDITIONS

Pursuant to Section 287.133(2)(a) of the Florida Statutes, a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a Bid on a contract to provide any goods or services to a public entity, may not submit a Bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit Bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 of the Florida Statutes, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list.

D. Request for Additional Information

1. Pursuant to Section 2-11.1(f) of the County Code, all Bid Solicitations, once advertised and until an award recommendation has been forwarded to the appropriate authority are under the "Cone of Silence". Any communication or inquiries, except for clarification of process or procedure already contained in the solicitation, are to be made in writing to the attention of the Procurement Agent identified on the front page of the solicitation. Such inquiries or request for information shall be submitted to the procurement agent in writing and shall contain the requester's name, address, and telephone number. If transmitted by facsimile, the request should also include a cover sheet with Bidder's facsimile number. The requestor must also file a copy of this written request with the Clerk of the Board, 111 NW 1st Street, 17th Floor, suite 202, Miami, Florida 33128-1983 or email clerkbccc@miamidade.gov.
2. The Internal Services Department, Procurement Management Division may issue an addendum in response to any inquiry received, prior to Bid opening, which changes, adds to or clarifies the terms, provisions or requirements of the solicitation. The Bidder should not rely on any representation, statement or explanation whether written or verbal, other than those made in this Bid Solicitation document or in any addenda issued. Where there appears to be a conflict between this Bid Solicitation and any addenda, the last addendum issued shall prevail.
3. It is the Bidder's responsibility to ensure receipt of all addenda, and any accompanying documentation. The Bidder is required to submit with its Bid a signed "Acknowledgment of Addenda" form, when any addenda have been issued.

E. Contents of Bid Solicitation and Bidders' Responsibilities

1. It is the responsibility of the Bidder to become thoroughly familiar with the Bid requirements, terms and conditions of this solicitation. Pleas of Ignorance by the Bidder of conditions that exist or that may exist will not be accepted as a basis for varying the requirements of the County, or the compensation to be paid to the Bidder.
2. In the event a Bidder wishes to protest any part of the General Conditions, Special Conditions and/or Technical Specifications contained in the Bid Solicitation it must file a notice of protest in writing with the issuing department no later than 48 hours prior to the Bid opening date and hour specified in the solicitation. Failure to file a timely notice of protest will constitute a waiver of proceedings.
3. This solicitation is subject to all legal requirements contained in the applicable County Ordinances, Administrative Orders, and Resolutions, as well as all applicable State and Federal Statutes. Where conflict exists between this Bid Solicitation and these legal requirements, the authority shall prevail in the following order: Federal, State and local.
4. It is the responsibility of the Bidder/Proposer, prior to conducting any lobbying regarding this solicitation to file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder/Proposer. The Bidder/Proposer shall also file a form with the Clerk of the Board at the point in time at which a lobbyist is no longer authorized to represent said Bidder/ Proposer. Failure of a Bidder/Proposer to file the appropriate form required, in relation to each solicitation, may be considered as evidence that the Bidder/Proposer is not a responsible contractor.

F. Change or Withdrawal of Bids

1. Changes to Bid - Prior to the scheduled Bid opening a Bidder may change its Bid by submitting a new Bid, (as indicated on the cover page) with a letter in writing on the firms letterhead, signed by an

authorized agent stating that the new submittal replaces the original submittal. The new submittal shall contain the letter and all information as required for submitting the original Bid. No changes to a Bid will be accepted after the Bid has been opened.

2. Withdrawal of Bid - A Bid shall be irrevocable unless the Bid is withdrawn as provided herein. Only a written letter received by ISD/PM prior to the Bid opening date may withdraw a bid. A bid may also be withdrawn ninety (90) days after the Bid has been opened and prior to award, by submitting a letter to the contact person identified on the front cover of this Bid Solicitation. The withdrawal letter must be on company letterhead and signed by an authorized agent of the Bidder.

G. Conflicts Within The Bid Solicitation

Where there appears to be a conflict between the General Terms and Conditions, Special Conditions, the Technical Specifications, the Bid Submittal Section, or any addendum issued, the order of precedence shall be: the last addendum issued, the Bid Submittal Section, the Technical Specifications, the Special Conditions, and then the General Terms and Conditions.

H. Prompt Payment Terms

1. It is the policy of Miami-Dade County that payment for all purchases by County agencies and the Public Health Trust shall be made in a timely manner and that interest payments be made on late payments. In accordance with Florida Statutes, Section 218.74 and Section 2-8.1.4 of the Miami-Dade County Code, the time at which payment shall be due from the County or the Public Health Trust shall be forty-five (45) days from receipt of a proper invoice. The time at which payment shall be due to small businesses shall be thirty (30) days from receipt of a proper invoice. All payments due from the County or the Public Health Trust, and not made within the time specified by this section, shall bear interest from thirty (30) days after the due date at the rate of one percent (1%) per month on the unpaid balance. Further, proceedings to resolve disputes for payment of obligations shall be concluded by final written decision of the County Mayor, or his or her designee(s), not later than sixty (60) days after the date on which the proper invoice was received by the County or the Public Health Trust.
2. The Bidder may offer cash discounts for prompt payments; however, such discounts will not be considered in determining the lowest price during bid evaluation. Bidders are requested to provide prompt payment terms in the space provided on the Bid submittal signature page of the solicitation.

1.3. PREPARATION OF BIDS

- A. The Bid submittal form defines requirements of items to be purchased, and must be completed and submitted with the Bid. Use of any other form will result in the rejection of the Bidder's offer.
- B. The Bid submittal form must be legible. Bidders shall use typewriter, computer or ink. All changes must be crossed out and initialed in ink. Failure to comply with these requirements may cause the Bid to be rejected.
- C. An authorized agent of the Bidder's firm must sign the Bid submittal form. **FAILURE TO SIGN THE BID SUBMITTAL FORM SHALL RENDER THE BID NON-RESPONSIVE.**
- D. The Bidder may be considered non-responsive if bids are conditioned to modifications, changes, or revisions to the terms and conditions of this solicitation.
- E. The Bidder may submit alternate Bid(s) for the same solicitation provided that such offer is allowable under the terms and conditions. The alternate Bid must meet or exceed the minimum requirements and be submitted on a separate Bid submittal marked "Alternate Bid".
- F. When there is a discrepancy between the unit prices and any extended prices, the unit prices will prevail.
- G. An optional electronic submittal shall not be considered a part of the bid if it differs in any respect from the required manual submittal in the original hard copy.

1.4. CANCELLATION OF BID SOLICITATION

Miami-Dade County reserves the right to cancel, in whole or in part, any Invitation to Bid when it is in the best interest of the County.

SECTION 1
GENERAL TERMS AND CONDITIONS

1.5. AWARD OF BID SOLICITATION

- A. This Bid may be awarded to the responsible Bidder meeting all requirements as set forth in the solicitation. The County reserves the right to reject any and all Bids, to waive irregularities or technicalities and to re-advertise for all or any part of this Bid Solicitation as deemed in its best interest. The County shall be the sole judge of its best interest.
- B. When there are multiple line items in a solicitation, the County reserves the right to award on an individual item basis, any combination of items, total low Bid or in whichever manner deemed in the best interest of the County.
- C. The County reserves the right to reject any and all Bids if it is determined that prices are excessive, best offers are determined to be unreasonable, or it is otherwise determined to be in the County's best interest to do so.
- D. The County reserves the right to negotiate prices with the low bidder, provided that the scope of work of this solicitation remains the same.
- E. Award of this Bid Solicitation will only be made to firms that have completed the Miami-Dade County Business Entity Registration Application and that satisfy all necessary legal requirements to do business with Miami-Dade County. Firms domiciled in Miami-Dade County must present a copy of their Miami-Dade County Issued Local Business Tax Receipt.
- F. Pursuant to County Code Section 2-8.1(g), the Bidder's performance as a prime contractor or subcontractor on previous County contracts shall be taken into account in evaluating the Bid received for this Bid Solicitation.
- G. To obtain a copy of the Bid tabulation, Bidder(s) shall enclose an appropriately sized self-addressed stamped envelope or make a request by e-mail. Bid results will not be given by telephone or facsimile.
- H. The Bid Solicitation, any addenda and/or properly executed modifications, the purchase order, and any change order(s) shall constitute the contract.
- I. In accordance with Resolution R-1574-88, the Director of ISD/PM will decide all tie Bids.
- J. Award of this Bid may be predicated on compliance with and submittal of all required documents as stipulated in the Bid Solicitation.
- K. The County reserves the right to request and evaluate additional information from any bidder after the submission deadline as the County deems necessary.

1.6. CONTRACT EXTENSION

- A. The County reserves the right to exercise its option to extend a contract for up to one hundred-eighty (180) calendar days beyond the current contract period and will notify the contractor in writing of the extension.
- B. This contract may be extended beyond the initial one hundred-eighty (180) day extension period upon mutual agreement between the County and the successful Bidder(s) upon approval by the Board of County Commissioners.

1.7. WARRANTY

All warranties express and implied, shall be made available to the County for goods and services covered by this Bid Solicitation. All goods furnished shall be fully guaranteed by the successful Bidder against factory defects and workmanship. At no expense to the County, the successful Bidder shall correct any and all apparent and latent defects that may occur within the manufacturer's standard warranty. The Special Conditions of the Bid Solicitation may supersede the manufacturer's standard warranty.

1.8. ESTIMATED QUANTITIES

Estimated quantities or dollars are for Bidder's guidance only: (a) estimates are based on the County's anticipated needs and/or usage during a previous contract period and; (b) the County may use these estimates to determine the low Bidder. Estimated quantities do not contemplate or include possible additional quantities that may be ordered by other government, quasi-government or non-profit entities utilizing this contract under the Joint Purchase portion of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation and the resulting contract, if that section is present in this solicitation document. No guarantee is expressed or implied as to quantities or dollars that will be used during the contract period. The

County is not obligated to place any order for the given amount subsequent to the award of this Bid Solicitation.

1.9. NON-EXCLUSIVITY

It is the intent of the County to enter into an agreement with the successful Bidder that will satisfy its needs as describe herein. However, the County reserves the right as deemed in its best interest to perform, or cause to be performed, the work and services, or any portion thereof, herein described in any manner it sees fit, including but not limited to: award of other contracts, use of any contractor, or perform the work with its own employees.

1.10. LOCAL PREFERENCE

The evaluation of competitive bids is subject to Section 2-8.5 of the Miami-Dade County Code, which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. A local business shall be defined as:

1. a business that has a valid Local Business Tax Receipt, issued by Miami-Dade County at least one year prior to bid or proposal submission, that is appropriate for the goods, services or construction to be purchased;
2. a business that has physical business address located within the limits of Miami-Dade County from which the vendor operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address; and
3. a business that contributes to the economic development and well-being of Miami-Dade County in a verifiable and measurable way. This may include but not be limited to the retention and expansion of employment opportunities and the support and increase in the County's tax base. To satisfy this requirement, the vendor shall affirm in writing its compliance with either of the following objective criteria as of the bid or proposal submission date stated in the solicitation:
 - (a) vendor has at least ten (10) permanent full time employees, or part time employees equivalent to 10 FTE ("full-time equivalent" employees working 40 hours per week) that live in Miami-Dade County, or at least 25% of its employees that live in Miami-Dade County, or
 - (b) vendor contributes to the County's tax base by paying either real property taxes or tangible personal property taxes to Miami-Dade County, or
 - (c) some other verifiable and measurable contribution to the economic development and well-being of Miami-Dade County.

When there is a responsive bid from a Miami-Dade local business within 10% of the lowest price submitted by a responsive non-local business, the local business and the non-local low bidder shall have the opportunity to submit a best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business.

At this time, there is an interlocal agreement in effect between Miami-Dade and Broward Counties until September 2012. Therefore, a vendor which meets the requirements of (1), (2) and (3) above for Broward County shall be considered a local business pursuant to this Section.

1.11. CONTINUATION OF WORK

Any work that commences prior to and will extend beyond the expiration date of the current contract period shall, unless terminated by mutual written agreement between the County and the successful Bidder, continue until completion at the same prices, terms and conditions.

1.12. BID PROTEST

A recommendation for contract award or rejection of award may be protested by a Bidder in accordance with the procedures contained in Sections 2-8.3 and 2-8.4 of the County Code, as amended, and as established in Administrative Order No.3-21.

SECTION 1
GENERAL TERMS AND CONDITIONS

1.13. LAWS AND REGULATIONS

The successful Bidder shall comply with all laws and regulations applicable to provide the goods and/or services specified in this Bid Solicitation. The Bidder shall comply with all federal, state and local laws that may affect the goods and/or services offered.

1.14. LICENSES, PERMITS AND FEES

The awarded bidder(s) shall hold all licenses and/or certifications, obtain and pay for all permits and/or inspections, and comply with all laws, ordinances, regulations and building code requirements applicable to the work required herein. Damages, penalties, and/or fines imposed on the County or an awarded bidder for failure to obtain and maintain required licenses, certifications, permits and/or inspections shall be borne by said awarded bidder.

1.15. SUBCONTRACTING

Unless otherwise specified in this Bid Solicitation, the successful Bidder shall not subcontract any portion of the work without the prior written consent of the County. The ability to subcontract may be further limited by the Special Conditions. Subcontracting without the prior consent of the County may result in termination of the contract for default. When Subcontracting is allowed the Bidder shall comply with County Resolution No. 1634-93, Section 10-34 of the County Code and County Ordinance No. 97-35.

1.16. ASSIGNMENT

The successful Bidder shall not assign, transfer, hypothecate, or otherwise dispose of this contract, including any rights, title or interest therein, or its power to execute such contract to any person, company or corporation without the prior written consent of the County.

1.17. DELIVERY

Unless otherwise specified in the Bid Solicitation, prices quoted shall be F.O.B. Destination. Freight shall be included in the proposed price.

1.18. RESPONSIBILITY AS EMPLOYER

The employee(s) of the successful Bidder shall be considered to be at all times its employee(s), and not an employee(s) or agent(s) of the County or any of its departments. The successful Bidder shall provide competent and physically employee(s) capable of performing the work as required. The County may require the successful Bidder to remove any employee it deems unacceptable. All employees of the successful Bidder shall wear proper identification.

1.19. INDEMNIFICATION

The successful Bidder shall indemnify and hold harmless the County and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, which the County or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of the agreement by the successful Bidder or its employees, agents, servants, partners, principals or subcontractors. The successful Bidder shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the County, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may be incurred thereon. The successful Bidder expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the successful Bidder shall in no way limit the responsibility to indemnify, keep and save harmless and defend the County or its officers, employees, agents and instrumentalities as herein provided.

1.20. COLLUSION

A contractor recommended for award as the result of a competitive solicitation for any County purchases of supplies, materials and services (including professional services, other than professional architectural, engineering and other services subject to Sec. 2-10.4 and Sec. 267.055 Fla Stats.), purchase, lease, permit, concession or management agreement shall, within five (5) business days of the filing of such recommendation, submit an affidavit under the penalty of perjury, on a form provided by the County, stating either that the contractor is not related to any of the other parties bidding in the

competitive solicitation or identifying all related parties, as defined in this Section, which bid in the solicitation; and attesting that the contractor's proposal is genuine and not sham or collusive or made in the interest or on behalf of any person not therein named, and that the contractor has not, directly or indirectly, induced or solicited any other proposer to put in a sham proposal, or any other person, firm, or corporation to refrain from proposing, and that the proposer has not in any manner sought by collusion to secure to the proposer an advantage over any other proposer. In the event a recommended contractor identifies related parties in the competitive solicitation its bid shall be presumed to be collusive and the recommended contractor shall be ineligible for award unless that presumption is rebutted in accordance with the provisions of Sec. 2-8.1.1. Any person or entity that fails to submit the required affidavit shall be ineligible for contract award.

- A. The Collusion Affidavit will be included in all solicitations and will be requested from bidders/proposers once bids/proposals are received and evaluated.
- B. Failure to provide a Collusion Affidavit within 5 business days after the recommendation to award has been filed with the Clerk of the Board shall be cause for the contractor to forfeit their bid bond.

1.21. MODIFICATION OF CONTRACT

The contract may be modified by mutual consent, in writing through the issuance of a modification to the contract, purchase order, change order or award sheet, as appropriate.

1.22. TERMINATION FOR CONVENIENCE

The County, at its sole discretion, reserves the right to terminate this contract without cause upon thirty (30) days written notice. Upon receipt of such notice, the successful Bidder shall not incur any additional costs under this contract. The County shall be liable only for reasonable costs incurred by the successful Bidder prior to notice of termination. The County shall be the sole judge of "reasonable costs."

1.23. TERMINATION FOR DEFAULT

The County reserves the right to terminate this contract, in part or in whole, or place the vendor on probation in the event the successful Bidder fails to perform in accordance with the terms and conditions stated herein. The County further reserves the right to suspend or debar the successful Bidder in accordance with the appropriate County ordinances, resolutions and/or administrative orders. The vendor will be notified by letter of the County's intent to terminate. In the event of termination for default, the County may procure the required goods and/or services from any source and use any method deemed in its best interest. All re-procurement cost shall be borne by the successful Bidder.

1.24. FRAUD AND MISREPRESENTATION

Pursuant to Section 2-8.4.1 of the Miami-Dade County Code, any individual, corporation or other entity that attempts to meet its contractual obligations with the County through fraud, misrepresentation or material misstatement, may be debarred for up to five (5) years. The County as a further sanction may terminate or cancel any other contracts with such individual, corporation or entity. Such individual or entity shall be responsible for all direct or indirect costs associated with termination or cancellation, including attorney's fees.

1.25. ACCESS TO RECORDS

The County reserves the right to require the Contractor to submit to an audit by Audit and Management Services, the Commission Auditor, or other auditor of the County's choosing at the Contractor's expense. The Contractor shall provide access to all of its records, which relate directly or indirectly to this Agreement at its place of business during regular business hours. The Contractor shall retain all records pertaining to this Agreement and upon request make them available to the County for three years following expiration of the Agreement. The Contractor agrees to provide such assistance as may be necessary to facilitate the review or audit by the County to ensure compliance with applicable accounting and financial standards.

SECTION 1
GENERAL TERMS AND CONDITIONS

1.26 OFFICE OF THE INSPECTOR GENERAL

Miami-Dade County has established the Office of the Inspector General, which is authorized and empowered to review past, present, and proposed County and Public Health Trust programs, contracts, transactions, accounts, records and programs. The Inspector General (IG) has the power to subpoena witnesses, administer oaths, require the production of records and monitor existing projects and programs. The Inspector General may, on a random basis, perform audits on all County contracts. The cost of random audits shall be incorporated into the contract price of all contracts and shall be one quarter (1/4) of one (1) percent of the contract price, except as otherwise provided in Section 2-1076 of the County Code.

1.27 PRE-AWARD INSPECTION

The County may conduct a pre-award inspection of the bidder's site or hold a pre-award qualification hearing to determine if the bidder is capable of performing the requirements of this bid solicitation.

1.28 PROPRIETARY/CONFIDENTIAL INFORMATION

Proposers are hereby notified that all information submitted as part of, or in support of bid submittals will be available for public inspection after opening of bids in compliance with Chapter 119 of the Florida Statutes; popularly known as the "Public Record Law." The proposer shall not submit any information in response to this solicitation, which the proposer considers to be a trade secret, proprietary or confidential. The submission of any information to the County in connection with this solicitation shall be deemed conclusively to be a waiver of any trade secret or other protection, which would otherwise be available to the proposer. In the event that the proposer submits information to the County in violation of this restriction, either inadvertently or intentionally and clearly identifies that information in the bid as protected or confidential, the County may, in its sole discretion, either (a) communicate with the Proposer in writing in an effort to obtain the Proposer's withdrawal of the confidentiality restriction or (b) endeavor to redact and return that information to the Proposer as quickly as possible, and if appropriate, evaluate the balance of the proposal. The redaction or return of information pursuant to this clause may render a proposal non-responsive.

1.29. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

Any person or entity that performs or assists Miami-Dade County with a function or activity involving the use or disclosure of "individually identifiable health information (IH) and/or Protected Health Information (PHI) shall comply with the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Miami-Dade County Privacy Standards Administrative Order. HIPAA mandates for privacy, security and electronic transfer standards that include but are not limited to:

1. Use of information only for performing services required by the contract or as required by law;
2. Use of appropriate safeguards to prevent non-permitted disclosures;
3. Reporting to Miami-Dade County of any non-permitted use or disclosure;
4. Assurances that any agents and subcontractors agree to the same restrictions and conditions that apply to the Bidder/Proposer and reasonable assurances that IH/PHI will be held confidential;
5. Making Protected Health Information (PHI) available to the customer;
6. Making PHI available to the customer for review and amendment; and incorporating any amendments requested by the customer;
7. Making PHI available to Miami-Dade County for an accounting of disclosures; and
8. Making internal practices, books and records related to PHI available to Miami-Dade County for compliance audits.

PHI shall maintain its protected status regardless of the form and method of transmission (paper records, and/or electronic transfer of data). The Bidder/ Proposer must give its customers written notice of its privacy information practices including specifically, a description of the types of uses and disclosures that would be made with protected health information.

1.30. CHARTER COUNTY TRANSIT SYSTEM SALE SURTAX

When proceeds from the Charter County Transit System Sales Surtax levied pursuant to Section 29.121 of the Code of Miami-Dade County are used to pay for all or some part of the cost of this contract, no award for those portions of a Blanket Purchase Order (BPO) utilizing Charter County Transit System Sales Surtax funds as part of a multi-department contract, nor a contract utilizing Charter County Transit System Surtax funds shall be effective and thereby give rise to a contractual relationship with the County for purchases unless and until both the following have occurred: 1) the County Commission awards the contract, and such award becomes final (either by expiration of 10 days after such award without veto by the Mayor, or by Commission override of a veto); and, 2) either, 1) the Citizens' Independent Transportation Trust (CITT) has approved inclusion of the Surtax funding on the contract, or, 1) in response to the CITT's disapproval, the County Commission reaffirms award of the contract by two-thirds (2/3) vote of the Commission's membership and such reaffirmation becomes final. Notwithstanding the other provisions of Section 1.30, award of an allocation for services in support of the CITT's oversight which does not exceed \$1000 will not require Commission or CITT approval and may be awarded by the Executive Director of the OCITT.

1.31 LOBBYIST CONTINGENCY FEES

A) In accordance with Section 2-11.1(e) of the Code of Miami-Dade County, after May, 16, 2003, no person may, in whole or in part, pay, give or agree to pay or give a contingency fee to another person. No person may, in whole or in part, receive or agree to receive a contingency fee.

B) A contingency fee is a fee, bonus, commission or non-monetary benefit as compensation which is dependant on or in any way contingent upon the passage, defeat, or modification of: 1) any ordinance, resolution, action or decision of the County Commission; 2) any action, decision or recommendation of the County Mayor or any County board or committee; or 3) any action, decision or recommendation of any County personnel during the time period of the entire decision-making process regarding such action, decision or recommendation which foreseeably will be heard or reviewed by the County Commission or a County board or committee.

1.32 COMMISSION AUDITOR – ACCESS TO RECORDS

Pursuant to Ordinance No. 03-2, all vendors receiving an award of the contract resulting from this solicitation will grant access to the Commission Auditor to all financial and performance related records, property, and equipment purchased in whole or in part with government funds.

SECTION 2
SPECIAL CONDITIONS

2.1 PURPOSE:

The purpose of this solicitation is to pre-qualify vendors for future spot market bidding through the submission of documents and forms intended to verify that the vendor meets or exceeds the minimum criteria set forth elsewhere in this solicitation. All vendors, which meet or exceed the criteria established in this solicitation, shall be placed in the vendors prequalification pool which may be accessed by County departments in order to obtain price quotations for the provision of various types of reproduction and binding services to include architectural documents, as required.

2.2 SMALL BUSINESS CONTRACT MEASURES FOR SOLICITATIONS GREATER THAN \$50,000 (Bid Preference):

A Small Business Enterprise (SBE) bid preference applies to this solicitation.

A 10% percent bid preference shall apply to awards valued up to \$1 million and a 5% percent bid preference shall apply to awards greater than \$1 million. A SBE/Micro Business Enterprise must be certified by the Department of Small Business Development (SBD) for the type of goods and/or services the Enterprise provides in accordance with the applicable Commodity Code(s) for this solicitation. For certification information, contact the Department of Small Business Development at 305-375-CERT (2378) or access Miami-Dade County - Small Business Development - Certification Process.

The SBE/Micro Business Enterprise must be certified by bid submission deadline, at contract award and for the duration of the contract to remain eligible for the preference.

**2.3 PRE BID CONFERENCE:
INTENTIONALLY OMITTED****2.4 TERM OF CONTRACT: FIVE (5) YEARS**

This contract shall commence on the first calendar day of the month succeeding approval of the contract by the Board of County Commissioners, or designee, unless otherwise stipulated in the Notice of Award Letter, which is distributed by the County's Internal Services Department-Procurement Management, and contingent upon the completion and submittal of all required bid documents. The contract shall expire on the last day of the five (5) year period.

2.5 OPTION TO RENEW (OTR) FOR ONE FIVE-YEAR TERM:

Prior to, or upon completion, of the initial term, the County shall have the option to renew this Pre-qualification Pool for one (1) five (5) year term. In order to continue participation in the Pre-Qualification Pool, vendors shall maintain, for the entirety of the stated additional periods, compliance with the Pre-Qualification Criteria outlined in this solicitation. Continuation of the Pre-Qualification Pool beyond the initial period and any option subsequently exercised is a County prerogative and not a right of any vendor. This prerogative may be exercised only when such continuation is clearly in the best interest of the County.

Should any vendor decline the County's right to exercise the option period, such vendor shall be removed from the Pre-Qualification Pool and ineligible to participate in any future RFQs conducted by the County.

SECTION 2
SPECIAL CONDITIONS

2.6 METHOD OF AWARD USING PRE-QUALIFICATION AND SUBSEQUENT SPOT SPOT MARKET PROCEDURES:

Award of this contract will be made to all responsive, responsible vendors who meet the minimum qualifications set forth in this solicitation. As a condition for being included in the pre-qualified pool, vendors must complete the Bid Submittal Package in Section 4 of this solicitation and provide all required information for evaluation. Vendors that meet the minimum qualifications shall then be deemed to be pre-qualified to participate in subsequent spot market purchases issued by user in the form of a Request for Quotation (RFQ) as required by the County on either an as-needed or periodic basis. When such RFQs are initiated, the pre-qualified vendors shall be invited to offer a fixed price for a specific individual purchase, or a specific purchasing period. The vendor then offering the lowest fixed price shall be awarded for the specific period or specific purchase. The award to one vendor for a specific period or individual action does not preclude the remaining pre-qualified vendors from submitting spot market offers for other specific purchases.

It shall be the sole prerogative of the County as to the number of vendors who will be included under this contract. During the term of this contract, the County reserves the right to add or delete Bidders, as it deems necessary in its best interests. If the County elects to add vendors, the vendors must meet the same minimum qualifications established for the original competition.

2.6.1 PRE-QUALIFICATION CRITERIA

Pre-qualification under this solicitation will be made to all responsive, responsible Vendors who meet the minimum qualifications. The awarded vendors shall be pre-qualified to provide competitive spot market quotations for reproduction and binding services to include architectural documents when required by various Miami-Dade County departments.

- i. Vendors must be able to demonstrate that they have provided reproduction and binding services to include architectural documents to at least three (3) client references, two (2) of which must be government/public sector entities. These references shall be used to ascertain to the County's satisfaction that the Vendor has sufficient experience and expertise in services.

Note: If the Bidder is using a County department as a reference, the County will only accept one (1) reference from any County department. The other references must be from non Miami-Dade County departments.

- ii. Vendors shall provide contact information for Primary (required) and Secondary (optional) staff within your company who will be responsible for providing a response to spot market quotes issued by Miami-Dade County. These services shall typically be required Monday through Friday with the business hours of 8:00 a.m. and 6:00 p.m. (local time).
- iii. Vendors shall have all required equipment located at the Vendors facility to meet the needs outlined in Section 3, Paragraph 3.11. Bid Submittals shall not be considered for award from Bidders that do not have on premises well-maintained equipment at the time of the Pre-Award Inspection.

SECTION 2
SPECIAL CONDITIONS

2.7 PRICES SHALL BE FIXED AND FIRM FOR TERM OF CONTRACT:

If the vendor is awarded a contract under this solicitation, the prices proposed by the vendor shall remain fixed and firm until materials are delivered, accepted and invoiced to the County.

The prices quoted shall be inclusive of all costs, set-up charges, fees, materials, labor and transportation necessary to pick-up, deliver and produce a finished product involved in providing these services. Additional charges of any kind added to the invoice submitted by the Bidder will be disallowed.

2.8 EXAMINATION OF COUNTY FACILITIES AND INSPECTION OF COUNTY EQUIPMENT:
INTENTIONALLY OMITTED

2.9 EQUAL PRODUCT:
INTENTIONALLY OMITTED

2.10 LIQUIDATED DAMAGES:
INTENTIONALLY OMITTED

2.11 INDEMNIFICATION AND INSURANCE:
INTENTIONALLY OMITTED

2.12 BID GUARANTY:
INTENTIONALLY OMITTED

2.13 PERFORMANCE BOND:
INTENTIONALLY OMITTED

2.14 CERTIFICATIONS:
INTENTIONALLY OMITTED

2.15 METHOD OF PAYMENT: INVOICE MATCHED TO WORK ORDER:

Selected Vendors shall submit an invoice, which provides the basic information set forth below, and the corresponding Work Order number, to the County user department that issued a Purchase Order to the bidder(s). The date of the invoice shall not exceed thirty (30) calendar days from the completion and acceptance of the work requested through the Purchase Order. Under no circumstances shall the invoice be submitted to the County in advance of the completion and acceptance of the work.

All invoices shall contain the following basic information:

I. Vendor Information:

- The name of the business organization as specified on the contract between Miami-Dade County and vendor
- Date of invoice
- Invoice number
- Vendor's Federal Identification Number on file with Miami-Dade County

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- II. County Information:
- Miami-Dade County Release Purchase Order or Small Purchase Order Number
- III. Pricing Information:
- Unit price of the goods, services or property provided
 - Extended total price of the goods, services or property
 - Applicable discounts
-
- IV. Goods or Services Provided per Contract:
- Description
 - Quantity
- V. Delivery Information:
- Delivery terms set forth within the Miami-Dade County Release Purchase Order
 - Location and date of delivery of goods, services or property

Failure to submit invoices in the prescribed manner will delay payment.

2.16 SHIPPING TERMS: F.O.B. DESTINATION:

Selected Vendors shall quote prices based on F.O.B. Destination and shall hold title to the goods until such time as they are delivered to, and accepted by, an authorized County representative at their respective offices. The County reserves the right to substitute the delivery location at any time.

2.17 DELIVERY REQUIREMENTS:

To be specified in the individual Requests for Quotations (RFQ) issued by the County departments.

**2.18 BACK ORDER ALLOWANCE:
INTENTIONALL OMITTED**

**2.19 WARRANTY REQUIREMENTS
INTENTIONALL OMITTED**

2.20 CONTACT PERSON:

For any additional information regarding the terms and conditions of this solicitation and resultant contract, please contact R. Campbell via e-mail at rcamp@miamidade.gov with a copy to the Clerk of the Board at clerk_BCC@miamidade.gov. Administrative Order 3-27, Cone of Silence, prohibits oral communication regarding a bid during the period the Cone is in effect. The County reserves the right to change the contact person throughout the term of the agreement. Any changes will be communicated in writing to Bidders as needed.

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2.21 COUNTY USER ACCESS PROGRAM (UAP) FEE:

USER ACCESS FEE

Pursuant to Miami-Dade County Budget Ordinance No. 03-192, this contract is subject to a user access fee under the County User Access Program (UAP) in the amount of two percent (2%). All sales resulting from this contract, or any contract resulting from this solicitation and the utilization of the County contract price and the terms and conditions identified herein, are subject to the two percent (2%) UAP. This fee applies to all contract usage whether by County Departments or by any other governmental, quasi-governmental or not-for-profit entity.

The vendor providing goods or services under this contract shall invoice the contract price and shall accept as payment thereof the contract price less the 2% UAP as full and complete payment for the goods and/or services specified on the invoice. The County shall retain the 2% UAP for use by the County to help defray the cost of the procurement program. Vendor participation in this invoice reduction portion of the UAP is mandatory.

JOINT PURCHASE

Only those entities that have been approved by the County for participation in the County's Joint Purchase and Entity Revenue Sharing Agreement are eligible to utilize or receive Miami-Dade County contract pricing and terms and conditions. The County will provide to approved entities a UAP Participant Validation Number. The vendor must obtain the participation number from the entity prior to filling any order placed pursuant to this section. Vendor participation in this joint purchase portion of the UAP, however, is voluntary. The vendor shall notify the ordering entity, in writing, within 3 work days of receipt of an order, of a decision to decline the order.

For all ordering entities located outside the geographical boundaries of Miami-Dade County, the successful vendor shall be entitled to ship goods on an "FOB Destination, Prepaid and Charged Back" basis. This allowance shall only be made when expressly authorized by a representative of the ordering entity prior to shipping the goods.

Miami-Dade County shall have no liability to the vendor for the cost of any purchase made by an ordering entity under the UAP and shall not be deemed to be a party thereto. All orders shall be placed directly by the ordering entity with the vendor and shall be paid by the ordering entity less the 2% UAP.

VENDOR COMPLIANCE

If a vendor fails to comply with this section, that vendor may be considered in default by Miami-Dade County in accordance with Section 1, Paragraph 1.23 of this contract solicitation and the resulting contract.

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2.22 AVAILABILITY OF CONTRACT TO OTHER COUNTY DEPARTMENTS:

Although this Solicitation is specific to a County Department, it is hereby agreed and understood that any County department or agency may avail itself of this contract and purchase any and all items specified herein from the successful bidder(s) at the contract price(s) established herein. Under these circumstances, a separate purchase order shall be issued by the County, which identifies the requirements of the additional County department(s) or agency(ies).

2.23 COMPLIANCE WITH FEDERAL REGULATIONS DUE TO USE OF FEDERAL FUNDING:

Since the goods, services, and/or equipment that will be acquired under this solicitation will be purchased, in part or in whole, with federal funding, it is hereby agreed and understood that Section 60-250.4, Section 60-250.5 and Section 60-741.4 of Title 41 of the United States Code, which addresses Affirmative Action requirements for disabled workers, is incorporated into this solicitation and resultant contract by reference.

2.24 COMPLIANCE WITH FEDERAL STANDARDS:

All items to be purchased under this contract shall be in accordance with all governmental standards, to include, but not be limited to, those issued by the Occupational Safety and Health Administration (OSHA), the National Institute of Occupational Safety Hazards (NIOSH), and the National Fire Protection Association (NFPA).

2.25 DAMAGED GOODS WHEN SHIPPING IS PROVIDED BY VENDOR:

The vendor shall be responsible for filing, processing, and collecting all damage claims against the shipper.

2.26 DEFICIENCIES IN WORK TO BE CORRECTED BY THE VENDOR:

The vendor shall promptly correct all apparent and latent deficiencies and/or defects in work, and/or any work that fails to conform to the contract documents regardless of project completion status. All corrections shall be made within two (2) calendar days after such rejected defects, deficiencies, and/or non-conformances are verbally reported to the vendor by the County's project administrator, who may confirm all such verbal reports in writing. The vendor shall bear all costs of correcting such rejected work. If the vendor fails to correct the work within the period specified, the County may, at its discretion, notify the vendor, in writing, that the vendor is subject to contractual default provisions if the corrections are not completed to the satisfaction of the County within two (2) calendar days of receipt of the notice. If the vendor fails to correct the work within the period specified in the notice, the County shall place the vendor in default, obtain the services of another vendor to correct the deficiencies, and charge the incumbent vendor for these costs; either through a deduction from the final payment owed to the vendor or through invoicing. If the vendor fails to honor this invoice or credit memo, the County may terminate the contract for default.

2.27 ENVIRONMENTALLY ACCEPTABLE PACKAGING:

Effective June 16, 1992, all contracts in excess of ten thousand (\$10,000) dollars will be affected by Resolution Number R738-92 amending Miami-Dade County Administrative Order 3-2 (relating to the procurement of goods and services).

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As a waste management alternative, and as an additional means of reducing the volume and toxicity of waste and by-products entering Florida's solid waste stream, Miami-Dade County has instituted the following policy with regard to source reduction.

In order to discourage excessive packaging of a product solely for marketing purposes and to encourage packaging for purposes of ensuring durability, re-usability and recyclability. No goods shall be purchased if the goods constitute less than 90 percent (by volume) of the item being purchased or if the goods contains more than 10 percent package and packing material (by volume). No packaging shall be purchased which is not environmentally acceptable packaging.

For purposes of meeting the requirements of this resolution, "Environmentally Acceptable" shall be defined as; any item that is returnable for reuse or recycling, or which is recyclable.

In order to insure compliance with this resolution, vendors shall indicate in the space provided on the Bid/Proposal Submission Form or elsewhere as required by this solicitation, the method to be used for returning packaging materials to the distributor in conjunction with this solicitation and/or by completing the General Services Certification of Recycled Product Content Form indicating the ability of the materials to be recycled through existing recycling collection programs.

Appeals for waiver of these requirements may be made in writing to the County Manager through the Director of Procurement Management. No waiver shall be effective unless approved by a majority vote of the Board of County Commissioners. Offers failing to provide this information may result in being declared non-responsive; however the vendor shall be given the opportunity to provide the information during the offer evaluation period. At such time, the vendor shall be given fifteen (15) calendar days to submit this information.

Vendors wishing to obtain a copy of the complete resolution should contact The Clerk of the Board at 305-375-5126.

2.28 LABOR, MATERIALS, AND EQUIPMENT SHALL BE SUPPLIED BY THE VENDOR:

Unless otherwise provided in Section 3 (entitled "Technical Specifications"), of this solicitation the vendor shall furnish all labor, material and equipment necessary for satisfactory contract performance. When not specifically identified in the technical specifications, such materials and equipment shall be of a suitable type and grade for the purpose. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

2.29 MIAMI-DADE COUNTY LIVING WAGES SUPPLEMENTAL GENERAL CONDITION:

Bidders providing a covered service are advised that the provisions of Section 2-8.9 of the Code of Miami-Dade County (Code) as amended by Ordinance [Governing Legislation], will apply to any contract(s) awarded pursuant to this bid or issuance of a GASP/Permit, lease, or other Service Contract agreement by Miami-Dade County Aviation Department. By submitting a bid or executing a contract pursuant to these specifications, a bidder/service contractor is hereby agreeing to comply with the provisions of Section 2-8.9, and to acknowledge awareness of the penalties for non-compliance. A copy of this Code Section may be obtained online at www.miamidade.gov.

This Supplemental General Condition is organized with the following sections:

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1. Definitions
2. Minimum Wages and Posting of Information.
3. Liability for Unpaid Wages; Sanctions; Withholding
4. Payrolls, Records and Reporting
5. Subcontracts
6. Complaints and Hearings; Contract Termination and Debarment

1. DEFINITIONS

- A. ~~Administrative hearing officer means a person designated by the County Manager to~~ hold administrative hearings on complaints of practices prohibited by this Administrative Order.
- B. Applicable department means the County department(s) using the service contract.
- C. Complaint means any written charge/allegation presented to the Compliance Officer alleging a practice prohibited by the Code, implementing Administrative Order. No. 3-20 and these Supplemental General Conditions.
- D. Compliance officer means the Director of the Department of Small Business Development (SBD) or his/her designee to review compliance with the Governing Legislation or Living Wage Ordinance and the Administrative Order.
- E. Contract means an agreement for services covered by the Living Wage Code involving the County or Public Health Trust, or approved by the County, the Procurement Director or his/her designee, or the Public Health Trust or a Permit or Lease agreement with Miami-Dade County Aviation Department.
- F. Contracting officer means the County and Public Health Trust staff or any other County personnel responsible for issuing County service contracts.
- G. County means the government of Miami-Dade County or the Public Health Trust.
- H. Covered employee means anyone employed by any service contractor, as further defined in the Code , either full or part time, as an employee with or without benefits that is providing covered services pursuant to the service contractor's contract with the County.
- I. Covered employer means any and all service contractors and subcontractors of service contractors providing covered services.
- J. Covered services are any one of the following:
- (1) County Service Contracts - Contracts awarded by the County that involve a total contract value of over \$100,000 per year for the following services:
 - (i) food preparation and/or distribution;
 - (ii) security services;
 - (iii) routine maintenance services such as custodial, cleaning, refuse removal, repair, refinishing and recycling;
 - (iv) clerical or other non-supervisory office work, whether temporary or permanent;

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- (v) transportation and parking services including airport and seaport services;
 - (vi) printing and reproduction services; and,
 - (vii) landscaping, lawn and/or agricultural services.
- (2) Services provided at Miami-Dade County Aviation facilities: Any service that is provided by a Service Contractor at a Miami-Dade County Aviation Department Facility is a covered service without reference to any contract value.
- (i) Ramp Service: Guiding aircraft in and out of Airport; aircraft loading and unloading positions, designated by the Aviation Department; placing in position and operating passenger, baggage and cargo loading and unloading devices, as required for the safe and efficient loading and unloading of passengers, baggage and cargo to and from aircraft; performing such loading and unloading; providing aircraft utility services, such as air start and cabin air; fueling; catering; towing aircraft; cleaning of aircraft; delivering cargo, baggage and mail to and from aircraft to and from locations at any Miami-Dade County Aviation Department facility; and providing such other ramp services approved in writing by the Aviation Department;
 - (ii) Porter Assistance Services: Handling and transportation through the use of porters, or other means, of baggage and other articles of the passengers of contracting air carriers or aircraft operators, upon request of the passenger, in public access areas of the Airport Terminal Complex. The Living Wage shall not apply to employees performing tip-related porter assistance services, including curbside check-in;
 - (iii) Passenger Services: Preparing such clearance documents for the baggage and cargo of aircraft passengers, as may be required by all governmental agencies; furnishing linguists for the assistance of foreign-speaking passengers; passenger information assistance; arranging in-flight meals for departing aircraft with persons or companies authorized by the Department to provide such meals; and providing assistance to handicapped passengers;
 - (iv) Dispatching and Communications Services: Providing ground to aircraft radio communication service; issuing flight clearances; sending and receiving standard arrival, departure and flight plan messages with appropriate distribution of received messages; providing standby radio flight watch for aircraft in flight; and calculation of fuel loads and take-off and landing weights for aircraft;
 - (v) Meteorological Navigation Services: Providing information based on the analysis and interpretation of weather charts; planning aircraft flights in accordance with the latest accepted techniques; providing appropriate prognostic weather charts; and generally providing information appropriate for enroute aerial navigation;
 - (vi) Ticket Counter and Operations Space Service: The operation of ticket counter and airlines' operations space; ticket checking, sales and processing; weighing of baggage; operation of an information, general traffic operations and communications office for air carriers and aircraft operators with whom the Service Contractor has contracted to supply such services;
 - (vii) Janitorial Services;
 - (viii) Delayed Baggage Services;
 - (ix) Security Services unless provided by federal government or pursuant to a federal government contract; and,
 - (x) Any other type of service that a GASP permittee is authorized to perform at any Miami-Dade County Aviation Department Facility will be considered a covered

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service, regardless of whether the service is performed by a GASP permittee or other service contractor.

- (xi) In warehouse cargo handlers.
- K. Debar means to exclude a service contractor, its individual officers, its principal shareholders, its qualifying agent or its affiliated businesses from County contracting and subcontracting for a specific period of time pursuant to section 10-38 of the Code of Miami-Dade County.
- L. Living wage means the minimum hourly pay rate with or without a health benefits in effect for the fiscal year in which the work is performed.
- M. Living Wage Commission means a fifteen person advisory board established by the County Commission for the purpose of reviewing the effectiveness of the Living Wage, reviewing certifications submitted by covered employers to the County to include, reviewing complaints filed by employees and making recommendations to the Applicable Department, County Mayor and the County Commission regarding same.
- N. Project manager means the person assigned under a contract, usually a department director of the using agency or his/her designee, who has primary responsibility to manage the contract and enforce contract requirements.
- O. Service contractor is any individual, business entity, corporation (whether for profit or not-for-profit), partnership, limited liability company, joint venture, or similar business that is conducting business in Miami-Dade County or any immediately adjoining county and meets the following criteria:
- (1) the service contractor is paid in whole or in part from one (1) or more of the County's general fund, capital projects funds, special revenue funds, or any other funds either directly or indirectly, whether by competitive bid process, informal bids, requests for proposals, some form of solicitation, negotiation, or agreement, or any other decision to enter into a contract;
 - (2) the service contractor and any subcontractor is engaged in the business to provide covered services either directly or indirectly for the benefit of the County; or,
 - (3) the service contractor is a General Aeronautical Service (GASP) Permittee or otherwise provides any of the covered services defined herein at any Miami-Dade County Aviation Department facility including at Miami International Airport pursuant to a permit, lease agreement or otherwise.

2. MINIMUM WAGES, HEALTH BENEFIT PLANS AND POSTING OF INFORMATION

- A. The Living Wage rate and Notice can be obtained from the Department of Small Business Development at 305-375-3111 or on the web at www.miamidadegov/sba/living_wage_poster.asp.

All covered employees providing covered services shall be paid not less than the living wage rate in effect for the fiscal year in which the work is performed. When the covered employer seeks to comply with the Code by choosing to pay the wage rate applicable when also

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providing a qualifying Health Benefit Plan, such health benefit plan shall consist of a per hour contribution towards the provision of a Health Benefit Plan for employees and, if applicable, their dependents in accordance with the current rate for the given year. Proof of the provision of such a health benefit plan must be submitted to the compliance officer to qualify for the wage rate for employees with a health benefit plan.

- B. The minimum amount of payment by a Service Contractor for the provision of a Health Benefit Plan on a per-hour basis will be calculated based on a maximum of a 40-hour work week. Overtime hours will not require additional payments towards the provision of a health benefit plan. If the service contractor pays less than the required amount for provision a health benefit plan, then the service contractor may comply with the Living Wage requirements by paying the covered employee the difference between the premium it pays for the health benefit plan of the Covered Employee and the minimum amount required by this section for a qualifying health benefit plan. The service contractor may require that all employees enroll in a health benefit plan offered by the service contractor, provided that the employee is not required to pay a premium contribution for employee-only coverage. Health Benefit Plan for purposes of complying with the living wage shall qualify if it includes the benefits contained in a standard health benefit plan meeting the requirements set forth in §627.6699(12)(a)Florida Statutes.

To the extent a Covered Employer seeks to pay the lower Living Wage rate for employers providing a qualifying Health Benefit Plan during the initial eligibility period applicable to new employees, the Living Wage requirement may be complied with as follows during the eligibility period:

1. A Covered Employer may only qualify to pay the Living Wage rate applicable to employees with a Health Benefit Plan for a term not to exceed the first ninety (90) days of the new initial employee's eligibility period, said term commencing on the employee's date of hire, if the Covered Employer has taken the necessary steps to effectuate coverage for such employee.
 2. If the Covered Employee is not provided with a qualifying Health Benefit Plan within ninety (90) days of initial hire, then the Covered Employer, commencing on the ninety-first (91) day of the new employee's initial eligibility period, must commence to pay the applicable Living Wage rate for Covered Employees without a Health Benefit Plan and must retroactively pay the Covered Employee the difference between the two Living Wage rates for the term of the eligibility period.
- C. The Living Wage rate is annually indexed based on the Consumer Price Index (CPI) calculated by the U.S. Department of Commerce as applied to the County of Miami-Dade.
- D. Covered employees shall be paid by company or cashier's check, not less than bi-weekly, and without subsequent deduction or rebate on any account (except as such payroll deductions as are directed or permitted by law or by a collective bargaining agreement). The covered employer shall pay wage rates in accordance with federal and all other applicable laws such as overtime and similar wage laws.
- E. Covered employers must post a copy of the Living Wage rate notice issued by the County in a visible place on the site where such contract work is being performed and shall be supplied to the employee within a reasonable time after a request to do so. Covered employers are also required to print the following statements on the front of the covered employee's first paycheck and every six months thereafter: "You are required by Miami-

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Dade County law to be paid at least [insert applicable rate under this Chapter] dollars an hour. If you are not paid this hourly rate, contact your supervisor or a lawyer." All notices will be printed in English, Spanish and Creole.

- F. Covered employers must refrain from terminating, reducing the compensation, or otherwise discriminating against an employee performing work on the contract even though a complaint of practices has been made by the employee or other investigative or enforcement action is being taken regarding such service contractor.

3. LIABILITY FOR UNPAID WAGES; SANCTIONS; WITHHOLDING

- A. Liability for Unpaid Wages: Covered employers found to be in violation of the Living Wage requirements shall be required to pay wage restitution to the affected employee(s) within thirty (30) days of the finding of non-compliance. Request for appeals of violations must be filed in writing with the compliance officer within thirty (30) days of receipt of the violation.
- B. Sanctions: In addition to payment of wage restitution to affected employee(s), the Compliance Officer may also sanction the service contractor for violations in at least one (1) of the following additional ways:
1. Penalties payable to the County in an amount equal to 10% of the amount of the underpayment of wages and/or benefits for the first instance of underpayment; 20% for the second instance; and for the third and successive instances 30% of the amount of underpayment. A fourth violation shall constitute a default of the contract where the underpayment occurred and may be cause for suspension or termination in accordance with the contract's terms and debarment in accordance with the debarment procedures of the County. Monies received from payment of penalties imposed hereunder shall be deposited in a separate account and shall be utilized to defray costs of administering the Living Wage provisions.
 2. The sum of up to five hundred dollars (\$500.00) for each week for each covered employee found to have not been paid in accordance with this Chapter;
 3. Suspend payment or terminate payment under the contract or terminate the contract with the service contractor;
 4. If a service contractor fails to cure a Notice of Violation or pay any sanctions that are assessed by the County, such service contractor and all officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of the non-complying service contractor may be declared by the County to be ineligible for bidding on or otherwise participating in Living Wage contracts and permits until all required payments have been paid in full and regardless of whether such payment has been made may also be declared ineligible for bidding or otherwise participating in Living Wage contracts for a period of up to three (3) years. In addition all covered employers shall be ineligible for Living Wage contracts and permits under this section where any officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of the covered employer were officers, principals, directors, shareholders owning or controlling ten (10) percent or more of the stock, partners, qualifiers, divisions or other organizational elements of a covered employer who has been declared ineligible under this Chapter;
 5. In addition to any other sanctions provided for herein, for violations other than underpayment of wages and/or benefits, damages payable to the County in the amount of five hundred dollars (\$500.00) per week for each week in which the violation remains outstanding.

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6. A service contractor who fails to timely and adequately respond in the manner and within the timeframe set forth in a written request from the County to a notice of noncompliance, or fails to attend a Compliance Meeting, or who does not timely request an administrative hearing from an adverse compliance determination made by the County after a Compliance Meeting shall be deemed not to have complied with the requirements of this section as stated in the notice or determination of noncompliance and, in the case of underpayment of the Living Wage required, an amount sufficient to pay any underpayment shall be withheld from contract proceeds to include any deposits, and/or bonds and remitted to the employee and the Service Contractor may be fined the applicable penalty for such underpayment as defined herein.
- ~~7. All such sanctions recommended or imposed shall be a matter of public record.~~
8. All unpaid sanctions imposed pursuant to the authority of this Chapter shall bear interest at the same rate as the State of Florida statutory rate for judgments provided by Florida Statutes §55.03.
9. A service contractor found to have retaliated or discriminated against a covered employee shall be ordered to pay restitution and reinstate the discharged employee with back pay to the date of the violation and may be imposed a sanction as specified in this section.

C. Withholding

The County may withhold from the covered employer accrued payments as may be considered necessary to pay employees of the covered employer or any subcontractor for the performance of the contract work, the difference between the hourly living wage rate plus, if applicable, health benefits required to be paid by the covered employer to the employees on the contract and the amounts received by such employee and an amount equal to the employers contribution for applicable payroll taxes. Where violations have been found and upheld, the covered employer or their agents shall not be entitled to refunds of the amounts withheld in the event the covered employer has failed to properly reimburse employees, and these funds may be remitted to the employees by the County with amounts for federal withholding and other taxes remitted to the appropriate agencies as required by federal law.

4. PAYROLL; RECORDS; REPORTING

- A. Covered employers are required to keep, produce upon request, and allow access to, for a period of three (3) years from the expiration, suspension or termination date of the contract subject to this Administrative Order, accurate written records signed under oath as true and correct showing:
 - a. the name, address, social security number, job title, and classification of each covered employee performing covered services on a contract;
 - b. the number of hours worked each day by each covered employee;
 - c. For each covered employee, the gross wages earned and deductions made; annual wages paid; a copy of the social security returns and evidence of payment thereof; a record of health benefit payments, including contributions to approved plans; and,
 - d. any other data or information the Living Wage Commission or the County should require.
- B. The covered employer shall submit to the applicable department, every six (6) months, a complete payroll showing the employer's payroll records for each covered employee working on the contract for covered services for one payroll period.

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- C. The covered employer shall file with the applicable department, every six months, reports of employment activities to be made publicly available, including: race and gender of employees hired and terminated; zip codes of employees hired and terminated; and wage rates of employees hired and terminated.
- D. The covered employer shall make the records required to be kept hereunder available for inspection, copying or transcription by an authorized representative of the County, and shall permit such representative to interview employees during working hours on the job. Failure to submit the required reports upon request or to make records available may be grounds for sanctions as outlined in Section III. The service contractor is responsible for the submission of the information required hereunder and for the maintenance of records and provision of access to same by all subcontractors.

5. SUBCONTRACTS

The service contractor shall insert in any subcontracts the clauses set forth in paragraphs 1 through 6 of this provision and also a clause requiring the subcontractors to include these clauses in any subcontracts. The service contractor shall be responsible for compliance by any subcontractor with the clauses set forth in paragraphs 1 through 6 of this provision. The prime service contractor will be responsible for compliance by all subcontractors. In the event of non-payment or underpayment of the required wages, the prime service contractor shall be liable to the underpaid employees of the subcontractor for the amount of each underpayment.

6. PROCEDURES FOR APPEAL THROUGH ADMINISTRATIVE HEARING OFFICER PROCESS; CONTRACT TERMINATION AND DEBARMENT

- A. Appeals of findings of violation and imposition of penalties by the compliance officer shall be heard by an administrative hearing officer. Upon the receipt of a written appeal, the compliance officer shall notify the County Manager in writing and the County Manager shall appoint an administrative hearing officer and set a time for an administrative hearing. Failure to appeal within the specified time shall be considered a waiver of the appeal process provided for in Section 3.A and an admission of the complaint/violation.
- B. Notification of hearing date shall be served by the compliance officer upon the covered employer against whom the complaint is made within ten (10) working days of the appointment of the administrative hearing officer. Such notice shall be by certified mail, return receipt requested. Such notice shall include:
- 1) A copy of the written complaint, including reasons and causes for the proposed administrative hearing outlining alleged prohibited practices upon which it is based;
 - 2) The penalties assessed;
 - 3) That an administrative hearing shall be conducted before an administrative hearing officer on a date and time not to exceed thirty (30) business days after service of the notice. The notice shall also advise the covered employer that they may be represented by an attorney, may present documentary evidence and verbal testimony, and may cross-examine or rebut evidence and testimony presented against them; and,
 - 4) A description of the effect of the issuance of the notice of the proposed administrative hearing and the potential effect(s) of this administrative hearing.
- C. The compliance officer or his/her designee shall, with the assistance of the project manager, present evidence and arguments to the administrative hearing officer.

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- D. No later than seven (7) days prior to the scheduled hearing date, the covered employer must furnish the compliance officer a list of the defenses the covered employer intends to present at the administrative hearing. If the covered employer fails to submit such list, in writing, at least seven (7) days prior to the administrative hearing, or fails to seek an extension of time within which to do so, the covered employer shall be deemed to have waived the opportunity to be heard at the administrative hearing. The administrative hearing officer shall have the right to grant or deny an extension of time, and the decision may only be reviewed upon an abuse of discretion.
- E. Hearsay evidence shall be admissible at the administrative hearing, but shall not form the sole basis for finding a violation of Section 2-8.9. The administrative hearing shall be transcribed, taped or otherwise recorded by a court reporter, at the election of the administrative hearing officer and at the expense of the County. Copies of the hearing tape or transcript shall be furnished at the expense and request of the requesting party. The cost of such transcription may be assessed, by the hearing officer, against a service contractor that has been found to violate Section 2-8.9.
- F. Upon completion of the administrative hearing, the Administrative Hearing Officer shall submit written findings and recommendations together with a transcript and exhibits of the administrative hearing, to the County Manager or his/her designee within thirty (30) days of the receipt of the transcript.
- G. If the County Manager or his/her designee determines a covered employer failed to comply with the provisions of the Code the non-complying covered employer and the principal owners and/or qualifying agent thereof may, in addition to any sanctions imposed pursuant to the Code and included in Section III of the Supplemental General Conditions, be prohibited from bidding on or otherwise participating in County contracts for a specified period of time pursuant to Section 10-38 of the Code of Miami-Dade County.

A breach of the clauses contained in this Supplemental General Condition shall be deemed a breach of this contract/ Permit or Lease Agreement and may be grounds for termination of the contract, Permit or Lease Agreement and grounds for debarment, and any other remedies available to the County.

2.30 MATERIALS SHALL BE NEW AND WARRANTED AGAINST DEFECTS:

The vendor hereby acknowledges and agrees that all materials, except where recycled content is specifically requested, supplied by the vendor in conjunction with this solicitation and resultant contract shall be new, warranted for their merchantability, and fit for a particular purpose. In the event any of the materials supplied to the County by the vendor are found to be defective or do not conform to specifications: (1) the materials may be returned to the vendor at the vendor's expense and the contract cancelled or (2) the County may require the vendor to replace the materials at the vendor's expense.

2.31 MIAMI-DADE HOUSING (MDHA) EXEMPTION TO CERTAIN CLAUSES:

The contract to be awarded under this solicitation will be accessed by the Miami-Dade Housing Authority (MDHA). As a Federally-funded agency, certain clauses within this solicitation do not apply to that Department's allocation:

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Section 1 Paragraph 1.10 (Local Preferences), Section 1 Paragraph 1.26 (Office of the Inspector General), Section 2 Paragraph 2.2 (Small Business Contract Measures), and Section 2 Paragraph 2.21 (County User Access Program - UAP).

2.32 PACKING SLIP/DELIVERY TICKET TO ACCOMPANY ITEMS DURING DELIVERY:

The successful bidder shall enclose a complete packing slip or delivery ticket with any items to be delivered in conjunction with this bid solicitation. The packing slip shall be attached to the shipping carton(s) which contain the items and shall be made available to the County's authorized representative during delivery. The packing slip or delivery ticket shall include, at a minimum, the following information: purchase order number; date of order; a complete listing of items being delivered; and back-order quantities and estimated delivery of back-orders if applicable.

2.33 PRE-AWARD PLANT INSPECTION:

Prior to pre-qualifying vendors and/or awarding a work order as the result of a spot market quotes, the County shall have the right to make a plant inspection of Vendor's production equipment, plant facilities and quality of work in progress to assist in evaluating the capabilities of Vendors.

2.34 SAMPLES MAY BE REQUIRED DURING EVALUATION:

After the County opens the Bid Proposals, the bidders may be required to submit a sample for the goods to be supplied for evaluation by, and at no cost to the County. If samples are required, the County will notify the bidder of such in writing and will specify the deadline for submission of the samples. Each individual sample shall be clearly labeled with the bidder's name, bid number, bid title, manufacturer's name and brand name, and style number if applicable. If the bidder fails to submit the samples, properly labeled, within the specified date stipulated in the notice, the County shall not consider the bidder's proposal for that item(s); provided however, that in the event of a group or aggregate award, the bidder's proposal will not be eligible for that group or in the aggregate as applicable. All samples shall become the property of Miami-Dade County.

The County reserves the right to perform its own testing procedures or to send any and all samples any certifiable laboratory for analysis. Any costs for testing shall be borne by bidder. On the basis of this testing and analysis, the County shall be sole judge of the acceptability of the sample in conformance with the bid specifications and its decision shall be final. Any sample submitted shall create an express warranty that the whole of the goods and/or services to be provided by the bidder during the contract period shall conform to the sample submitted. The bidder shall be required to provide adequate restitution to the County, in the manner prescribed by the County, if this warranty is violated during the term of the contract.

2.35 SHELF LIFE OF STOCK:

The successful bidder(s) shall ensure that they shall supply the County with fresh stock only and shall insure that items with limited shelf life are inspected and certified fresh by the vendor prior to shipment to the County.

SECTION 2
SPECIAL CONDITIONS

2.36 LOCAL CERTIFIED SERVICE - DISABLED VETERAN'S BUSINESS PREFERENCE:

In accordance with Section 2-8.5.1 of the Miami-Dade County Code, a Local Certified Service-Disabled Veteran Business Enterprise (VBE) that submits a bid for a contract shall receive a bid preference of five percent of the price bid. A VBE is a firm that is a) a local business pursuant to Section 2.8.5 of the Code of Miami-Dade County and b) prior to proposal submittal is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes. This preference will only be used for evaluating and awarding the bids and shall not affect the contract price. In procurements where Small Business Enterprises (SBE) measures are being applied, a VBE who is also an SBE shall not receive the veteran's preference provided in this section and shall be limited to any applicable SBE preferences. At the time of bid or proposal submission, the bidder must affirm in writing its compliance with the certification requirements of Section 295.187 of the Florida Statutes and submit this affirmation and a copy of the actual certification along with the bid or proposal submission.

BALANCE OF PAGE INTENTIONALLY LEFT BLANK

SECTION 3
TECHNICAL SPECIFICATIONS

3.1 SCOPE OF WORK:

This contract will be used by various County Departments to purchase reproduction and binding services including architectural documents. This pre-qualification process provides for the submission of documents and forms intended to verify that vendors meet the minimum criteria established in Section 2, Paragraph 2.6.1.

The below information is being provided as an overview for the type of work that may be required during the contract term. All required work will be issued via a spot market bid as outlined in Section 2.6.

3.2 Key Elements:

- a) All materials used in the reproduction work shall be of the best quality. No old or yellow prints will be acceptable.
- b) All diazo, photographic or xerographic transparencies should be printed on "erasable" media.
- c) All copies must be completely legible to the satisfaction of the County's using agency. There must be a consistency of lightness or darkness of all copies of the finished product.
- d) Camera-ready line copy (originals) to be furnished by the County. This original copy shall be picked up at time and place requested by the user agency and returned with order delivery. Originals must be returned to the using agency.
- e) Vendor shall inspect each job before printing and insure that all pages are intact. The using agency shall be notified immediately if pages are missing or unprintable.
- f) Vendor is to pick up and deliver each project as ordered by the user agency.
- g) Vendors are to deliver all copy sets, labeled, neatly wrapped and bound.
- h) Carton pack-labeled contents: No carton should weigh over 40 lbs.
- i) Paper shall be Text – 20 lbs or 24 lbs premium No. 4 Bond – Mill Brand – white brightness target 80/opacity target – 88.
- j) Printing shall be Text – Black on 1 or 2 sides or color as per production charge tables.

3.3 Binding and Fastening to include cover stock:

Vendor shall have the equipment on site at time of pre-award site visit to perform the functions for the work set-forth in the specifications, to include but not limited to stapling, plastic comb punch and binding, spiral coil punch and binding and 3-hole drilling. All materials shall be included in the cost.

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **March 1, 2012** This Bid Submittal Consists of
Roma Pages **19** through **24**
Campbell

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME _____

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
BID SUBMITTAL FOR:**

FIRM NAME: _____

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|---------------------------------------|-----------------------------------|----------------------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 | |
| | Company Name: | |
| | Contact Name: | |
| | Contact Title: | |
| | Contact Address: | |
| | Contact Telephone Number: | |
| | Contact E-mail address: | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 | |
| | Company Name: | |
| | Contact Name: | |
| | Contact Title: | |
| | Contact Address: | |
| | Contact Telephone Number: | |
| | Contact E-mail address: | |

**SECTION 4
BID SUBMITTAL FOR:**

FIRM NAME: _____

| | | |
|---|--|--|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | |
| | Company Name: | |
| | Contact Name: | |
| | Contact Title: | |
| | Contact Address: | |
| | Contact Telephone Address: | |
| | Contact E-Mail Address: | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | |
| | Primary Contact: | |
| | E-Mail Address: | |
| | Contact Telephone Number: | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: | |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | |
| | Secondary Contact: | |
| | E-Mail Address: | |
| | Contact Telephone Number: | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.</p> | | |

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: _____

AUTHORIZED SIGNATURE: _____

DATE: _____

TITLE OF OFFICER: _____



BID TITLE: REPRODUCTION & BINDING SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____. In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes _____ No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes _____ No _____

Firm Name:

Street Address:

Mailing Address (if different):

Telephone No.: _____ Fax No.: _____

Email Address: _____ FEIN No. ____/____-____/____/____/____/____/____

Prompt Payment Terms: _____% _____ days net _____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: _____ (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: _____ Title: _____

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS **FORMAL BIDS**



Miami-Dade County
 Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No. : _____ **Federal Employer Identification Number (FEIN):** _____

Contract Title: _____

Affidavits and Legislation/ Governing Body

| | |
|---|--|
| 1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code | 6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code |
| 2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code | 7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(f) and 2-11(b)(1) of the County Code through (b) and (g) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code |
| 3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code | 8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code |
| 4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95 | 9. Miami-Dade County Living Wage Section 2-8.9 of the County Code |
| 5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code | 10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code |

Printed Name of Affiant _____ Printed Title of Affiant _____ Signature of Affiant _____
 Name of Firm _____ Date _____
 Address of Firm _____ State _____ Zip Code _____

Notary Public Information

Notary Public – State of _____ County of _____

Subscribed and sworn to (or affirmed) before me this _____ day of, _____ 20 _____

by _____ He or she is personally known to me or has produced identification

Type of identification produced _____

Signature of Notary Public _____ Serial Number _____
 Print or Stamp of Notary Public _____ Expiration Date _____ Notary Public Seal _____

FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT

Signature

Date

SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent: _____

Bid No.: _____ Title: _____

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender Race |
|---|-----------------|--|-------------------------------|
| | | | |
| | | | |
| | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender Race |
| | | | |
| | | | |
| | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Prime Contractor/Respondent's Signature _____ Print Name _____ Print Title _____ Date _____
(Duplicate if additional space is needed)

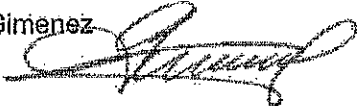
FORM 100

Memorandum



Date: September 4, 2012

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Recommendation for Approval to Establish a Pre-Qualification Pool: Reproduction and Binding Services

Agenda Item No. 8(F)(6)

This substitute version differs from the original because the allocation for the Regulatory and Economic Resources is correctly reflected at \$1,047,000 and not \$410,000. The total allocations for the initial five-year term and one, five-year OTR have been adjusted accordingly.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a pre-qualification pool for reproduction and binding services for various County departments. Reproduction and binding services for business documents, including architectural renderings, are needed to supplement internal print capabilities. Use of this pool contract will provide the County with competitive pricing, high quality reproduction services, and access to the current technology. The primary users of this contract are the Water and Sewer Department and the Regulatory and Economic Resources Department.

The pre-qualified vendors are listed below. The proposed allocation for this replacement contract is based on anticipated usage, and approximately \$320,000 lower than the existing allocation for the initial five-year term. Additionally, six of the seven firms in this pool are local firms.

Contract Number and Title

8254-1/22, Reproduction and Binding Services Pre-Qualification Pool

Scope

The impact of this item is countywide in nature.

Fiscal Impact and Funding Source

The fiscal impact for the initial five-year term is up to \$1,908,000. If the one, five-year option-to-renew period is exercised the fiscal impact will be up to \$3,816,000. The allocations are budgeted as follows:

| Department | Allocation | Funding Source | Contract Manager |
|--|---------------------|----------------------------------|-------------------------------|
| Aviation | \$ 30,000 | Proprietary Funds | Naiya Garcia |
| Office of Management and Budget | 20,000 | General Fund | Christopher King |
| Community Action and Human Services | 50,000 | Federal Funds | Kyra King |
| Finance | 20,000 | Proprietary Funds | Irasela Flores |
| Fire Rescue | 50,000 | Fire District Fund | Martiana Betancourt |
| Community Information and Outreach | 10,000 | General Fund | Deborah Dean |
| Public Housing and Community Development | 100,000 | Federal Funds | Barry Gowin |
| Internal Services | 50,000 | Internal Support Funds | Celia Hudson |
| Miami-Dade Economic Advocacy Trust | 8,000 | General Fund / Proprietary Funds | Angela Vaughns |
| Metropolitan Planning Organization | 150,000 | Federal Funds | Oscar Camejo |
| Parks, Recreation and Open Spaces | 8,000 | General Fund | Bill Solomon |
| Public Works and Waste Management | 25,000 | General Fund / Proprietary Funds | Yvonne Walker |
| Regulatory and Economic Resources | 1,047,000 | General Fund / Proprietary Funds | Mike Ilurrey/Vivian Sotolongo |
| Seaport | 40,000 | Proprietary Funds | Phill Rose |
| Water and Sewer | 300,000 | Proprietary Funds | Cheryl Thomas-Hughes |
| Total | \$ 1,908,000 | | |

*The previous five-year allocation was for \$2,228,000.

Track Record/Monitor

The contract managers for each department are listed in the table above.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or designee will have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or designee may add qualified vendors to the pool at any time during the contract term, subject to bi-annual ratification by the Board. The County Mayor or designee will also have the authority to exercise, at their discretion, contract modifications, options to renew, and other extensions in accordance with the terms and conditions of the pool contract.

Vendors Recommended for Pre-Qualification Pool

| Vendor | Address | Principal |
|---|---|--------------------|
| Blue Digital Corp | 7290 NW 7 th Street, Unit 107 Miami, FL | Wayne O Barclay |
| Copy Depot Inc. | 8325 24 th Avenue, Suite 2 Hialeah, FL | Fernando S. Aran |
| Doral Digital Reprógraphics Corp | 2638 NW 97 th Avenue, Doral, FL | Morgan Gregory |
| Lexprint LLC | 4255 SW 72 nd Avenue, Miami, FL | Raciel Chiroldo |
| Prison Rehab Industries & Diversified Enterprises, Inc. (PRIDE) | 9400 4 th Street N., Suite 200, St. Petersburg, FL | Wilber E. Brewton |
| Quadco Printing & Signs Inc. | 8953 NW 23 rd Street, Doral, FL | Jorge Quadreny |
| Ridgeways LLC | 3946 N. Miami Avenue, Miami, FL | Suri K Suriyakumar |

Vendors Not Recommended

None

Due Diligence

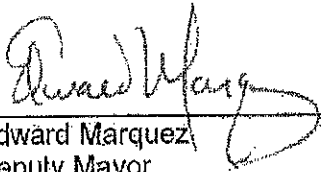
Due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine Contractor responsibility, including verifying corporate status and that there are no performance or compliance issues. The lists that were referenced include: convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to Contractor responsibility. This information is being provided pursuant to Resolution R-187-12.

Applicable Ordinances and Contract Measures

The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied in accordance with the Ordinances at time of spot market competitions. The services provided are covered under the Living Wage Ordinance. This contract includes the 2% User Access Program provision which will be collected on all purchases, where permitted by funding source.

Background

An Invitation to Bid was issued under full and open competition on March 14, 2012 to establish a pool of pre-qualified vendors for purchase of reproduction and binding services for various County departments. The Water and Sewer Department uses this contract for reproduction of blueprints that are provided to vendors, primarily for construction projects. The Regulatory and Economic Resources Department mainly uses this contract for conversion of paper building plans and associated documents to a digital format so that they may be uploaded to its permitting system to facilitate concurrent plan review by the various divisions. Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: September 4, 2012

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
9-4-12

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A PRE-QUALIFICATION POOL FOR CONTRACT NO. 8254-1/22, REPRODUCTION AND BINDING SERVICES PRE-QUALIFICATION POOL, IN AN AMOUNT UP TO \$1,908,000 FOR THE INITIAL FIVE YEAR TERM, OR \$3,816,000 IF THE RENEWAL OPTION IS EXERCISED, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO CONDUCT SPOT BIDS AND AWARD SUBSEQUENT CONTRACTS, ADD VENDORS, CONDUCT MODIFICATIONS, AND EXERCISE, IN THEIR DISCRETION, ANY CANCELLATION PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board hereby directs the County Mayor or County Mayor's designee to authorize the establishment of a pre-qualification pool for Contract No. 8254-1/22, Reproduction and Binding Services Pre-Qualification, in an amount up to >>\$1,908,000<<¹ [~~\$1,271,000~~] for the initial five year term; or >>\$3,816,000<< [~~\$2,542,000~~] if the renewal option is exercised, and authorizes the County Mayor or County Mayor's designee to conduct spot bids and award subsequent contracts, add vendors, subject to ratification by the Board on a bi-annual basis, conduct modifications, and exercise, in their discretion, any cancellation provisions in accordance with the terms and conditions of the contract on behalf of Miami-Dade County, and all other rights contained therein.

¹ The difference between the substitute and the original item are as follows: words stricken through and/or [~~double bracketed~~] shall be deleted, words underscored and/or >>double arrowed<< constitute the substitute proposed.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

| | |
|-------------------------------------|----------------------|
| Joe A. Martinez, Chairman | |
| Audrey M. Edmonson, Vice Chairwoman | |
| Bruno A. Barreiro | Lynda Bell |
| Esteban L. Bovo, Jr. | Jose "Pepe" Diaz |
| Sally A. Heyman | Barbara J. Jordan |
| Jean Monestime | Dennis C. Moss |
| Rebeca Sosa | Sen. Javier D. Souto |
| Xavier L. Suarez | |

The Chairperson thereupon declared the resolution duly passed and adopted this
4th day of September, 2012. This resolution shall become effective ten (10) days after
the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become
effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

Roadmap for Use of Contract 8254-1/22: Reproduction and Binding Services
(Pre-Qualification)

The purpose of this solicitation is to pre-qualify potential bidders through the submission of documents and forms which verifies that the vendor meets or exceeds the minimum criteria. All bidders which meet or exceed the criteria herein shall be placed on a Pre-Qualification List that may be accessed by various Miami-Dade County departments in order to obtain price quotations for the provision of various types of reproduction and binding services to include architectural documents.

Procedures for User Departments

When spot market purchases are initiated, all pre-qualified bidders shall be invited to offer a fixed and firm price until materials are delivered, accepted and invoiced to the County.

The prices quoted shall be inclusive of all costs, set-up charges, fees, materials, labor and transportation necessary to pick-up, deliver and produce a finished product involved in providing these services. Additional charges of any kind added to the invoice submitted by the Bidder will be disallowed.

The Bidder then offering the lowest fixed price shall be awarded for the specific period or specific purchase.

The award to one Bidder for a specific period or individual action does not preclude the remaining pre-qualified bidders from submitting spot market offers for other specific purchases.

When the need for purchases is identified, the using agency shall contact all pre-qualified bidders for the quotations. Sealed quotations must be submitted within the time frame specified on the Request for Quotes.

Late quotations shall not be taken into consideration.

The department must explicitly establish the minimum requirements in the request for quotes form.

The Bidder shall furnish all labor, material and equipment necessary for satisfactory contract performance. All material, workmanship, and equipment shall be subject to the inspection and approval of the County's Project Manager.

Prior to pre-qualifying bidders and/or awarding a work order as the result of a spot market quote, the County shall have the right to make a plant inspection of Bidders production equipment, plant facilities and quality of work in progress to assist in evaluating the capabilities of Bidders.

All bidders shall quote prices based on F.O.B. Destination (freight included) and shall hold title to the goods until such time as they are delivered to and accepted by an authorized County representative at Miami-Dade County.

These services shall typically be required Monday through Friday with the business hours of 8:00 a.m. and 6:00 p.m. (local time).

Roadmap for Use of Contract 8254-1/22: Reproduction and Binding Services
(Pre-Qualification)

All materials used in the reproduction work must be of the best quality. No old or yellow prints will be acceptable.

All diazo, photographic or xerographic transparencies should be printed on "erasable" media.

All copies must be completely legible to the satisfaction of the County's using agency. There must be a consistency of lightness or darkness of all copies of the finished product.

Bidders must inspect each job before printing and insure that all pages are intact. The using agency must be notified immediately if pages are missing or unprintable.

Bidders are to pick up and deliver each project as ordered by the user agency.

Bidders are to deliver all copy sets, labeled, neatly wrapped and bound.

User Department Responsibility:

It is the responsibility of the user department to ensure compliance with the above-mentioned procedures. Purchases under this contract will be subject to random review or audit by County authorities, including the Internal Services Department, Procurement Division, Audit and Management and the Office of the Inspector General.

User Department must utilize the services of all Pre-Qualified vendors on the contract unless otherwise notified by Internal Services Department, Procurement Division. See list of pre-qualified vendors that are on the contract below:

Blue Digital Corp.
Doral Digital Reprographics Corp.
CMYK Printing Solutions
Quadco Printing & Signs, Inc.
Go Green Document Solutions, Inc.
Espirito Santo Graphics, Inc.
Pride Enterprises
Copy Depot, Inc.
ARC Document Solutions, LLC
Enter Systems Corp.

Applicable Ordinances:

Note that all County procurement and legal requirements apply to this contract and to the solicitation and award of each Purchase Order, including SBE Preferences, Local Preference, Cone of Silence, County User Access Program (UAP) and Inspector General (IG) Ordinances shall be applicable to each solicitation issued under this contract.

Record Retention:

For each purchase ordered under this contract, the user department shall maintained a record of the purchase including but not limited to, all quotes issued, all quotes obtained, all purchase order and any other pertinent documentation supporting each purchase to ensure

Roadmap for Use of Contract 8254-1/22: Reproduction and Binding Services
(Pre-Qualification)

compliance and to establish the necessary accountability for audit. The records shall be maintained by the user department in a location either electronic or paper easily accessible for review or audit.

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **March 1, 2012** This Bid Submittal Consists of
Roma **March 1, 2012** **Pages 19 through 24**
Campbell

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of N/A of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME BLUE DIGITAL CORP

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

**SECTION 4
BID SUBMITTAL FOR:**

FIRM NAME: BLUE DIGITAL CORP

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|---|----------------------|
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #1 | |
| | Company Name: Miami Dade County Building Permitting | WB |
| | Contact Name: Alina Garcia | |
| | Contact Title: Building Permit Records Supervisor | |
| | Contact Address: 11805 Sw 36th Street Miami, FL 33175 | |
| | Contact Telephone Number: 786-315-2380 | |
| | Contact E-mail address: Alinaga@miamidade.gov | |
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #2 | |
| | Company Name: City of Sunny Isles Beach | WB |
| | Contact Name: Marc Tulloch | |
| | Contact Title: Purchasing Agent | |
| | Contact Address: 18070 Collins Ave Sunny Isles Beach, FL 33160 | |
| | Contact Telephone Number: 305-792-1953 | |
| | Contact E-mail address: Mtulloch@sibfl.net | |

**SECTION 4
BID SUBMITTAL FOR:**

FIRM NAME: BLUE DIGITAL CORP

| | | |
|--|---|----|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | |
| | Company Name: Baker Concrete Construction | WB |
| | Contact Name: Gina Ferrari | |
| | Contact Title: Project Manager | |
| | Contact Address: 5555 Anglers Ave Suite 1-A Ft Lauderdale, FL 33312 | |
| | Contact Telephone Address: 954-651-6442 | |
| | Contact E-Mail Address: Ferrarig@Bakerconcrete.com | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | |
| | Primary Contact: BARCLAY, WAYNE O | WB |
| | E-Mail Address: Wayne@bluedigitalus.com | |
| | Contact Telephone Number: 305-262-4920 Ext 202 | |
| | Cellular Phone Number (if applicable): 305-965-0041 | |
| | Company Main Phone Number: 305-262-4920 | |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | |
| | Secondary Contact: Esther Bruguera | WB |
| | E-Mail Address: design@bluedigitalus.com | |
| | Contact Telephone Number: 305-262-4920 Ext 205 | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: 305-262-4920 | |

Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: BLUE DIGITAL CORP

AUTHORIZED SIGNATURE: _____

DATE: 3/9/12

TITLE OF OFFICER: Owner



BID TITLE: REPRODUCTION & BINDING SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____ In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes [X] No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes [X] No

Firm Name: BLUE DIGITAL CORP

Street Address: 7290 NW 7TH STREET SUITE 107 MIAMI FL 33126

Mailing Address (if different):

Telephone No.: 305-262-4920

Fax No.:

305-262-4922

050528104

Email Address: WAYNE@BLUEDIGITALUS.COM

FEIN No. / - / / / / /

Prompt Payment Terms: % days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Handwritten Signature] (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: BARCLAY, WAYNE O

Title: Owner

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: 8254-1/22 Federal Employer Identification Number (FEIN): 050528104
Contract Title: Reproduction & Binding Services

Affidavits and Legislation/ Governing Body

Table with 2 columns and 10 rows listing various Miami-Dade County laws and regulations such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debarment Disclosure, Vendor Obligation to County, Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

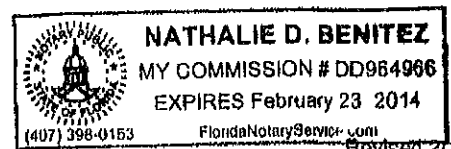
BARCLAY, WAYNE O Owner
Printed Name of Affiant Printed Title of Affiant Signature of Affiant
BLUE DIGITAL CORP
Name of Firm Date
7290 NW 7TH STREET SUITE 107 FLORIDA 33183
Address of Firm State Zip Code

Notary Public Information

Notary Public - State of Florida County of Miami-Dade
Subscribed and sworn to (or affirmed) before me this 9th day of March 20 12

by Wayne Barclay He or she is personally known to me [X] or has produced identification []

Type of Identification produced
Signature of Notary Public: Nathalie D. Benitez Serial Number: DD 964966
Print or Stamp of Notary Public: Nathalie D. Benitez Expiration Date: 2/23/14

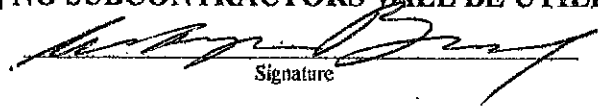


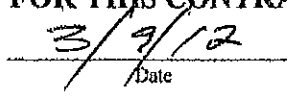
FAIR SUBCONTRACTING PRACTICES

(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT


Signature


Date

SUBCONTRACTOR/SUPPLIER LISTING

(Ordinance 97-104)

BLUE DIGITAL CORP

Firm Name of Prime Contractor/Respondent:

8254-1/22

REPRODUCTION & BINDING SERVICES

Title:

Bid No.:

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender | (Principal Owner) Race |
|---|-----------------|--|--------------------------|------------------------|
| | | | | |
| | | | | |
| | | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender | (Principal Owner) Race |
| | | | | |
| | | | | |
| | | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

BARCLAY, WAYNE O

OWNER

3/9/12

Date

Print Title

FORM 100

Print Name

(Duplicate if additional space is needed)

Prime Contractor/Respondent's Signature



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[Previous on List](#)

[Next on List](#)

[Return To List](#)

[Entity Name Search](#)

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[No Name History](#)

[Submit](#)

Detail by Entity Name

Florida Profit Corporation

BLUE DIGITAL CORP

Filing Information

Document Number P02000021667
FE/EIN Number 050528104
Date Filed 02/26/2002
State FL
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 12/16/2010
Event Effective Date NONE

Principal Address

7290 NW 7TH STREET
SUITE 107
MIAMI, FL 33126

Changed 04/15/2009

Mailing Address

7290 NW 7TH STREET
SUITE 107
MIAMI FL 33126

Changed 04/15/2009

Registered Agent Name & Address

BARCLAY, WAYNE O
14531 SW 76TH STREET
MIAMI FL 33183 US

Officer/Director Detail

Name & Address

Title P

BARCLAY, WAYNE O
14531 SW 76TH STREET
MIAMI FL 33183

Title V

BARCLAY, ESTHER D

14531 SW 76TH STREET
MIAMI FL 33183

Annual Reports

Report Year Filed Date

| | |
|------|------------|
| 2010 | 12/16/2010 |
| 2011 | 01/27/2011 |
| 2012 | 02/22/2012 |

Document Images

| | |
|---|--------------------------|
| 02/22/2012 -- ANNUAL REPORT | View image in PDF format |
| 01/27/2011 -- ANNUAL REPORT | View image in PDF format |
| 12/16/2010 -- REINSTATEMENT | View image in PDF format |
| 04/15/2009 -- ANNUAL REPORT | View image in PDF format |
| 05/30/2008 -- ANNUAL REPORT | View image in PDF format |
| 05/31/2007 -- ANNUAL REPORT | View image in PDF format |
| 05/24/2006 -- ANNUAL REPORT | View image in PDF format |
| 04/25/2005 -- ANNUAL REPORT | View image in PDF format |
| 04/10/2004 -- ANNUAL REPORT | View image in PDF format |
| 05/05/2003 -- ANNUAL REPORT | View image in PDF format |
| 02/26/2002 -- Domestic Profit | View image in PDF format |

Note: This is not official record. See documents if question or conflict.

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Entity Name Search

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Submit

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Copyright © and Privacy Policies
State of Florida, Department of State

LINK TO:

VENDOR MAIL CODE

12:01 PM

VENDOR NUMBER: 050528104 BLUE DIGITAL CORP

VENDOR SUFFIX: 01

CREATE DATE: 01/13/2005

MAIL CODE : PO PURCHASE ORDER

CREATED BY : HVICKI

HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A

UPDATE DATE: 09/03/2009

ATTN LINE 1 :

UPDATED BY : YCHAUX

ATTN LINE 2 :

ATTN LINE 3 :

STREET : 7290 NW 7TH STREET UNIT 107

CITY : MIAMI

STATE: FL ZIP: 33126

COUNTRY : US UNITED STATES

REGION :

LAST BID :

COUNTY :

LAST PO : 03/13/2012

CONTACT NAME : WAYNE O BARCLAY

E-MAIL : WAYNE@BLUEDIGITALUS.COM

PHONE : 305 262-4920

FED TAX/SSN: 050528104

FAX : 305 262-4922

FED TAX IND: F

TOLLFREE : 866 661-4922

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F6-HEADER

F7-DETAIL

F9-LINK

G014 - RECORD FOUND

LINK ID:

VENDOR APPLICATION INFORMATION

12:01 PM

VENDOR NO : 050528104 - BLUE DIGITAL CORP

SUFFIX : 01

VENDOR FED TAX/SSN:

DPM REGISTER : A ACTIVE

STREET ADDRESS : 7290 NW 7TH STREET UNIT 107

CITY : MIAMI

STATE : FL

ZIP : 33126

IND

2012

IND

2013

IND

2014

VENDOR APP : Y 09/03/2009
 BUSINESS TAX : Y 11/06/2011
 STATE CORP : Y 09/03/2009
 DISCLOSURE I : Y 09/03/2009
 DISCLOSURE II : Y 09/03/2009
 CUBA AFFIDAVIT :
 HOLD LIFTED : Z N/A
 NAME/FEIN ACT : Z N/A
 W-9 FORM : Y 09/03/2009

PRE-QUALIFIED DATE :
 EXPIRATION DATE :
 TYPE OF ORGANIZATION : C
 CURRENTLY IN BUSINESS : Y
 LAST UPDATED BY USER : ROLL2012
 LAST UPDATE DATE : 11/06/2011
 PREVIOUS FED ID :
 DEPT REG/CERT PROCESS :

COMMENTS :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

BID NO.: 8254-1/22

**SECTION 4
BID SUBMITTAL FORM**

OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012

Submit Bid To:

CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983



PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: ISD/PM Date Issued: This Bid Submittal Consists of
Roma March 1, 2012 Pages 19 through 24
Campbell

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

Title:
REPRODUCTION & BINDING SERVICES

A Bid Deposit in the amount of N/A of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of N/A of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|--|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME Copy Depot Inc.

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Copy Depot Inc.

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|--|----------------------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 | |
| | Company Name: <u>Barry University</u> | Y |
| | Contact Name: <u>Judy Brown</u> | |
| | Contact Title: <u>Associate Dean</u> | |
| | Contact Address: <u>11300 NE 2nd Ave</u> | |
| | Contact Telephone Number: <u>305 899-3519</u> | |
| | Contact E-mail address: <u>jbrown@mailibarry.edu</u> | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 | |
| | Company Name: <u>MECC</u> | Y |
| | Contact Name: <u>Teri Valls</u> | |
| | Contact Title: <u>Executive Director</u> | |
| | Contact Address: <u>1550 S DIXIE HWY #200</u> | |
| | Contact Telephone Number: <u>MIAMI 331460 305 663-1628</u> | |
| | Contact E-mail address: <u>tvalls@mecc-inc.com</u> | |

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Copy Depot Inc.

| | | |
|---|--|----|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | |
| | Company Name: <u>University of Miami</u> | |
| | Contact Name: <u>Marina Freedman</u> | |
| | Contact Title: <u>Manager</u> | 20 |
| | Contact Address: <u>1500 NW 12 Ave St 1026</u> | |
| | Contact Telephone Address: <u>305 243-6077</u> | |
| | Contact E-Mail Address: <u>mfreedman@med.miami.edu</u> | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | |
| | Primary Contact: <u>Leonel Ortiz</u> | |
| | E-Mail Address: <u>lortiz@copydepotmiami.com</u> | |
| | Contact Telephone Number: <u>305 477-9099</u> | |
| | Cellular Phone Number (if applicable): <u>305 301-7010</u> | |
| | Company Main Phone Number: <u>305 477-9099</u> | 20 |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | |
| | Secondary Contact: <u>Alina Ortiz</u> | |
| | E-Mail Address: <u>alina@copydepotmiami.com</u> | |
| | Contact Telephone Number: <u>305 477-9099</u> | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: <u>305 477-9099</u> | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.</p> | | |

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

- Addendum #1, Dated _____
- Addendum #2, Dated _____
- Addendum #3, Dated _____
- Addendum #4, Dated _____
- Addendum #5, Dated _____
- Addendum #6, Dated _____
- Addendum #7, Dated _____
- Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: Copy Depot Inc

AUTHORIZED SIGNATURE: [Signature]

DATE: 3/12/12

TITLE OF OFFICER: President



BID TITLE: REPRODUCTION & BINDING SERVICES

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____ In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes [X] No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes [X] No

Firm Name: Copy Depot Inc.

Street Address: 8325 W 24 Ave St 2 Hialeah, FL 33016

Mailing Address (if different):

Telephone No.: 305 477-9099 Fax No.: 305 470 2359

Email Address: LD@TZCOSYP@MAMI.COM FEIN No: 65-0123491

Prompt Payment Terms: % 10 days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Signature] (Signature of authorized agent)

"By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract."

Print Name: LEONEL ORTIZ Title: PRESIDENT

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County Department of Procurement Management Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: 2254-1/22 Federal Employer Identification Number (FEIN): 150123691
Contract Title: REPRODUCTION & BINDING SERVICES

Affidavits and Legislation/ Governing Body

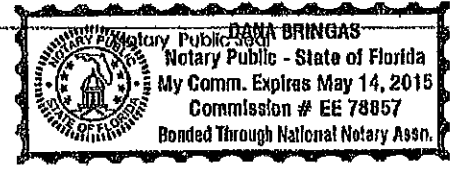
Table with 10 rows listing various Miami-Dade County regulations such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debarment Disclosure, Vendor Obligation to County, Code of Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

Leonel Ortiz, President, Copy Depot Inc, 8325 W 24 Ave St 2 Hialeah FL 33016, 3/12/12

Notary Public Information

Notary Public - State of Florida, County of Miami-Dade, Subscribed and sworn to (or affirmed) before me this 12 day of March 20 12 by Leonel Ortiz

Type of Identification produced: FLDL # 0632-520-57-208-0, Signature of Notary Public: Dana L. Bringas, Serial Number: EE 78857, Expiration Date: May 14, 2015

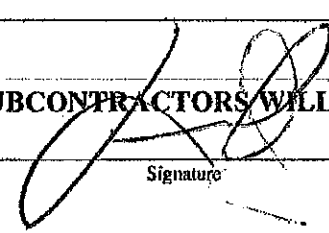


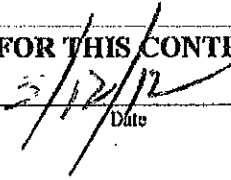
FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

N/A

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT


Signature


Date

SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent: Copy Depot, Inc

Bid No.: 8254-1/22

Title: Reproduction & Binding Services

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 160 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender | (Principal Owner) Race |
|---|-----------------|--|--------------------------|------------------------|
| N/A | | | | |
| | | | | |
| | | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender | (Principal Owner) Race |
| | | | | |
| | | | | |
| | | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Prime Contractor/Respondent's Signature: [Signature]

Print Name: CONNOR DEWITT

Print Title: PRESIDENT

Date: 3/12/12

FORM 160

(Duplicate if additional space is needed)

FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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Detail by Entity Name

Florida Profit Corporation

COPY DEPOT, INC.

Filing Information

Document Number K29657
FE/EIN Number 650123691
Date Filed 07/28/1988
State FL
Status ACTIVE
Last Event REINSTATEMENT
Event Date Filed 10/31/1995
Event Effective Date NONE

Principal Address

8325 W 24TH AVE
 2
 HIALEAH FL 33016

Changed 02/16/2010

Mailing Address

8325 W 24TH AVE
 2
 HIALEAH FL 33016

Changed 02/16/2010

Registered Agent Name & Address

ARAN, FERNANDO S
 % ARAN CORREA & GUARCH, P.A.
 710 S. DIXIE HWY.
 CORAL GABLES FL 33146 US

Name Changed: 12/23/1993

Address Changed: 12/23/1993

Officer/Director Detail

Name & Address

Title PD

ORTIZ, LEO
 8325 W 24TH AVE STE2

HIALEAH FL 33016

Annual Reports

Report Year Filed Date

| | |
|------|------------|
| 2009 | 03/19/2009 |
| 2010 | 02/16/2010 |
| 2011 | 02/08/2011 |

Document Images

| | |
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| 02/08/2011 -- ANNUAL REPORT | View image in PDF format |
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| 02/04/1998 -- ANNUAL REPORT | View image in PDF format |
| 01/15/1997 -- ANNUAL REPORT | View image in PDF format |
| 05/01/1996 -- ANNUAL REPORT | View image in PDF format |

Note: This is not official record. See documents if question or conflict.

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Copyright © and Privacy Policies
State of Florida, Department of State

LINK TO:

VENDOR MAIL CODE

12:01 PM

VENDOR NUMBER: 650123691 COPY DEPOT INC

VENDOR SUFFIX: 01

CREATE DATE: 01/01/1991

MAIL CODE : PO PURCHASE ORDER

CREATED BY : CONV

HEADER STATUS: A * DETAIL STATUS: A DPM REGISTER: A

UPDATE DATE: 09/30/2009

ATTN LINE 1 :

UPDATED BY : HVICKI

ATTN LINE 2 :

ATTN LINE 3 :

STREET : 8325 W 24TH AVE STE 2

STATE: FL ZIP: 33016

CITY : HIALEAH

COUNTRY : US UNITED STATES

REGION :

LAST BID :

COUNTY :

LAST PO : 05/03/2010

CONTACT NAME : LEONEL ORTIZ -

E-MAIL : LORTIZ@COPYDEPOTMIAMI.COM

PHONE : 305 477-9099

FED TAX/SSN: 650123691

FAX : 305 470-2359

FED TAX IND: F

TOLLFREE :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F6-HEADER

F7-DETAIL

F9-LINK

G014 - RECORD FOUND

LINK TO:

VENDOR APPLICATION INFORMATION

12:01 PM

VENDOR NO : 650123691 - COPY DEPOT INC

SUFFIX : 01

VENDOR FED TAX/SSN:

DPM REGISTER : A ACTIVE

STREET ADDRESS : 8325 W 24 AVENUE, STE 2

CITY : HIALEAH

STATE : FL

ZIP : 33016

IND 2012

IND

2013

IND

2014

VENDOR APP : Y 09/30/2009

BUSINESS TAX : Y 01/14/2012

STATE CORP : Y 10/01/1990

DISCLOSURE I : Y 10/01/1990

DISCLOSURE II : Y 03/24/1994

CUBA AFFIDAVIT :

HOLD LIFTED : Y 03/24/1994

NAME/FEIN ACT : Z N/A

W-9 FORM : Y 11/03/1999

COMMENTS :

PRE-QUALIFIED DATE :

EXPIRATION DATE :

TYPE OF ORGANIZATION : O

CURRENTLY IN BUSINESS : Y

LAST UPDATED BY USER : PCHB9513

LAST UPDATE DATE : 01/14/2012

PREVIOUS FED ID :

DEPT REG/CERT PROCESS :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

BID NO.: 8254-1/22

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **March 1, 2012** This Bid Submittal Consists of
Roma **March 1, 2012** **Pages 19 through 24**
Campbell

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME Ridgways LLC, dba ARC

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Ridgways LLC dba ARC

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|---|----------------------|
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #1 | |
| | Company Name: <u>AECOM</u> | |
| | Contact Name: <u>Deborah Klem</u> | |
| | Contact Title: <u>Finance Director</u> | |
| | Contact Address: <u>800 Douglas Entrance Coral Gables, FL 33134</u> | |
| | Contact Telephone Number: <u>305 444-4691</u> | |
| | Contact E-mail address: <u>deborah.klem@aecom.com</u> | |
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #2 | |
| | Company Name: <u>Broward County</u> | |
| | Contact Name: <u>Linda Tedesco</u> | |
| | Contact Title: <u>Admi Manager</u> | |
| | Contact Address: <u>2255 W. Copans Rd Pompano Beach, FL 33069</u> | |
| | Contact Telephone Number: <u>954-831-0745</u> | |
| | Contact E-mail address: <u>ltedesco@broward.org</u> | |

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: _____

| | | |
|---|--|--|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | |
| | Company Name: Miami-Dade GSA | |
| | Contact Name: Fernando Ponassi, MA | |
| | Contact Title: Manager, Contracts Admin Section | |
| | Contact Address: 111 NW 1 st Street, Suite 2420 | |
| | Contact Telephone Address: 305-375-1101 | |
| | Contact E-Mail Address: fernanp@miamidade.gov | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | |
| | Primary Contact: Jose Sardiña | |
| | E-Mail Address: jose.sardina@e-arc.com | |
| | Contact Telephone Number: 305 324 1234 | |
| | Cellular Phone Number (if applicable): 305 345 8433 | |
| | Company Main Phone Number: 305 324 1234 | |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | |
| | Secondary Contact: Jose Ortega | |
| | E-Mail Address: jose.ortega@e-arc.com | |
| | Contact Telephone Number: 305 324 1234 | |
| | Cellular Phone Number (if applicable): 786 412 8853 | |
| | Company Main Phone Number: 305 324 1234 | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.</p> | | |

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: Ridgways LLC dba ARC

AUTHORIZED SIGNATURE: [Signature]

DATE: 3/12/2012

TITLE OF OFFICER: Director of Sales

**BID TITLE: REPRODUCTION & BINDING SERVICES**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder. Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here only if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____ In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

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Place a check mark here only if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes X No _____

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes X No _____

Firm Name: Ridgways LLC dba ARC

Street Address: 3946 N. Miami Avenue, Miami FL 33127

Mailing Address (if different): _____

Telephone No.: 305 324 1234 Fax No.: 305 547 1556

Email Address: Jose.sardina@e-arc.com FEIN No. 71460365912

Prompt Payment Terms: _____% _____ days net _____ days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Signature] (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: Jose A. Sardina Title: Director of Sales

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.

SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent:

NOT APPLICABLE

Bid No.: 8254 - 1/22

Title: Reproduction and Binding Services

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 **MUST** be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, **MUST** be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) | |
|---|-----------------|--|-------------------|------|
| | | | Gender | Race |
| NOT APPLICABLE | | | | |
| | | | | |
| | | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) | |
| | | | Gender | Race |
| | | | | |
| | | | | |
| | | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

[Signature]
Prime Contractor/Respondent's Signature

Jose A. Sardina
Print Name
(Duplicate if additional space is needed)

Dir. of Sales
Print Title

3/2/2012
Date

FORM 100

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



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[Events](#) [No Name History](#)

Detail by FE/EIN Number

Foreign Limited Liability Company

RIDGWAYS, LLO

Filing Information

Document Number M08000000149
FE/EIN Number 746036592
Date Filed 01/09/2008
State TX
Status ACTIVE
Last Event MERGER
Event Date Filed 12/23/2009
Event Effective Date 01/01/2010

Principal Address

1981 NORTH BROADWAY STE 385
WALNUT CREEK CA 94596 UN

Changed 01/05/2012

Mailing Address

1981 NORTH BROADWAY STE 385
WALNUT CREEK CA 94596

Changed 02/17/2010

Registered Agent Name & Address

CORPORATION SERVICE COMPANY
1201 HAYS STREET
TALLAHASSEE FL 32301-2525 US

Name Changed: 01/12/2011

Address Changed: 01/12/2011

Manager/Member Detail

Name & Address

Title MGR

SURIYAKUMAR, K SURI
1981 NORTH BROADWAY STE 385
WALNUT CREEK CA 94596

Title MGR

ZULLI, JOHN J III
16840 BARKER SPRINGS ROAD, SUITE 300
HOUSTON TX 77058

Annual Reports

Report Year Filed Date
2010 02/17/2010

2011 01/25/2011
2012 01/05/2012

Document Images

- [01/05/2012 -- ANNUAL REPORT](#) View image in PDF format
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- [01/12/2011 -- Reg. Agent Change](#) View image in PDF format
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- [12/23/2009 -- Merger](#) View image in PDF format
- [04/01/2009 -- ANNUAL REPORT](#) View image in PDF format
- [01/09/2008 -- Foreign Limited](#) View image in PDF format

Note: This is not official record. See documents if question or conflict.

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[Events](#) **No Name History**

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Copyright and Privacy Policies
State of Florida, Department of State

FAML9530 V5.1
LINK TO:

MIAMI-DADE COUNTY 5.1 ONLINE FAMS SYSTEM
VENDOR MAIL CODE

03/20/2012
12:03 PM

VENDOR NUMBER: 746036592 RIDGWAYS LLC

VENDOR SUFFIX: 01

CREATE DATE: 02/16/2010

MAIL CODE : PO PURCHASE ORDER

CREATED BY : HVICKI

HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A

UPDATE DATE: 02/16/2010

ATTN LINE 1 :

UPDATED BY : HVICKI

ATTN LINE 2 :

ATTN LINE 3 :

STREET : 3946 N MIAMI AVENUE

CITY : MIAMI

STATE: FL ZIP: 33127

COUNTRY : US UNITED STATES

REGION :

LAST BID :

COUNTY :

LAST PO : 03/13/2012

CONTACT NAME : JOSE A SARDINA

E-MAIL : JSARDINA@T-SQUARE.COM

PHONE : 305 324-1234

FED TAX/SSN: 746036592

FAX : 305 547-1556

FED TAX IND: F

TOLLFREE : 800 432-3360

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F6-HEADER

F7-DETAIL

F9-LINK

G014 - RECORD FOUND

LINK TO:

VENDOR APPLICATION INFORMATION

12:03 PM

VENDOR NO : 746036592 - RIDGWAYS LLC

SUFFIX : 01

VENDOR FED TAX/SSN:

DPM REGISTER : A ACTIVE

STREET ADDRESS : 3946 N MIAMI AVENUE

CITY : MIAMI

STATE : FL

ZIP : 33127

IND 2012

IND

2013

IND

2014

VENDOR APP : Y 02/16/2010
 BUSINESS TAX : Y 11/06/2011
 STATE CORP : Y 02/16/2010
 DISCLOSURE I : Y 02/16/2010
 DISCLOSURE II : Y 02/16/2010
 CUBA AFFIDAVIT :
 HOLD LIFTED : Z N/A
 NAME/FEIN ACT : Y 02/16/2010
 W-9 FORM : Y 08/23/2011

PRE-QUALIFIED DATE :
 EXPIRATION DATE :
 TYPE OF ORGANIZATION : P
 CURRENTLY IN BUSINESS : Y
 LAST UPDATED BY USER : ROLL2012
 LAST UPDATE DATE : 11/06/2011
 PREVIOUS FED ID : 591872313
 DEPT REG/CERT PROCESS :

COMMENTS : WAS: T-SQUARE EXPRESS INC SX-01.
 HAVE ANOTHER D/B/A OPEN:ARC SX-02(DELETED FLORIDA)

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

**SECTION 4
BID SUBMITTAL FORM**

BID NO.: 8254-1/22

Submit Bid To:

CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983

OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM**
Roma
Campbell

Date Issued:
March 1, 2012

This Bid Submittal Consists of
Pages **19** through **24**

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME *Quadeo Printing
And Signs, Inc.*

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Quero Printing & Signs, Inc.

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|---|----------------------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 | |
| | Company Name: <u>MIAMI DADE - GSA</u> | |
| | Contact Name: <u>Lissie Allen</u> | |
| | Contact Title: <u>Graphic manager</u> | |
| | Contact Address: | |
| | Contact Telephone Number: <u>305-592-3016</u> | |
| | Contact E-mail address: <u>lma @ miamidade. gov</u> | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 | |
| | Company Name: <u>Greater Miami Convention & VISITOR BUREAU</u> | |
| | Contact Name: <u>Madeleine Paredes</u> | |
| | Contact Title: <u>MARKETING MANAGER</u> | |
| | Contact Address: <u>701 Brickell Avenue, Suite 2700, Miami, Florida 33131</u> | |
| | Contact Telephone Number: <u>305-579-3066</u> | |
| | Contact E-mail address: <u>madeleine@gmcb.com</u> | |

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME:

Quadco Printing and Signs, Inc.

| | | |
|---|--|--|
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #3 | |
| | Company Name: <i>Santillana Publishing</i> Contact Name: <i>JACQUELINE RIVERA</i> Contact Title: <i>Production Editor</i> Contact Address: <i>2023 N.W. 84AVE</i> <i>MIAMI, FL. 33122</i> Contact Telephone Address: <i>305-591-9572</i> <i>x331</i> Contact E-Mail Address: <i>JRivera@edi.SANTILLANAUSA.com</i> | |
| Section 2, Paragraph 2.6.1.(II) | Primary Contact Information: | |
| | Primary Contact: <i>JORGE QUADRENY</i> E-Mail Address: <i>jorge@quadcoonline.com</i> <i>305-514-0055</i> Contact Telephone Number: <i>305-470-2229</i> Cellular Phone Number (if applicable): <i>305-519-1234</i> Company Main Phone Number: <i>305-514-0055</i> | |
| Section 2, Paragraph 2.6.1.(II) | Secondary Contact Information (optional): Secondary Contact: <i>JOEL RIVERA</i> E-Mail Address: <i>production@quadcoonline.com</i> Contact Telephone Number: <i>786-487-8830</i> Cellular Phone Number (if applicable): <i>786-537-5892</i> Company Main Phone Number: <i>305-514-0055</i> | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements Information/documents during the bid evaluation period.</p> | | |

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES
ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

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- Addendum #2, Dated _____
- Addendum #3, Dated _____
- Addendum #4, Dated _____
- Addendum #5, Dated _____
- Addendum #6, Dated _____
- Addendum #7, Dated _____
- Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: Quatro Printing and Signs, Inc.

AUTHORIZED SIGNATURE: [Signature] DATE: 3/12/12

TITLE OF OFFICER: [Signature]



BID SUBMITTAL FORM

BID TITLE: REPRODUCTION & BINDING SERVICES

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A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes [X] No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes [X] No

Firm Name: Quadco Printing and Signs, Inc.

Street Address: 8953 n.w. 23 street, Doral, Florida

Mailing Address (if different): 33172

Telephone No.: 305-514-0055 Fax No.: 305-470-2329

Email Address: jorge@quadcoonline.com FEIN No: 270309880

Prompt Payment Terms: 2 % 10 days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Signature] (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: Jorge A. Quadrony Title: President

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County Department of Procurement Management Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: 8254-1/22 Federal Employer Identification Number (FEIN): 27-0309840
Contract Title: Reproduction and Binding Services

Affidavits and Legislation/ Governing Body

Table with 10 rows listing various Miami-Dade County regulations and codes such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debayment Disclosure, Vendor Obligation to County, Code of Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

Jorge A Quasberry President
Quasberry Printing and Signs, Inc.
8953 N.W. 23rd Street Florida 33172

Notary Public Information

Notary Public - State of Florida County of Miami Dade
Subscribed and sworn to (or affirmed) before me this 14 day of March 2012

by Jose Alberto Quasberry He or she is personally known to me or has produced identification

Type of Identification produced: FDL
Signature of Notary Public: Raul Chavarria
Print or Stamp of Notary Public: Raul Chavarria
Expiration Date: 03-06-2016
Serial Number: EE173519



SUBCONTRACTOR/SUPPLIER LISTING

Firm Name of Prime Contractor/Respondent:

Quaddo Printing and Signs, Inc.
(Ordinance 97-104)

Bid No.: *8254-1/22*

Title: *Production and Bidding Services*

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender Race |
|---|------------------------|---|--------------------------------------|
| <i>None</i> | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender Race |
| | | | |
| | | | |
| | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

[Signature]
Prime Contractor/Respondent's Signature

George A. Sandberg
Print Name
(Duplicate if additional space is needed)

President
Print Title

3/12/12
Date

FORM 100

FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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Detail by Entity Name

Florida Profit Corporation

QUADCO PRINTING AND SIGNS, INC.

Filing Information

Document Number P09000046485
FE/EIN Number 270309840
Date Filed 05/27/2009
State FL
Status ACTIVE

Principal Address

8953 NW 23 STREET
DORAL FL 33172 US

Changed 03/03/2011

Mailing Address

8953 NW 23 STREET
DORAL FL 33172 US

Changed 03/03/2011

Registered Agent Name & Address

QUADRENY, JORGE
8200 SW 48 ST
MIAMI FL 33155 US

Officer/Director Detail

Name & Address

Title P

QUADRENY, JORGE
8200 SW 48 ST
MIAMI FL 33155

Annual Reports

| Report Year | Filed Date |
|-------------|------------|
| 2010 | 04/05/2010 |
| 2010 | 04/15/2010 |
| 2011 | 03/03/2011 |

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No Name History

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State of Florida, Department of State

FAML9530 V5.1
LINK TO:

MIAMI-DADE COUNTY 5.1 ONLINE FAMIS SYSTEM
VENDOR MAIL CODE

03/20/2012
12:02 PM

VENDOR NUMBER: 270309840 QUADCO PRINTING & SIGNS INC

VENDOR SUFFIX: 01

MAIL CODE : PO PURCHASE ORDER

HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A

CREATE DATE: 12/21/2009

CREATED BY : HCDC

UPDATE DATE: 12/17/2010

UPDATED BY : ECARDEN

ATTN LINE 1 :

ATTN LINE 2 :

ATTN LINE 3 :

STREET : 8953 NW 23 STREET

CITY : DORAL

STATE: FL ZIP: 33172

COUNTRY : US UNITED STATES

REGION :

LAST BID :

COUNTY :

LAST PO : 03/15/2012

CONTACT NAME : JORGE QUADRENY

E-MAIL : JORGE@QUADCOONLINE.COM

PHONE : 305 514-0055

FED TAX/SSN: 270309840

FAX : 305 514-0077

FED TAX IND: F

TOLLFREE : 800 656-0203

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F6-HEADER

F7-DETAIL

F9-LINK

G014 - RECORD FOUND

LINK TO:

VENDOR APPLICATION INFORMATION

12:02 PM

VENDOR NO : 270309840 - QUADCO PRINTING & SIGNS INC

SUFFIX : 01

VENDOR FED TAX/SSN: DPM REGISTER : A ACTIVE

STREET ADDRESS : 2272 NW 87 AVENUE

CITY : MIAMI

STATE : FL

ZIP : 33172

IND 2012

IND 2013

IND 2014

VENDOR APP : Y 12/21/2009
 BUSINESS TAX : Y 11/06/2011
 STATE CORP : Y 12/21/2009
 DISCLOSURE I : Y 12/21/2009
 DISCLOSURE II : Y 12/21/2009
 CUBA AFFIDAVIT :
 HOLD LIFTED : Z N/A
 NAME/FEIN ACT : Y 12/21/2009
 W-9 FORM : Y 12/21/2009

PRE-QUALIFIED DATE :
 EXPIRATION DATE :
 TYPE OF ORGANIZATION : C
 CURRENTLY IN BUSINESS : Y
 LAST UPDATED BY USER : ROLL2012
 LAST UPDATE DATE : 11/06/2011
 PREVIOUS FED ID : 650405468
 DEPT REG/CERT PROCESS :

COMMENTS : WAS:CUSTOM COPY & PRINTING INC.

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

BID NO.: 8254-1/22

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM** Date Issued: **March 1, 2012** This Bid Submittal Consists of **Pages 19 through 24**
Roma Campbell

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME **PRIDE Enterprises**

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.



SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: PRIDE Enterprises

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|--|---|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 |  |
| | Company Name: Miami Dade Co. Public Schools | |
| | Contact Name: Fallcia Mallory | |
| | Contact Title: Distributor | |
| | Contact Address: NE 2nd Ave. Ste. 208 Rm211, Miami, FL. 33132 | |
| | Contact Telephone Number: 305-995-7520 | |
| | Contact E-mail address: fmallory@dadeschools.net | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 |  |
| | Company Name: DCF Sun Coast Access Program Office | |
| | Contact Name: Kathy Rothman | |
| | Contact Title: Purchasing Agent | |
| | Contact Address: 9393 n. Florida Ave. Ste. 901C, Tampa, FL: 33612 | |
| | Contact Telephone Number: 850-717-4054 | |
| | Contact E-mail address: kathy_rothman@dcf.state.fl.us | |

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: **PRIDE Enterprises**

| | | |
|---|--|-----------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | <i>PA</i> |
| | Company Name: Florida Lotto | |
| | Contact Name: Shamika Ayers | |
| | Contact Title: Purchasing Agent | |
| | Marriott Dr., Contact Address: Tallahassee, FL, 32301 | |
| | Number: Contact Telephone Address: 850-487-7777 ext. 25431 | |
| | Contact E-Mail Address: ayerss@flalottery.com | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | <i>PA</i> |
| | Primary Contact: Gilbert Jones | |
| | E-Mail Address: GJones@pride-enterprises.org | |
| | Contact Telephone Number: 813-890-1278 | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: 813-890-6616 (PRIDE Central FL Graphics) | |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | |
| | Secondary Contact: Liam Maher | |
| | E-Mail Address: lmaher@pride-enterprises.org | |
| | Contact Telephone Number: 813-890-6599 | |
| | Cellular Phone Number (if applicable): | |
| | Company Main Phone Number: 813-890-6616 (PRIDE Central FL Graphics) | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.</p> | | |



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes [checked] No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes [checked] No

Firm Name: PRIDE Enterprises

Street Address: 9400 4th St. North, Suite 200; St. Petersburg, FL 33702

Mailing Address (if different):

Telephone No.: 727-556-3300 Fax No.: 727-570-3449

Email Address: bids@pride-enterprises.org FEIN No. 5/9-2/1/6/7/10/1/8

Prompt Payment Terms: % days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Signature] (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: Petar Radanovich Title: CFO

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: BID NO.: 8254-1/22 Federal Employer Identification Number (FEIN): 59-2167018
Contract Title: REPRODUCTION & BINDING SERVICES

Affidavits and Legislation/ Governing Body

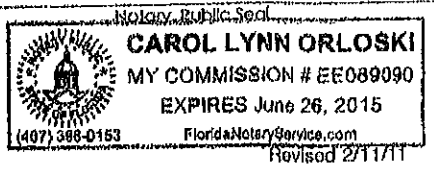
Table with 2 columns listing various Miami-Dade County regulations and codes such as Ownership Disclosure, Employment Disclosure, Drug-free Workplace Certification, Disability Non-Discrimination, Debarment Disclosure, Vendor Obligation to County, Business Ethics, Family Leave, Living Wage, and Domestic Leave and Reporting.

Petar Radanovich, CEO, PRIDE Enterprises, 9400 4th St. North, Suite 200; St. Petersburg, FL 33702, 03/13/2012

Notary Public Information

Notary Public - State of FLORIDA, County of PINELLAS, subscribed and sworn to before me this 13th day of March 20 12, by Petar Radanovich

Signature of Notary Public: Carol Lynn Orloski, Serial Number: EE089090, Print or Stamp of Notary Public, Expiration Date: 06/26/2015



SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104) PRIDE Enterprises


Firm Name of Prime Contractor/Respondent: _____

Bid No.: 8254-1/22 Title: Reproduction & Binding Services

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender Race |
|---|-----------------|--|-------------------------------|
| N/A | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender Race |
| N/A | | | |
| | | | |
| | | | |
| | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate


 Prime Contractor/Respondent's Signature

 Print Name Petar Radanovich

 Print Title CFO

 Date 03/13/2012

(Duplicate if additional space is needed)

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Detail by FEI/EIN Number

Florida Non Profit Corporation

PRISON REHABILITATIVE INDUSTRIES AND DIVERSIFIED ENTERPRISES, INC.

Filing Information

Document Number 761105
FEI/EIN Number 592167018
Date Filed 12/14/1981
State FL
Status ACTIVE
Last Event AMENDED AND RESTATED ARTICLES
Event Date Filed 05/04/2006
Event Effective Date NONE

Principal Address

9400 4TH ST N.
 STE 200
 ST PETERSBURG FL 33702 US

Changed 04/13/2011

Mailing Address

9400 4TH ST N.
 STE 200
 ST PETERSBURG FL 33702 US

Changed 04/13/2011

Registered Agent Name & Address

BREWTON, WILBUR E
 225 S. ADAMS ST.
 SUITE 250
 TALLAHASSEE FL 32301 US

Name Changed: 08/05/2009

Address Changed: 08/05/2009

Officer/Director Detail

Name & Address

Title CD
 REEVES, JAMES J
 730 BAYFRONT PKWY STE. 4B
 PENSACOLA FL 32502

Title VCD

HANAS, RICHARD L
 1200 DUDA TRAIL
 OVIEDO FL 32765 45

Title TD

HILL, WALTER B
611 N NEW WARRINGTON ROAD
PENSACOLA FL 32506

Title SD

DRESSER, WILLIAM G
192 ST. GEORGE COURT
JACKSONVILLE BEACH FL 32250

Title P

EDGEMON, JACK L
9400 4TH STREET N, STE 200
ST. PETERSBURG FL 33702

Title CFO

RADANOVICH, PETAR J
9400 4TH STREET N, STE. 200
ST. PETERSBURG FL 33702

Annual Reports

Report Year Filed Date

| | |
|------|------------|
| 2009 | 08/05/2009 |
| 2010 | 04/12/2010 |
| 2011 | 04/13/2011 |

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| 04/27/2009 -- ANNUAL REPORT | View image in PDF format |
| 04/07/2008 -- ANNUAL REPORT | View image in PDF format |
| 04/19/2007 -- ANNUAL REPORT | View image in PDF format |
| 05/04/2006 -- Amended and Restated Articles | View image in PDF format |
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| 05/17/2000 -- ANNUAL REPORT | View image in PDF format |
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| 01/27/1998 -- ANNUAL REPORT | View image in PDF format |
| 03/11/1997 -- ANNUAL REPORT | View image in PDF format |
| 01/31/1996 -- ANNUAL REPORT | View image in PDF format |
| 03/03/1995 -- ANNUAL REPORT | View image in PDF format |

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State of Florida, Department of State

LINK TO:

VENDOR MAIL CODE

12:04 PM

VENDOR NUMBER: 592167018 PRISON REHAB INDUSTRIES & DIV ENTERP INC
 VENDOR SUFFIX: 01 CREATE DATE: 07/21/1983
 MAIL CODE : PO PURCHASE ORDER CREATED BY : CONV
 HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A UPDATE DATE: 06/19/2008
 ATTN LINE 1 : UPDATED BY : YCHAUX
 ATTN LINE 2 :
 ATTN LINE 3 :
 STREET : 12425 28TH STREET NORTH, 300
 CITY : ST. PETERSBURG STATE: FL ZIP: 33716
 COUNTRY : US UNITED STATES
 REGION :
 COUNTY : LAST BID : 08/27/2001
 CONTACT NAME : CAROL ORLOSKI LAST PO : 03/16/2012
 E-MAIL : BIDS@PRIDE-ENTERPRISES.ORG
 PHONE : 727 572-1987 FED TAX/SSN: 592167018
 FAX : 727 570-3449 FED TAX IND: F
 TOLLFREE : 800 643-8459

F1-HELP F2-SELECT F4-PRIOR F5-NEXT F6-HEADER
 F7-DETAIL F9-LINK
 G014 - RECORD FOUND

Time

LINK TO:

VENDOR APPLICATION INFORMATION

12:04 PM

VENDOR NO : 592167018 - PRISON REHAB INDUSTRIES & DIV ENTER SUFFIX : 01

VENDOR FED TAX/SSN: DPM REGISTER : A ACTIVE

STREET ADDRESS : 12425 28TH STREET NORTH, 3RD FL

CITY : ST. PETERSBURG

STATE : FL

ZIP : 33716

IND 2012

IND

2013

IND

2014

VENDOR APP : Y 06/19/2008

BUSINESS TAX : Z N/A

STATE CORP : Y 06/19/2008

PRE-QUALIFIED DATE :

DISCLOSURE I : Y 06/19/2008

EXPIRATION DATE :

DISCLOSURE II : Y 06/19/2008

TYPE OF ORGANIZATION : C

CUBA AFFIDAVIT : Y 02/23/1998

CURRENTLY IN BUSINESS : Y

HOLD LIFTED : Y 12/29/1993

LAST UPDATED BY USER : ROLL2012

NAME/FEIN ACT : Y 08/16/1994

LAST UPDATE DATE : 11/06/2011

W-9 FORM : Y 06/19/2008

PREVIOUS FED ID :

DEPT REG/CERT PROCESS :

COMMENTS : FORMER: P.R.I.D.E. OF FLORIDA

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

BID NO.: 8254-1/22

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



COPY

**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM
Roma
Campbell**

Date Issued:
March 1, 2012

This Bid Submittal Consists of
Pages 19 through 24

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME Lexprint, L.L.C.

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Lexprint, L.L.C.

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|--|----------------------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 | |
| | City of Hialeah, Company Name: Construction and Maintenance | |
| | Contact Name: Nivia Barrionuevo | |
| | Contact Title: CAD Operator | |
| | Contact Address: 900 East 56th St. Hialeah, FL 33013 | |
| | Contact Telephone Number: (305) 687-2643 | |
| | Contact E-mail address: nbarrionuevo@hialeahfl.gov | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 | |
| | City of Hialeah, Company Name: Streets Department | |
| | Contact Name: Tina Figueroa | |
| | Contact Title: Accounting Clerk I | |
| | Contact Address: 5601 East 8th Ave. Hialeah, FL 33013 | |
| | Contact Telephone Number: (305) 687-2611 | |
| | Contact E-mail address: tfigueroa@hialeahfl.gov | |

**SECTION 4
BID SUBMITTAL FOR:**

FIRM NAME: Lexprint, L.L.C.

| | | |
|---|---|--|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #3 | |
| | Company Name: Sol-Arch, Inc. Contact Name: Dulce Conde Contact Title: Principal/Architect 4917 SW 74th Ct. Contact Address: Miami, FL 33155 Contact Telephone Address: (305) 740-0723 Contact E-Mail Address: d@sol-arch.com | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact Information: | |
| Section 2, Paragraph 2.6.1.(ii) | Primary Contact: Raciel Chirolde E-Mail Address: raciel@lexprintusa.com Contact Telephone Number: (305) 661-2424 Cellular Phone Number (if applicable): Company Main Phone Number: (305) 661-2424 Secondary Contact Information (optional): Secondary Contact: Ernesto Rodriguez E-Mail Address: ernesto@lexprintusa.com Contact Telephone Number: (305) 661-2424 Cellular Phone Number (if applicable): Company Main Phone Number: (305) 661-2424 | |
| <p>Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.</p> | | |

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

PART I:

LIST BELOW ARE THE DATES OF ISSUE FOR EACH ADDENDUM RECEIVED IN CONNECTION WITH THIS BID

Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____

Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: Lexprint, L.L.C.

AUTHORIZED SIGNATURE: 

DATE: 03-13-2012

TITLE OF OFFICER: President

**BID TITLE: REPRODUCTION & BINDING SERVICES**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

In accordance with Sec. 2-11.1(s) of the County Code as amended, prior to conducting any lobbying **regarding this solicitation, the Bidder must file the appropriate form with the Clerk of the Board stating that a particular lobbyist is authorized to represent the Bidder.** Failure to file the appropriate form in relation to each solicitation may be considered as evidence that the Bidder is not a responsible contractor.

The Bidder confirms that this Bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a Bid for the same goods and/or services and in all respects is without collusion, and that the Bidder will accept any resultant award. Further, the undersigned acknowledges that award of a contract is contingent upon vendor registration. Failure to register as a vendor within the specified time may result in your firm not being considered for award.

Pursuant to Miami-Dade County Ordinance 94-34, any individual, corporation, partnership, joint venture or other legal entity having an officer, director, or executive who has been convicted of a felony during the past ten (10) years shall disclose this information at the time of bid or proposal submission.

Place a check mark here **only** if bidder has such conviction to disclose.

By executing this proposal through a duly authorized representative, the proposer certifies that the proposer is not on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, as those terms are used and defined in sections 287.135 and 215.473 of the Florida Statutes. In the event that the proposer is unable to provide such certification but still seeks to be considered for award of this solicitation, the proposer shall execute the proposal through a duly authorized representative and shall also initial this space: _____ . In such event, the proposer shall furnish together with its proposal a duly executed written explanation of the facts supporting any exception to the requirement for certification that it claims under Section 287.135 of the Florida Statutes. The proposer agrees to cooperate fully with the County in any investigation undertaken by the County to determine whether the claimed exception would be applicable. The County shall have the right to terminate any contract resulting from this solicitation for default if the proposer is found to have submitted a false certification or to have been placed on the Scrutinized Companies for Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business located within the limits of Miami-Dade County (or Broward County in accordance with the Interlocal Agreement between the two counties) that conforms with the provisions of Section 1.10 of the General Terms and Conditions of this solicitation and contributes to the economic development of the community in a verifiable and measurable way. This may include, but not be limited to, the retention and expansion of employment opportunities and the support and increase to the County's tax base.

Place a check mark here **only** if affirming bidder meets requirements for Local Preference. Failure to complete this certification at this time (by checking the box above) shall render the vendor ineligible for Local Preference.

LOCAL CERTIFIED SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE CERTIFICATION: A Local Certified Service-Disabled Veteran Business Enterprise is a firm that is (a) a local business pursuant to Section 2-8.5 of the Code of Miami-Dade County and (b) prior to bid submission is certified by the State of Florida Department of Management Services as a service-disabled veteran business enterprise pursuant to Section 295.187 of the Florida Statutes.



Place a check mark here only if affirming bidder is a Local Certified Service-Disabled Veteran Business Enterprise. A copy of the certification must be submitted with this proposal.

COUNTY USER ACCESS PROGRAM (UAP): Joint purchase and entity revenue sharing program

For the County's information, the bidder is requested to indicate, at 'A' and 'B' below, its general interest in participating in the Joint Purchase Program of the County User Access Program (UAP) described in Section 2.21 of this contract solicitation, if that section is present in this solicitation document. Bidder participation in the Joint Purchase portion of the UAP is voluntary, and the bidder's expression of general interest at 'A' and 'B' below is for the County's information only and shall not be binding on the bidder.

A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes X No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes X No

Firm Name: Lexprint, L.L.C.

Street Address: 4255 S.W. 72nd Ave., Miami, FL 33155

Mailing Address (if different):

Telephone No.: (305) 661-2424 Fax No.:

Email Address: lexprint@lexprintusa.com FEIN No. 0/1-0/8/8/1/7/3/7

Prompt Payment Terms: 2 % 10 days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Signature] (Signature of authorized agent)
By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: Raciol-Chirolde Title: President

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: 8254-1/22 Federal Employer Identification Number (FEIN): 01-0881737
Contract Title: REPRODUCTION & BINDING SERVICES

Affidavits and Legislation/ Governing Body

Table with 2 columns listing various affidavits and their corresponding legislation/governing bodies, such as 'Miami-Dade County Ownership Disclosure' and 'Miami-Dade County Vendor Obligation to County'.

Raciel Chiroldes President
Printed Name of Affiant Printed Title of Affiant Signature of Affiant
Lexprint, L.L.C. Name of Firm Date
4255 S.W. 72nd Ave Florida 33155
Address of Firm State Zip Code

Notary Public Information

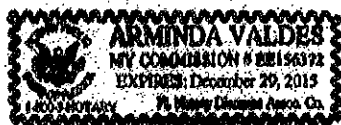
Notary Public - State of FLORIDA County of MIAMI DADE
Subscribed and sworn to (or affirmed) before me this 21st day of MARCH 20 12

by RACIEL CHIROLDES He or she is personally known to me [X] or has produced identification []

Type of identification produced

Signature of Notary Public Notary Number

Print or Stamp of Notary Public Expiration Date Notary Public Seal



SUBCONTRACTOR/SUPPLIER LISTING
(Ordinance 97-104)

Firm Name of Prime Contractor/Respondent: Lexprint, L.L.C.

Bid No.: 8254-1/22

Title: REPRODUCTION & BINDING SERVICES

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County. This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender | (Principal Owner) Race |
|---|-----------------|--|--------------------------|------------------------|
| | | | | |
| | | Does Not Apply | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender | (Principal Owner) Race |
| | | | | |
| | | | | |
| | | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Raciel
Date 03-13-2012

Print Name Raciel Chiroide
Print Title President

FORM 100

Prime Contractor/Respondent's Signature

(Duplicate if additional space is needed)

FLORIDA DEPARTMENT OF STATE DIVISION OF CORPORATIONS



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[No Events](#)

[No Name History](#)

Detail by Entity Name

Florida Limited Liability Company

LEXPRINT, L.L.C.

Filing Information

Document Number L07000006665

FE/EIN Number 010881737

Date Filed 01/18/2007

State FL

Status ACTIVE

Principal Address

4255 S.W. 72ND AVE.
MIAMI FL 33155

Changed 03/29/2011

Mailing Address

4255 S.W. 72ND AVE.
MIAMI FL 33155

Changed 03/29/2011

Registered Agent Name & Address

CHIROLDE, RACIEL
4255 S.W. 72ND AVE
MIAMI FL 33155

Name Changed: 03/29/2011

Address Changed: 03/29/2011

Manager/Member Detail

Name & Address

Title MGRM

RODRIGUEZ, GUILLERMO
4255 S.W. 72ND AVE
MIAMI FL 33155

Title P

CHIROLDE, RACIEL
4255 S.W. 72ND AVE
MIAMI FL 33155

Annual Reports

Report Year Filed Date

| | |
|------|------------|
| 2009 | 03/25/2009 |
| 2010 | 03/09/2010 |
| 2011 | 03/29/2011 |

Document Images

| | |
|---|--------------------------|
| 03/29/2011 -- ANNUAL REPORT | View image in PDF format |
| 03/09/2010 -- ANNUAL REPORT | View image in PDF format |
| 03/25/2009 -- ANNUAL REPORT | View image in PDF format |
| 03/15/2008 -- ANNUAL REPORT | View image in PDF format |
| 01/18/2007 -- Florida Limited Liability | View image in PDF format |

Note: This is not official record. See documents if question or conflict.

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Copyright © and Privacy Policies
State of Florida, Department of State

LINK TO:

VENDOR MAIL CODE

1:16 PM

VENDOR NUMBER: 010881737 LEXPRINT LLC

VENDOR SUFFIX: 01

CREATE DATE: 08/15/2007

MAIL CODE : PO PURCHASE ORDER

CREATED BY : HVICKI

HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A

UPDATE DATE: 04/15/2011

ATTN LINE 1 :

UPDATED BY : ECARDEN

ATTN LINE 2 :

ATTN LINE 3 :

STREET : 4255 SW 72ND AVENUE

CITY : MIAMI

STATE: FL ZIP: 33155

COUNTRY : US UNITED STATES

REGION :

LAST BID :

COUNTY :

LAST PO : 06/27/2011

CONTACT NAME : RACIEL CHIROLDE

E-MAIL : RACIEL@LEXPRINTUSA.COM

PHONE : 305 661-2424

FED TAX/SSN: 010881737

FAX : 305 663-8788

FED TAX IND: F

TOLLFREE :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT

F6-HEADER

F7-DETAIL

F9-LINK

G014 - RECORD FOUND

LINK TO:

VENDOR APPLICATION INFORMATION

1:16 PM

VENDOR NO : 010881737 - LEXPRINT LLC

SUFFIX : 01

VENDOR FED TAX/SSN:

DPM REGISTER : A ACTIVE

STREET ADDRESS : 4255 SW 72ND AVE

CITY : MIAMI

STATE : FL

ZIP : 33155

IND

2012

IND

2013

IND

2014

VENDOR APP : Y 04/15/2011
 BUSINESS TAX : Y 11/06/2011
 STATE CORP : Y 04/15/2011
 DISCLOSURE I : Y 04/15/2011
 DISCLOSURE II : Y 04/15/2011
 CUBA AFFIDAVIT :
 HOLD LIFTED : Z N/A
 NAME/FEIN ACT : Z N/A
 W-9 FORM : Y 04/15/2011

PRE-QUALIFIED DATE :
 EXPIRATION DATE :
 TYPE OF ORGANIZATION : O
 CURRENTLY IN BUSINESS : Y
 LAST UPDATED BY USER : ROLL2012
 LAST UPDATE DATE : 11/06/2011
 PREVIOUS FED ID :
 DEPT REG/CERT PROCESS :

COMMENTS :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

MIAMI-DADE COUNTY

BID NO.: 8254-1/22

**SECTION 4
BID SUBMITTAL FORM**

**OPENING: 2:00 P.M.
WEDNESDAY
MARCH 14, 2012**

Submit Bid To:

**CLERK OF THE BOARD
Stephen P. Clark Center
111 NW 1st Street
17th Floor, Suite 202
Miami, Florida 33128-1983**



**PLEASE QUOTE PRICES F.O.B. DESTINATION, FREIGHT ALLOWED, LESS TAXES,
DELIVERED IN MIAMI-DADE COUNTY, FLORIDA.**

NOTE: Miami-Dade County is exempt from all taxes (Federal, State, Local). Bid price should be less all taxes. Tax Exemption Certificate furnished upon request.

Issued by: **ISD/PM
Roma
Campbell**

Date Issued:
March 1, 2012

This Bid Submittal Consists of
Pages 19 through 24

Sealed bids subject to the Terms and Conditions of this Invitation to Bid and the accompanying Bid Submittal. Such other contract provisions, specifications, drawings or other data as are attached or incorporated by reference in the Bid Submittal, will be received at the office of the Clerk of the Board at the address shown above until the above stated time and date, and at that time, publicly opened for furnishing the supplies or services described in the accompanying Bid Submittal Requirement.

**Title:
REPRODUCTION & BINDING SERVICES**

A Bid Deposit in the amount of **N/A** of the total amount of the bid shall accompany all bids.

A Performance Bond in the amount of **N/A** of the total amount of the bid will be required upon execution of the contract by the successful bidder and Miami-Dade County.

| | |
|---|-----------------------|
| DO NOT WRITE IN THIS SPACE | |
| ACCEPTED _____ | HIGHER THAN LOW _____ |
| NON-RESPONSIVE _____ | NON-RESPONSIBLE _____ |
| DATE B.C.C. _____ | NO BID _____ |
| ITEM NOS. ACCEPTED _____ | |
| COMMODITY CODE: 962-14, 125-15, 125-20, 125-22 | |
| Procurement Contracting Officer R. Campbell | |

FIRM NAME Doral Digital Reprographics, Co

RETURN ONE ORIGINAL AND TWO COPIES OF BID SUBMITTAL PAGES AND AFFIDAVITS.

FAILURE TO COMPLETE THE CERTIFICATION REGARDING LOCAL PREFERENCE ON THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER THE BIDDER INELIGIBLE FOR LOCAL PREFERENCE.

FAILURE TO SIGN THE BID SUBMITTAL FORM IN SECTION 4 WILL RENDER YOUR BID NON-RESPONSIVE.

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Doral Digital Reprographics

4.0 PRE-QUALIFICATION CRITERIA TO BE PROVIDED

Bidders are required to provide all applicable documentation for pre-qualification as outlined in Section 2.6.1.

4.1. CHECKLIST OF REQUIREMENTS:

| Reference Section | Summarized Requirements | Initial as completed |
|--------------------------------|--|----------------------|
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #1 | BP |
| | Company Name: <u>MIAMI DADE EXPRESSWAY AUTHORITY</u> | |
| | Contact Name: <u>HELEN M. CORDERO</u> | |
| | Contact Title: <u>PROCUREMENT & CONTRACT MANAGER</u> | |
| | Contact Address: <u>3790 NW 21 ST, 33142</u> | |
| | Contact Telephone Number: <u>(305) 637 3277 Ext 1123</u> | |
| | Contact E-mail address: <u>hcordero@mdxway.com</u> | |
| Section 2, Paragraph 2.6.1.(i) | Client Reference Letter #2 | BP |
| | Company Name: <u>MIAMI DADE COUNTY FIRE & RESCUE</u> | |
| | Contact Name: <u>ANNETTE VASQUEZ</u> | |
| | Contact Title: <u>SUPPLY BUREAU</u> | |
| | Contact Address: <u>8010 NW 60 ST, 33166</u> | |
| | Contact Telephone Number: <u>(786) 3314243</u> | |
| | Contact E-mail address: <u>ANETV@MIAMI-DADE.GOV</u> | |

SECTION 4
 BID SUBMITTAL FOR:

FIRM NAME: Doral Digital Reprographics

| | | |
|------------------------------------|--|----|
| Section 2, Paragraph 2.6.1.(I) | Client Reference Letter #3 | BP |
| | Company Name: <u>B.C.WF "Part of Miami Tunnel"</u> | |
| | Contact Name: <u>MABEL DOMINGUEZ</u> | |
| | Contact Title: <u>DOCUMENT CONTROL SUPERVISOR</u> | |
| | Contact Address: <u>1050 McArthur Cswy, 33132</u> | |
| | Contact Telephone Address: <u>(305) 894 1760</u> | |
| | Contact E-Mail Address: <u>M.DOMINGUEZ@BCWF-MIAMI.COM</u> | |
| Section 2, Paragraph 2.6.1.(II) | Primary Contact Information: | BP |
| | Primary Contact: <u>BEATRIZ PEREIRA</u> | |
| | E-Mail Address: <u>BETTY@DDREPRO.COM</u> | |
| | Contact Telephone Number: <u>(305) 704 3194</u> | |
| | Cellular Phone Number (if applicable): <u>(386) 302 6106</u> | |
| | Company Main Phone Number: <u>(305) 704 3194</u> | |
| Section 2, Paragraph 2.6.1.(ii) | Secondary Contact Information (optional): | BP |
| | Secondary Contact: <u>GIANCARLO ANNITTO</u> | |
| | E-Mail Address: <u>JC@DDREPRO.COM</u> | |
| | Contact Telephone Number: <u>(305) 704 3194</u> | |
| | Cellular Phone Number (if applicable): <u>(386) 281 8731</u> | |
| | Company Main Phone Number: <u>(305) 704 3194</u> | |

Note: All bidders are requested to submit with their bid submission, documents as evidence of compliance with the minimum qualification requirements; however, Miami-Dade County may, at its sole discretion, allow the bidder to complete or supplement the qualification requirements information/documents during the bid evaluation period.

SECTION 4
BID SUBMITTAL FOR:
REPRODUCTION & BINDING SERVICES

ACKNOWLEDGEMENT OF ADDENDA

INSTRUCTIONS: COMPLETE PART I OR PART II, WHICHEVER APPLIES

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Addendum #1, Dated _____

Addendum #2, Dated _____

Addendum #3, Dated _____

Addendum #4, Dated _____

Addendum #5, Dated _____

Addendum #6, Dated _____


Addendum #7, Dated _____

Addendum #8, Dated _____

PART II:

NO ADDENDUM WAS RECEIVED IN CONNECTION WITH THIS BID

FIRM NAME: DORAL DIGITAL REPROGRAPHICS, CORP.

AUTHORIZED SIGNATURE: 

DATE: 3/1/12

TITLE OF OFFICER: SECRETARY

**BID TITLE: REPRODUCTION & BINDING SERVICES**

By signing this Bid Submittal Form the Bidder certifies that it satisfies all legal requirements (as an entity) to do business with the County, including all Conflict of Interest and Code of Ethics provisions in Section 2-11 of the Miami-Dade County Code. Any County employee or member of his or her immediate family seeking to contract with the County shall seek a conflict of interest opinion from the Miami-Dade County Ethics Commission prior to submittal of a Bid response or application of any type to contract with the County by the employee or his or her immediate family and file a copy of that request for opinion and any opinion or waiver from the Board of County Commissioners with the Clerk of the Board. The affected employee shall file with the Clerk of the Board a statement in a form satisfactory to the Clerk disclosing the employee's interest or the interest of his or her immediate family in the proposed contract and the nature of the intended contract at the same time as or before submitting a Bid, response, or application of any type to contract with the County. Also a copy of the request for a conflict of interest opinion from the Ethics Commission and any corresponding opinion, or any waiver issued by the Board of County Commissioners, must be submitted with the response to the solicitation.

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A. If awarded this County contract, would you be interest in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located within the geographical boundaries of Miami-Dade County?

Yes [X] No

B. If awarded this County contract, would you be interested in participating in the Joint Purchase portion of the UAP with respect to other governmental, quasi-governmental or not-for-profit entities located outside the geographical boundaries of Miami-Dade County?

Yes [X] No

Firm Name: DORAL DIGITAL REPROGRAPHICS, CORP

Street Address: 8280 NW 27 ST, #505, DORAL, FL 33122

Mailing Address (if different): N/A

Telephone No.: (305) 704 3194 Fax No.: (305) 704 3195

Email Address: BETTY@DDREPRO.COM FEIN No. 210-919731160

Prompt Payment Terms: % days net 30 days (Please see paragraph 1.2 H of General Terms and Conditions)

Signature: [Handwritten Signature] (Signature of authorized agent)
*By signing this document the bidder agrees to all Terms and Conditions of this Solicitation and the resulting Contract.

Print Name: BERTRIZ PEREIRA Title: SECRETARY

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE COUNTY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS OFFER.



APPENDIX

AFFIDAVITS FORMAL BIDS



Miami-Dade County
Department of Procurement Management
Affirmation of Vendor Affidavits

In accordance with Ordinance 07-143 amending Section 2-8.1 of the Code of Miami-Dade County, effective June 1, 2008, vendors are required to complete a new Vendor Registration Package, including a Uniform Affidavit Packet (Vendor Affidavits Form), before being awarded a new contract. The undersigned affirms that the Vendor Affidavits Form submitted with the Vendor Registration Package is current, complete and accurate for each affidavit listed below.

Contract No.: 8254-1/22 Federal Employer Identification Number (FEIN): 20-4073160
Contract Title: REPRODUCTION & BINDING SERVICES

Affidavits and Legislation/ Governing Body

| | |
|--|---|
| 1. Miami-Dade County Ownership Disclosure Sec. 2-8.1 of the County Code | 6. Miami-Dade County Vendor Obligation to County Section 2-8.1 of the County Code |
| 2. Miami-Dade County Employment Disclosure County Ordinance No. 90-133, amending Section 2-8-1(d)(2) of the County Code | 7. Miami-Dade County Code of Business Ethics Article 1, Section 2-8.1(i) and 2-11(b)(1) of the County Code through (b) and (9) of the County Code and County Ordinance No 00-1 amending Section 2-11.1(c) of the County Code |
| 3. Miami-Dade County Employment Drug-free Workplace Certification Section 2-8.1.2(b) of the County Code | 8. Miami-Dade County Family Leave Article V of Chapter 11 of the County Code |
| 4. Miami-Dade County Disability Non-Discrimination Article 1, Section 2-8.1.5 Resolution R182-00 amending R-385-95 | 9. Miami-Dade County Living Wage Section 2-8.9 of the County Code |
| 5. Miami-Dade County Debarment Disclosure Section 10.38 of the County Code | 10. Miami-Dade County Domestic Leave and Reporting Article 8, Section 11A-60 11A-67 of the County Code |

BEATRIZ PEREIRA SECRETARY Beatriz
Printed Name of Affiant Printed Title of Affiant Signature of Affiant
DORAL DIGITAL REPROGRAPHICS, CORP
Name of Firm 3/1/12
Date
8280 NW 27 ST, # 505 FL 33122
Address of Firm State Zip Code

Notary Public Information

Notary Public - State of FLORIDA County of MIAMI-DADE
Subscribed and sworn to (or affirmed) before me this 1st day of March 20 12

by Beatriz Pereira He or she is personally known to me or has produced identification

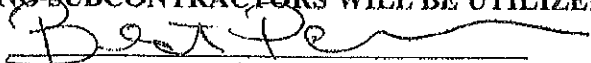
Type of Identification produced _____
Migdalia Gutierrez
Signature of Notary Public

Print or Stamp of Notary Public MIGDALIA GUTIERREZ Serial Number
NOTARY PUBLIC
STATE OF FLORIDA
Comm# EE057091 Notary Public Seal
Expires 5/18/2015

FAIR SUBCONTRACTING PRACTICES
(Ordinance 97-35)

In compliance with Miami-Dade County Ordinance 97-35, the Bidder shall submit with the bid proposal a detailed statement of its policies and procedures (use separate sheet if necessary) for awarding subcontractors in accordance with Section 1, Paragraph 1.15

NO SUBCONTRACTORS WILL BE UTILIZED FOR THIS CONTRACT


Signature

3/1/12
Date

SUBCONTRACTOR/SUPPLIER LISTING

(Ordinance 97-104)
 Firm Name of Prime Contractor/Respondent: Doral Digital Reprographics, Corp

Bid No.: 8254-1/22 Title: REPRODUCTION & BINDING SERVICES

This form, or a comparable listing meeting the requirements of Ordinance No. 97-104 MUST be completed, signed and submitted by all bidders and respondents on County contracts for purchases of supplies, materials or services, including professional services which involve expenditures of \$100,000 or more, and all bidders and respondents on County or Public Health Trust construction contracts which involve expenditures of \$100,000 or more. A bidder or respondent who is awarded the contract shall not change or substitute first tier subcontractors or direct suppliers or the portions of the contract work to be performed or materials to be supplied from those identified, except upon written approval of the County.
 This form, or a comparable listing meeting the requirements of Ordinance No. 97-104, MUST be completed, signed and submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. The bidder or proposer should enter the word "NONE" under the appropriate heading of sub form 100 in those instances where no subcontractors or suppliers will be used on the contract.

| Business Name and Address of First Tier Subcontractor/Subconsultant | Principal Owner | Scope of Work to be Performed by Subcontractor/Subconsultant | (Principal Owner) Gender | (Principal Owner) Race |
|---|-----------------|--|--------------------------|------------------------|
| | N/A | | | |
| | N/A | | | |
| Business Name and Address of Direct Supplier | Principal Owner | Supplies/Materials/Services to be Provided by Supplier | (Principal Owner) Gender | (Principal Owner) Race |
| | N/A | | | |
| | | | | |
| | | | | |
| | | | | |

I certify that the representations contained in this Subcontractor/Supplier Listing are to the best of my knowledge true and accurate

Robert P. Beatez Print Name SECRETARY Date 3/2/12
 Prime Contractor/Respondent's Signature (Duplicate if additional space is needed) Print Title

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Detail by Entity Name

Florida Profit Corporation

DORAL DIGITAL REPROGRAPHICS, CORP.

Filing Information

Document Number P06000002247
FE/EIN Number 204073160
Date Filed 01/05/2006
State FL
Status ACTIVE
Effective Date 01/01/2006
Last Event REINSTATEMENT
Event Date Filed 10/06/2009
Event Effective Date NONE

Principal Address

8280 NW 27 STREET
SUITE 505
DORAL FL 33122

Changed 02/09/2011

Mailing Address

8280 NW 27 STREET
SUITE 505
DORAL FL 33122

Changed 02/09/2011

Registered Agent Name & Address

GREGORY, MORGAN
8280 NW 27 STREET
SUITE 505
DORAL FL 33122 US

Address Changed: 02/09/2011

Officer/Director Detail

Name & Address

Title PD

ANNITTO, GIANCARLO
8280 NW 27 STREET, # 505

DORAL FL 33122

Title VPD

PEREIRA, BEATRIZ
8280 NW 27 STREET, # 505
DORAL FL 33122

Title SD

GREGORY, MORGAN
8280 NW 27 STREET. # 505
DORAL FL 33122

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Report Year Filed Date

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|------|------------|
| 2010 | 06/09/2010 |
| 2011 | 02/09/2011 |
| 2012 | 03/06/2012 |

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Note: This is not official record. See documents if question or conflict.

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LINK TO:

VENDOR APPLICATION INFORMATION

12:03 PM

VENDOR NO : 204073160 - DORAL DIGITAL REPROGRAPHICS CORP

SUFFIX : 01

VENDOR FED TAX/SSN:

DPM REGISTER : A ACTIVE

STREET ADDRESS : 2638 NW 97TH AVENUE

CITY : DORAL

STATE : FL

ZIP : 33172-1400

IND 2012

IND 2013

IND 2014

VENDOR APP : Y 08/25/2009
 BUSINESS TAX : Y 11/12/2011
 STATE CORP : Y 05/01/2007
 DISCLOSURE I : Y 05/01/2007
 DISCLOSURE II : Y 05/01/2007
 CUBA AFFIDAVIT :
 HOLD LIFTED : Y 05/01/2007
 NAME/FEIN ACT : Z N/A
 W-9 FORM : Y 05/01/2007

PRE-QUALIFIED DATE :
 EXPIRATION DATE :
 TYPE OF ORGANIZATION : C
 CURRENTLY IN BUSINESS : Y
 LAST UPDATED BY USER : PCHB9513
 LAST UPDATE DATE : 11/12/2011
 PREVIOUS FED ID :
 DEPT REG/CERT PROCESS :

COMMENTS :

F1-HELP

F2-SELECT

F4-PRIOR

F5-NEXT VEN

F9-LINK

G014 - RECORD FOUND

LINK TO:

VENDOR MAIL CODE

12:03 PM

VENDOR NUMBER: 204073160 DORAL DIGITAL REPROGRAPHICS CORP
 VENDOR SUFFIX: 01
 MAIL CODE : PO PURCHASE ORDER
 HEADER STATUS: A DETAIL STATUS: A DPM REGISTER: A
 ATTN LINE 1 :
 ATTN LINE 2 :
 ATTN LINE 3 :
 STREET : 2638 NW 97TH AVENUE
 CITY : DORAL STATE: FL ZIP: 33172-1400
 COUNTRY : US UNITED STATES
 REGION :
 COUNTY :
 CONTACT NAME : GIANCARLO ANNITTO
 E-MAIL : PRINTING@DDREPRO.COM
 PHONE : 305 704-3194
 FAX : 305 704-3195
 TOLLFREE :
 CREATE DATE : 05/01/2007
 CREATED BY : HVICKI
 UPDATE DATE : 08/25/2009
 UPDATED BY : HVICKI
 LAST BID :
 LAST PO : 01/18/2012
 FED TAX/SSN: 204073160
 FED TAX IND: F

F1-HELP F2-SELECT F4-PRIOR F5-NEXT F6-HEADER
 F7-DETAIL F9-LINK
 G014 - RECORD FOUND